**Personnel Committee**  
**September 8, 2022**  
**Draft Minutes**

**Membership Attendance:**

Roll call as follows:

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<tr>
<td>Ms. Davidson</td>
<td>present</td>
<td>Ms. Chesnut</td>
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<td>Mr. Daniels</td>
<td>present</td>
<td>Mr. Spieser</td>
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<td>Mr. Johnson</td>
<td>present</td>
<td>Mr. Dunn</td>
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<tr>
<td>Ms. Berkley</td>
<td>present</td>
<td>Mr. Combs</td>
<td>virtual</td>
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<td>Ms. Davie</td>
<td>present</td>
<td>Ms. Boyle</td>
<td>present</td>
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<tr>
<td>Mr. Rabe</td>
<td>absent</td>
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**Approval of previous minutes:**

Approval of the following minutes as written, **PERSONNEL COMMITTEE:**

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A. Informational Items
   a. Treasurer Search- OSBA, Indeed, Applitrack, SWOPA, and ODE
   b. September HR Shout-Outs
   c. Extended Day Sub Rates
   d. Site Supervision Hours for August: 89.25

B. Administrative
   a. Approval to pay $65 monthly stipend for personal cell phone use
      i. Hair, Lisa - Director of EMIS, effective 8/1/22

C. Certified
   a. Approval of Certified Resignations
      i. Gibson, Tammy - Teacher - Seipelt, effective 5/26/23 for the purposes of retirement effective 6/1/23 (26 years of service)
      ii. Grady, Ann - Teacher - McCormick, effective 7/31/23 for the purposes of the retirement effective 8/1/23 (22 years of service)
   b. Approval to hire the following Certified Employees for one year contracts for the 2022-2023 school year
      i. Dickstein, Michelle - School Psychologist - Mulberry, MA+30, experience 10, up to 175 hours, $58.00 per hour
      ii. Marie, Heidi - Teacher - High School, BA+15, experience 10, $68,323, effective 8/16/22
      iii. Trump, David - Teacher - High School, MA, experience 0, $47,109 effective 8/26/22
   c. Approval of one additional work day, for a total of eight days, for counselors
      i. Beelman, Julie
      ii. Chambers, Jenna
      iii. Dolezal, Michelle
      iv. Emmons, Elizabeth
      v. Hartley, Ryan
      vi. Lyden, Cynthia
      vii. Richter, Kaitlyn

D. Exempt
   a. Approval of Exempt Resignations
      i. Frye, Emma - Receptionist - Central Office, effective 9/21/22

E. Classified
   a. Approval of Classified Resignations
i. Bieber, Lisa - Teacher Aide - High School effective 8/15/22
ii. Brown, Jillian - Teacher Aide - Boyd, effective 8/13/22
iii. Dillion, Ashlee - Caregiver - Extended day, effective 8/26/22
iv. Pennington, Donna - Food Service Worker - Norwood, effective 8/26/22
v. Sorrentino, Lauren - Building Secretary under 20 hours - Boyd, effective 8/15/22
vi. Thomas, Tricia - Teacher Aide - High School, effective 8/15/22

b. Approval of Classified Hiring Recommendations for the 2022-2023 school year
   i. Bell, Tanja - Teacher Aide - High School, experience 0, 7 hours/day, $17.19 per hour, effective 9/12/22
   ii. Buechner, Tamara - Media Aide - Mulberry, experience 8, 7 hours/day, $22.68 per hour, effective 9/13/22
   iii. Callahan, Sarah - Teacher Aide - Boyd, experience 8, 3.5 hours/day, $21.30 per hour, effective 9/22/22
   iv. Francis, Donna - Food Service Worker II - TBD, experience 10, 4 hours/day, $18.58 per hour, effective 8/8/22
   v. Gayer Megan - Teacher Aide - High School, experience 0, 3 hours/day, $17.19 per hour, effective 9/6/22
   vi. Kendall, Elizabeth - Teacher Aide - Mulberry, experience 0, 3 hours/day, $17.19 per hour, effective 9/12/22
   vii. Steiner, Susan - Food Service Worker II - TBD, experience 5, 3 hours/day, $17.32 per hour, effective 8/19/22

c. Approval of change of position
   i. Childs, Spencer from Custodian to Maintenance, experience 4, 8 hours per day, $24.47 per hour, effective 9/15/22
   ii. Vollman, Regina from Media Aide, Mulberry to Building Secretary under 20 hours at Boyd, 3.5 hours/day, $22.13 per hour and Teacher Aide at Boyd, 3.5 hours/day, $21.75 per hour, effective 9/16/22

d. Approval of change in hours for the 2022-2023 school year, effective 8/8/22
   i. Baker, Catherine - Nutrition Services, from 3 hours to 5.75 hours per day
   ii. Baldwin, Helen - Nutrition Services, from 2 hours to 3.75 hours per day
   iii. Barnes, Kathleen - Nutrition Services, from 3.25 hours to 4 hours per day
   iv. Belk, Marsha - Nutrition Services, from 8 hours to 6.5 hours per day
   v. Francis, Donna - Nutrition Services, from 3.75 to 1.75 hours per day
   vi. Linton, Julia - Nutrition Services, from 3.5 to 3.75 hours per day
   vii. Roe-McCounaughey, Alexandra - Nutrition Services, from 3 hours to 4 hours per day
   viii. Phillips, Kristi - Nutrition Services, from 3.25 hours to 4 hours per day
   ix. Roark, Brenda - Nutrition Services, from 3 hours to 3.75 hours per day
   x. Smith, Renee - Nutrition Services, from 3 hours to 5.75 hours per day
e. Approval of change in rate for the 2022-2023 school year
   i. Baker, Catherine - Nutrition Services, to be paid the manager stipend of an additional $2.50 per hour, effective 8/8/22
   ii. Blair, Rodney - Plumber - Maintenance, experience to be changed to experience 8, $26.54 per hour, effective 9/6/22

f. Approval of name correction, for spelling only for a one year contract recommendation
   i. Mimes, Ruby

g. Approval to pay $75 monthly stipend for personal cell phone use
   i. Blair, Rodney - Plumber - Maintenance, effective 9/6/22
   ii. Childs, Spencer - Maintenance, effective 9/15/22

h. Approval to pay the following employees an additional 4.5 hours at their 2022-2023 kitchen manager rate for the kitchen manager meeting held on 8/2/22
   i. Frazie, Jamie
   ii. Wilson, Andria

i. Approval to increase the substitute pay rate for Extended Day to $14.00 per hour, effective 9/16/22

j. Approval of Classified Substitute Hiring for the 2022-2023 school year
   i. Norton, Dana - Substitute Caregiver - Extended Day, $14.00 per hour

F. Supplemental
   a. Approval of Building Supplemental Contract Resignations for the 2022-2023 school year
      i. Bauer, Andrea - Student Council Advisor - High School, effective 08/18/22
      ii. Grilliot, Rebecca - Student Council Advisor - High School effective 8/18/22
      iii. Lutz, Mark - Bus Loading Supervisor - High School, effective 8/30/22

   b. Approval of Supplemental Athletic Contract Approvals for the 2022-2023 school year
      i. Baker, Kristen - Site Supervisor - Junior High, $17.20 per hour
      ii. Bryant, Stephen - Site Supervisor - Junior High, $17.20 per hour
      iii. Willson, Allison - Site Supervisor - Junior High, $17.20 per hour
      iv. Willson, Earl - Site Supervisor - Junior High, $17.20 per hour

   b. Approval of Building Supplemental Contract Recommendations for the 2022-2023 school year
      i. Arnett, Kristin - Resident Educator Mentor - $1,250
      ii. Bachman, Cynthia - Music Performance Director - Meadowview, Level 4, pay step 10, $3,062
iii. Barlow, Lori - Homework Club - District, $25.00 per hour
iv. Bauer, Andrea - Senior Class Advisor - High School, level 8, pay step 0, 50%, $2,625
v. Beelman, Julie - Homework Club - District, $25.00 per hour
vi. Bens, Samantha - Resident Educator Mentor - $1,250
vii. Burbage, Christa - Wellness Liaison - Seipelt, $300
viii. Carrier, Andrea - Resident Educator Mentor - 2 teachers - $2,500
ix. Clay, Halie - Wellness Liaison - Meadowview, $300
x. Cohen, Rachel - Student Council Advisor - High School, level 4, pay step 0, 50%, $875
xi. Davis, Meghan - Lego League - Pattison, level 3, pay step 0, $1,312
xii. Desgrange, Emily - Homework Club - District, $25.00 per hour
xiii. Fraylick, Macy - Lego League - Mulberry, level 3, pay step 0, $1,312
xiv. Friesenborg, Jennifer - Resident Educator Mentor - $1,250
xv. Harrison, Sarah - Resident Educator Mentor - 2 teachers - $2,500
xvi. Hawk, Adrian - Wellness Liaison - High School, $300
xvii. Hilton, Elizabeth - Resident Educator Mentor - $1,250
xviii. Hincliffie, Christina - Resident Educator Mentor - $1,250
xix. Hinners, Stephanie - Resident Educator Mentor - 2 teachers - $2,500
xx. Holden, Stephen - Resident Educator Mentor - $1,250
xxi. Langdon, Adam - Field Day Coordinator - Meadowview, $500
xxii. Langston, Shannon - Resident Educator Mentor - $1,250
xxiii. Lennartz, Lauren - Lego League - Meadowview, level 3, pay step 1, $1,400
xxiv. Luessen, Christopher - Resident Educator Mentor - $1,250
xxv. Mettey, Mackenzie - Art Show Setup Coordinator - Junior High, $750
xxvi. Panko, Trena - Resident Educator Mentor - $1,250
xxvii. Pittenger, Samantha - Resident Educator Mentor - $1,250
xxviii. Reid, Michlle - Resident Educator Mentor - $1,250
xxix. Rieck - Craig - Resident Educator Mentor - $1,250
xxx. Rieman, Megan - Student Council Advisor - High School, Level 4, pay step 0, 50%, $875
xxx. Robinson, Deborah - Wellness Liaison - Central Office, $300
xxxii. Rogala, Susan - Homework Club - District, $25.00 per hour
xxxiii. Satek, Alexa - Resident Educator Mentor - $1,250
xxxiv. Schaub, Jackson - Resident Educator Mentor - $1,250
xxxv. Smith, Jodi - Resident Educator Mentor - $1,250
xxxvi. Smith, Tammie - Resident Educator Mentor - $1,250
xxxvii. Updyke, Kristen - Homework Club - District, $25.00 per hour
xxxviii. Walker, Emma - Resident Educator Mentor - $1,250
xxxix. Weiler, Jennifer - Resident Educator Mentor - $1,250
xl. Winkler, Patrick - Bus Loading Supervisor - High School, level 5, pay step 0, $2,624
xli. Wonderling, Brandy - Resident Educator Mentor - $1,250

c. Approval of change in salary for Building Supplemental Contract Recommendations for the 2022-2023 school year
   i. Farrell, Kimberly - Field Day Coordinator - Boyd, from $1,312 to $500
   ii. Geis, Carrie - Field Day Coordinator - McCormick, from $1,094 to $500
   iii. Gendreau, Pierre - Field Day Coordinator - Pattison, from $1,312 to $500
   iv. Sadler, Justin - Field Day Coordinator - Mulberry, from $962 to $500
   v. Satterfield, Sean - Field Day Coordinator - Seipelt, from $437 to $500

d. Approval of change in level for Building Supplemental Contract Recommendations for the 2022-2023 school year
   i. Luessen, Christopher - Yearbook Advisor - High School, level 7, pay step 5, $6,561

Next Personnel Meeting is October 13, 2022 at 3:30pm