

**BOARD OF EDUCATION MEETING
July 18, 2019– 7:00 P.M.**

TABLE OF CONTENTS

**Milford Board of Education
1099 State Route 131
Milford, Ohio 45150**

CALL TO ORDER.....	91
APPROVAL OF AGENDA.....	91
APPROVAL OF MINUTES	91
Board Work Session – June 20, 2019.....	91
Regular Board Meeting – June 20, 2019.....	91
<u>TREASURER’S REPORTS</u>	92
APPROVAL OF FINANCIAL REPORTS FOR MONTH ENDING 6/30/2019.....	92
<u>SUPERINTENDENT’S SECTION</u>	92-93
<u>ITEMS FOR APPROVAL</u>	92
APPROVAL OF POLICIES	92
APPROVAL OF TWO CALENDAR OPTIONS (APPENDIX A&B)	93
<u>INFORMATIONAL ITEMS</u>	93
NOTIFICATION OF CHANGES TO DEEM TRANSPORTATION IMPRACTICAL	93
REVIEW OF THE CAT MEETINGS	93
<u>HUMAN RESOURCES SECTION</u>	93-97
<u>CERTIFIED ITEMS FOR HUMAN RESOURCES</u>	93-95
APPROVAL OF CERTIFIED RESIGNATIONS.....	93
APPROVAL OF CERTIFIED HIRING RECOMMENDATIONS FOR 19-20.....	94
APPROVAL OF CERTIFIED HIRING RECOMMENDATIONS FOR SUMMER EXT SCHOOL YEAR	94
APPROVAL OF SUMMER TEACHING SERVICES	94
APPROVAL OF MENTOR TEACHER STIPENDS	94
<u>CLASSIFIED ITEMS FOR HUMAN RESOURCES</u>	95-96
APPROVAL OF CLASSIFIED RESIGNATIONS	95
APPROVAL OF CLASSIFIED ONE YEAR CONTRACTS.....	95
APPROVAL OF CLASSIFIED HIRING RECOMMENDATIONS FOR 19-20	95
APPROVAL OF CELL PHONE STIPENDS	96
<u>SUPPLEMENTAL ITEMS</u>	96-97
APPROVAL OF SUPPLMENTAL CONTRACT RESIGNATIONS	96
APPROVAL OF BUILDING SUPPLEMENTAL CONTRACTS FOR 19-20	96
APPROVAL OF ATHLETIC AND EXTRACURRICULAR SUPPLEMENTALS FOR 19-20	96
APPROVAL OF VOLUNTEERS FOR 19-20	97

BOARD OF EDUCATION MEETING
July 18, 2019– 7:00 P.M.

TABLE OF CONTENTS (CONT.)

<u>BUSINESS AND OPERATIONS SECTION</u>	97-98
<u>ITEMS FOR APPROVAL FOR BUSINESS AND OPERATIONS</u>	97
APPROVAL OF THE NATIONAL SCHOOL BREAKFAST PROGRAM	97
INFORMATIONAL ITEMS FOR BUSINESS AND OPERATIONS.....	97-98
PRESENTATION OF NUTRITION SERVICES REPORT.....	97
PRESENTATION OF FUTURE CAPITAL PROJECTS.....	98
<u>CURRICULUM AND INSTRUCTION SECTION</u>	98-99
<u>ITEMS FOR APPROVAL CURRICULUM AND INSTRUCTION</u>	98
APPROVAL OF CURRICULUM PAY FOR MUSIC PROF. DEVELOPMENT	98
APPROVAL OF CURRICULUM PAY FOR PAES LAB TRAINING	98
APPROVAL OF CURRICULUM PAY FOR ELEMENTARY TECH LEADERS.....	98
APPROVAL OF STUDENT TRIPS	98
<u>BOARD OF EDUCATION</u>	99
NEXT BOARD MEETING	99
<u>EXECUTIVE SESSION</u>	99
<u>ADJOURNMENT</u>	100

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – July 18, 2019**

The Board of Education met in Regular Session on July 18, 2019 at the Milford Board of Education, 1099 State Route 131, Milford, Ohio 45150. President Lucas called the meeting to order at 7:00 p.m. in accordance with notices sent to each member.

The following members were present at roll call:

Mrs. Brady
Mr. Lucas

Mr. Hamm

Mr. Marques

Mr. Yockey was absent.

Also present were Mrs. House, Mr. Rabe, Dr. Chin, Mr. Spieser, Mr. Johnson, Mr. Daniels and Mrs. Berkley

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

(19-106) On a motion by Mrs. Marques, seconded by Mrs. Brady to approve the agenda as written.

Roll call was as follows:

Mrs. Brady, Aye
Mr. Lucas, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

APPROVAL OF MINUTES

(19-107) On a motion by Mrs. Marques, seconded by Mrs. Brady to approve the following minutes as written.

Board Work Session: June 20, 2019

Regular Board Meeting: June 20, 2019

Roll call was as follows:

Mrs. Brady, Aye
Mr. Lucas, Abstain

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – July 18, 2019**

TREASURER’S REPORTS

(19-108) On a motion by Mrs. Brady, seconded by Mrs. Marques to approve the following items as presented:

Approval of Financial Reports for month ending June 30, 2019

Appropriation Account Summary (APPSUM)
Revenue and Expenditures (FNDREVEX)
Financial Summary Report (FINSUM)
Historical Reports
All Funds Summary
Investment Report – report of interim funds invested in secured instruments.
Bank Reconciliation

Roll call was as follows:

Mrs. Brady, Aye
Mr. Lucas, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

SUPERINTENDENT’S ITEMS

Items for Approval for the Superintendent:

(19-109) On a motion by Mrs. Marques, seconded by Mrs. Brady for approval of the following item as presented:

Approval of the following policies:

- 1) IKA: Grading Systems
- 2) KGB: Public Conduct on District Property

Roll call was as follows:

Mrs. Brady, Aye
Mr. Lucas, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES - July 18, 2019**

(19-110) On a motion by Mrs. Marques, seconded by Mrs. Brady for Approval to amend the 2019-2020 district calendar to change a regularly scheduled day for students in March to a Teacher Inservice Day. The option selected will be based on the biennium budget:

- 1) Option 1: March 10, 2020 Teacher In-service Day – no school for students (Appendix A)
- 2) Option 2: March 17, 2020 Teacher In-service Day – no school for students (Appendix B)

Informational Items for the Superintendent

Notification for Milford EVSD to deem transportation impractical for the following schools for the 2019-2020 school year:

- 1) All Saints
- 2) Cincinnati Hills Christian Elementary
- 3) Cincinnati Hills Christian Middle School
- 4) Cincinnati Hills Christian High School
- 5) Guardian Angels
- 6) McNicholas High School
- 7) Moeller High School
- 8) Mt. Notre Dame High School
- 9) St. Margaret of York
- 10) The Seven Hills School
- 11) Springer School and Center
- 12) St. Michael
- 13) Schilling School for Gifted Children
- 14) Ursuline Academy
- 15) Xavier University Montessori Lab School

Review of the Community Advisory Team

Mrs. House shared that two Community Advisory Team (CAT) meetings have been held. The CAT team is committed to bringing a preferred master facilities plan to the board in September. Mrs. House is in the process of setting dates for community forums the week of August 5.

HUMAN RESOURCES

Certified Items for Human Resources

(19-111) On a motion by Mrs. Marques, seconded by Mrs. Brady to approve the following items as presented:

Approval of Certified Resignations:

- 1) Heileman, Alex - Junior High, English Teacher, effective 7/31/19
- 2) Myers, Melissa - Pattison Elementary, Teacher, effective 7/31/19
- 3) Testerman, Jennifer - Pattison Elementary, Special Education Teacher, effective immediately

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – July 18, 2019**

Certified Hiring Recommendations for the 2019-2020 school year, 185-day contract:

- 1) Cox, Keith* - High School, Science Teacher, MA, experience 4, effective 8/14/19, \$54,614
- 2) Morgan, Lindsay* - Junior High, English teacher, MA, experience 6, effective 8/14/19, \$59,725
- 3) Vorhees, Stacie* - McCormick Elementary, 2nd Grade teacher, BA, experience 0, effective 8/14/19, \$41,218
- 4) VanHavel, Erin* - Pattison Elementary, Special Education teacher, BA, experience 1, effective 8/14/19, \$43,155

Approval of Certified Staff for Summer Extended School Year Services at \$25/hour:

- 1) Testerman, Jennifer - not to exceed 10 hours

Approval to pay the following teachers for summer teaching services at \$25 per hour:

- 1) Dingus, Heather – Third Grade Reading Guarantee, not to exceed 40 hours
- 2) Weiler, Briana – Third Grade Reading Guarantee, not to exceed 40 hours
- 3) VanHavel, Erin – Extended School Year Services, not to exceed 10 hours

Approval to pay the following certified employees a stipend for mentoring students from the University of Cincinnati:

- 1) Bailey, Jody, \$300
- 2) Baum, Denise, \$300
- 3) DeBlasio, Gina, \$100
- 4) Dozois, Nicole, \$300
- 5) DuPriest, James, \$ 100
- 6) English, Jenna, \$100
- 7) Friesenborg, Jennifer, \$100
- 8) Horner, Kristen, \$100
- 9) Kearns, Lillie, \$100
- 10) Kolady, Suzy, \$200
- 11) Lane, Beth, \$300
- 12) Moorehead, Melody, \$100
- 13) Nicolas, Emma, \$100
- 14) Nunner, Sarah, \$200
- 15) Ossola, Amy, \$300
- 16) Rawlins, Carla, \$300
- 17) Underwood, Brian, \$100
- 18) VanHove, Melissa, \$100
- 19) Watts, Amy, \$100
- 20) Yee, Sylvia, \$700
- 21) Young, Amanda, \$600

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – July 18, 2019**

Roll call was as follows:

Mrs. Brady, Aye
Mr. Lucas, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

Classified Items For Human Resources

(19-112) On a motion by Mr. Hamm, seconded by Mrs. Brady to approve the following items as presented:

Approval of Classified Resignations:

- 1) Batterson, Jay - Supervisor of Social Services, for the purpose of retirement, effective 2/1/20
- 2) Hutchinson, Kara - Meadowview Elementary, Media Aide, effective 8/2/19
- 3) Munro, Wendy - Junior High School, Teacher Aide, effective 7/19/19
- 4) Munro, Wendy - Substitute Secretary, effective 7/19/19

Approval of Classified One Year Contract Recommendation for the 2019-2020 school year:

- 1) Noble, Joshua – Custodian, 8 hours per day, 262-day contract, experience 0, effective 7/01/19, \$17.06/hour

Approval of Classified Hiring Recommendations for 2019-2020 school year:

- 1) Garbenis, Amanda* - Mulberry Elementary, Teacher Aide, 3.5 hours/day, experience 6, \$19.05/hour
- 2) Clements, Makinley - McCormick Elementary, Extended Day, Assistant Caregiver, experience 1, effective 8/14/19, \$14.99/hour
- 3) Dillion, Hailee - McCormick Elementary, Extended Day, Assistant Caregiver, experience 1, effective 8/14/19, \$14.99/hour
- 4) Dobrowolski, Jacob - Preschool, Extended Day Caregiver, experience 5, effective 8/14/19, \$18.67/hour
- 5) House, Abigail - McCormick Elementary, Extended Day Caregiver, experience 2, effective 8/14/19, \$17.43/hour
- 6) Chirco, Tabitha* - Substitute Food Service Worker
- 7) Ross, Martha - Substitute Extended Day Caregiver
- 8) Smith, Jordan - Substitute Extended Day Caregiver
- 9) Grilliot, Rebecca – Substitute Secretary

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – July 18, 2019**

Approval to pay the following head custodians a stipend of \$75 for cell phone use:

- 1) Couch, Daryl
- 2) Riley, Tyler

Roll call was as follows:

Mrs. Brady, Aye
Mr. Lucas, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

Supplemental Duty/Pupil Activity Contract Resignations, Non-Renewals, Positions and Assignments for Human Resources

(19-113) On a motion by Mrs. Brady, seconded by Mrs. Marques to approve the items as presented:

Approval of Supplemental Contract Resignations for the 2019-2020 school year:

- 1) Myers, Melissa - Pattison Elementary, Building Wellness Liaison

Approval of Building Supplemental Contract Recommendations for the 2019-20 school year:

- 1) Richter, Kaitlyn - High School, Extended Service Counseling, 7 days, \$2259.87
- 2) Hawk, Adrian - High School, Building Wellness Liaison, \$300

Approval of Athletic and Extracurricular Activities Supplemental/Pupil Activity Contract Recommendations for the 2019-2020 school year:

- 1) Bernens, Mary - Junior High, Cross Country Coach, level 5, pay step 1, \$2679
- 2) Wall, Alicia - High School, Cheerleading Competition Coach, level 6, pay step 4, \$4122
- 3) Boggs-Leavens, Lois - Community Pool Coordinator, \$17.50/hour
- 4) Barlow, Lori - Site Supervisor, as-needed basis (not to exceed 75 hours), \$17.20/hour
- 5) Bryant, Steve - Site Supervisor, as-needed basis (not to exceed 75 hours), \$17.20/hour
- 6) Greenwell, Brad - Site Supervisor, as-needed basis (not to exceed 75 hours), \$17.20/hour
- 7) Perry, Clay - Site Supervisor, as-needed basis (not to exceed 75 hours), \$17.20/hour
- 8) Risner, Korey - Site Supervisor, as-needed basis (not to exceed 75 hours), \$17.20/hour
- 9) Rothmeeler, Gayler - Site Supervisor, as-needed basis (not to exceed 75 hours), \$17.20/hour
- 10) Schmalz, Ben - Site Supervisor, as-needed basis (not to exceed 75 hours), \$17.20/hour
- 11) Willson, Allison - Site Supervisor, as-needed basis (not to exceed 75 hours), \$17.20/hour
- 12) Willson, Earl - Site Supervisor, as-needed basis (not to exceed 75 hours), \$17.20/hour

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – July 18, 2019**

Approval of Volunteers for the 2019-2020 school year:

1) Scherrer, Heather - High School, Girls Soccer Assistant Coach

Roll call was as follows:

Mrs. Brady, Aye
Mr. Lucas, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

BUSINESS & OPERATIONS

Items for approval for Business and Operations

(19-114) On a motion by Mrs. Marques, seconded by Mrs. Brady for approval to participate in the National School Breakfast Program, National School Lunch Program and National After School Care Snack Program for the 2019-2020 school year.

Roll call was as follows:

Mrs. Brady, Aye
Mr. Lucas, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

Informational Items for Business & Operations

Nutrition Services Report - Mr. Jeff Johnson

Mr. Johnson presented the annual report for the Nutrition Services Department. Milford's food service program is an enterprise account and tasked with remaining financially independent without contributions from the general fund.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – July 18, 2019**

Presentation: Future Capital Projects - Mr. Jeff Johnson

Mr. Jeff Johnson discussed some of the larger district summer building projects. Mr. Johnson also discussed upcoming capital projects. The HVAC unit in the natatorium needs to be replaced with an estimated cost of \$600,000. The project will be bid in the first quarter of next year. Once the pool season is done (April/May 2020) the system will be installed. The MHS gym bleachers are also in need of replacement and anticipated to be done in the summer of 2020. The existing bleachers are 30 years old and repairs are becoming more frequent. The estimated cost is \$200,000.

A significant upcoming capital project is the roof replacements on the four elementary schools that were built 20 years ago. The district has put out a request for qualifications to bring on a design firm for the project. It is estimated that the roof replacement will be put out for bid in the spring of 2020. Mr. Johnson anticipates that the roofs on two of the elementary schools will be completed in the summer of 2020 and the other two in the summer of 2021. Based on the materials that will be used, the estimated cost of the project ranges from \$5.2 million to \$8.6 million. The design firm will be making these recommendations before putting the project out for bid.

CURRICULUM & INSTRUCTION

Items for approval for Curriculum and Instruction

(19-115) On a motion by Mrs. Marques seconded by Mrs. Brady to approve the following item as presented:

Approval of Curriculum pay for Music Professional Development (10 hours):

1) Mathias, Hannah

Approval for Curriculum pay for PAES Lab training (not to exceed 7 hours):

- 1) Jacobs, Matt
- 2) Rawlins, Carla
- 3) Comello, Jerry
- 4) Panko, Trenko

Approval of Curriculum pay for Elementary Technology leaders (10 hours):

- 1) Gibson, Kristen
- 2) Schwerzler, Kate

Approval for the following student trips outside of 100 miles for :

Bands of America Central Ohio Regional Championships
Fortress Obetz – Obetz, Ohio
September 28, 2019
160 Students

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – July 18, 2019**

Bands of America Grand Nationals
Lucas Oil Stadium – Indianapolis, Indiana
November 14-16, 2019
160 Students

Girls High School Cross Country
National Trace Raceway – Hebron, Ohio
August 17, 2019
3 Students, 2 Approved Adult Chaperones

Roll call was as follows:

Mrs. Brady, Aye
Mr. Lucas, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

BOARD OF EDUCATION

Next Board Meeting:

August 15, 2019 – 7:00 p.m.
Milford Schools Administrative Offices - Board Conference Room
1099 State Route 131
Milford, OH 45150

Discussion

Mr. Hamm discussed the Feed the Flock Fundraiser.

EXECUTIVE SESSION

(19-116) On a motion by Mrs. Brady, seconded by Mrs. Marques to move into Executive Session at 7:36 p.m. for the following:

To consider compensation of a public employee or official

Roll call was as follows:

Mrs. Brady, Aye
Mr. Lucas, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES - July 18, 2019

ADJOURNMENT

(19-117) On a motion by Mr. Hamm, seconded by Mr. Yockey to adjourn from the June 20 , 2019 Board of Education meeting at 9:10 p.m.

Roll call was as follows:

Mrs. Brady, Aye
Mr. Lucas, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.



PRESIDENT



TREASURER