

BOARD OF EDUCATION MEETING
June 20, 2019– 7:00 P.M.

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Milford Board of Education
1099 State Route 131
Milford, Ohio 45150

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**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – June 20, 2019**

The Board of Education met in Regular Session on June 20, 2019 at the Milford Board of Education, 1099 State Route 131, Milford, Ohio 45150. Vice-President Marques called the meeting to order at 7:00 p.m. in accordance with notices sent to each member.

The following members were present at roll call:

Mrs. Brady
Mr. Yockey

Mr. Hamm

Mr. Marques

Mr. Lucas was absent

Also present were Mrs. House, Mr. Rabe, Dr. Chin, Mr. Spieser, Mr. Johnson, Mr. Daniels and Mrs. Berkley

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

(19-94) On a motion by Mr. Yockey, seconded by Mrs. Brady to approve the agenda as written.

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

APPROVAL OF MINUTES

(19-95) On a motion by Mrs. Brady, seconded by Mr. Hamm to approve the following minutes as written.

Board Work Session: May 23, 2019

Regular Board Meeting: May 23, 2019

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye

Mrs. Marques, Abstain

Motion Carried.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
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Presentations:

Recognition of outstanding student achievement

Milford High School Athletic Director Mark Trout shared the accomplishments of senior athlete Andrea Armstrong. She ended her successful high school track career at the 2019 OHSAA Division I State Track and Field Meet. She qualified for state in both the 400-meter dash and 200-meter dash. In the 400, she just missed advancing to Saturday's finals. She also was selected for Team Ohio and placed in two events at the Midwest Meet of Champions at Michigan State University.

Andrea finishes an awesome athletic career for the Eagles, earning 11 varsity letters (track and field, cross country, dance) and being named the Most Outstanding Female Senior Athlete.

Public Participation

James Rhodes shared his thoughts on employee compensation and criticized the amount of pay increases for the district's top three administrators.

TREASURER'S REPORTS

(19-96) On a motion by Mr. Yockey, seconded by Mrs. Brady to approve the following items as presented:

Approval of Financial Reports for month ending May 31, 2019

Appropriation Account Summary (APPSUM)

Revenue and Expenditures (FNDREVEX)

Financial Summary Report (FINSUM)

Historical Reports

All Funds Summary

Investment Report – report of interim funds invested in secured instruments.

Bank Reconciliation

Roll call was as follows:

Mrs. Brady, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Mr. Yockey, Aye

Motion Carried.

(19-97) On a motion by Mrs. Brady, seconded by Mr. Yockey to approve the following items as presented:

Resolution for Approval of Temporary Appropriations for FY 2020 (Appendix A)

Resolution for Approval of Final Appropriations for FY 2019 (Appendix B)

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Approval to establish an investment account with Fifth Third Bank

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

SUPERINTENDENT’S ITEMS

Items for Approval for the Superintendent:

(19-98) On a motion by Mr. Yockey, seconded by Mr. Hamm for approval of the following items as presented:

Approval of the following policy:

JHCB: Immunizations

Approval of the annual contract for services between Hamilton Clermont Cooperative (HCC) and the Milford Exempted Village School District

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

Informational Items for the Superintendent

First reading of the following policy:

IKA: Grading Systems

KGB: Public Conduct on District Property

Presentation: Update of AP Capstone

Mrs. House reviewed the AP Capstone program offered at Milford High School. The program is composed of two year-long classes: AP Seminar and AP Research. Milford was one of the first high schools in Ohio approved to offer this rigorous college prep class beginning in the 2017-2018 school year.

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Presentation: Union Township TIF

Mrs. House reviewed the Tax Increment Financing (TIF) agreement between Union Township and Milford Schools which occurred in 2003. The agreement was for 100% of property taxes for 30 years.

In the 2003 agreement, the district agreed to forgo the increase in real estate tax revenues in exchange for land in the TIF area to build an elementary school. The agreement was for the land only, not the school building. The agreement also included building a board office; however, the planned development where a board office was to be built never materialized, most likely due to the recession in the mid-to-late 2000s. The land was no longer needed for the school or the board office.

As a result, the TIFs no longer had the value the board perceived in 2003, and the district approached Union Township about changing the terms of the agreements. In 2012, Milford Schools reached a settlement agreement with Union Township. The district and Union Township agreed to revise four TIF agreements that resulted in the district receiving approximately \$250,000 additional for six years beginning in 2011, and then approximately \$1.8 million additional beginning in 2018. Property taxes from Terrace Ridge and Polo Fields earmarked for the schools are now going to the Milford School District rather than being retained by Union Township.

HUMAN RESOURCES

Administrative Items

(19-99) On a motion by Mr. Hamm, seconded by Mr. Yockey for approval of the following Administrative Contract Recommendations:

- 1) Boone, Sarah - 2 year
- 2) Cates, Will - 2 year
- 3) Daniels, Paul - 3 years
- 4) Gregory, Kim - 2 year
- 5) Hair, Lisa - 3 years
- 6) Hollandsworth, Jill - 3 years
- 7) Johnson, Jeff - 3 years
- 8) Kauffman, Joshua - 3 years
- 9) Levy, Gerry - 3 years
- 10) May, Melodie - 2 years
- 11) O'Connell, Shelley - 2 years
- 12) Price, Patricia - 2 years
- 13) Spieser, John - 3 years

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Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

Certified Items for Human Resources

(19-100) On a motion by Mrs. Brady, seconded by Mr. Yockey to approve the following items as presented:

Approval of Memorandum of Understanding to make additions and changes to the supplemental salary schedule contained in the contract (Appendix C)

Approval of Certified Resignations:

- 1) Corbin, Mary Beth - High School, Guidance Counselor, effective 8/09/19
- 2) Kilbarger, Lacey - High School, Art, effective 8/09/19
- 3) Schunk, Janelle - High School, Art, effective 8/09/19
- 4) Spooner, Jane - Mulberry Elementary, Art, effective 8/08/19

Approval of Certified hiring recommendations for the 2019-2020 school year, effective 8/10/19:

- 1) Carmel, Rebecca* - High School, Art, BA, experience 7, 185 day contract, \$54,779
- 2) Desgrange, Emily* - Junior High, Art, MA, experience 10, 185 day contract, \$69,947
- 3) Dombroski, Caitlin* - Preschool, Early Childhood Intervention Specialist, 0.5 FTE, Pattison Elementary, Kindergarten teacher, 0.5 FTE, BA, experience 1, 185 day contract, \$43,155
- 4) Mathias, Hannah* - Mulberry Elementary, Music, BA, experience 5, 185 day contract, \$50,904
- 5) Minor, Catherine* - Charles L. Seipelt Elementary, Kindergarten, MA, experience 5, 185 day contract, \$57,169
- 6) Sampsel, Matthew* - Junior High, Intervention Specialist, MA+50, experience 10, 185 day contract, \$78,974
- 7) Winslow, Kathy* - Mulberry Elementary, Art, MA, experience 3, 185 day contract, \$52,058
- 8) Chandler, Amanda* - McCormick Elementary, Grade 1, MA, experience 6, 185 day contract, 7.5 hours/day, \$59,725

Approval of Certified Staff for Summer Extended School Year Services at \$25/hour:

- 1) Testerman, Jennifer - not to exceed 10 hours

Approval to pay the following certified employees a stipend for mentoring students from various colleges and universities:

- 1) Burbage, Christa - Mt. St. Joseph University, \$100
- 2) Hinchliffe, Christina - Mt. St. Joseph University, \$500
- 3) Myers, Melissa - Mt. St. Joseph University, \$500

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- 4) Pavely, Angela - Mt. St. Joseph University, \$100
- 5) Litman, Shawna - Miami University, \$600
- 4) Meer, Keely - Miami University, \$300
- 5) Silvers, Mary Beth - Miami University, \$300
- 6) Westerkamp, Chris - Miami University, \$300
- 7) Williamson, Julia - Miami University, \$300
- 8) Bernens, Mary - Northern Kentucky University, \$125
- 9) Claus, Joseph - Northern Kentucky University, \$250
- 10) Cox, Brooke - Northern Kentucky University, \$125
- 11) Hutzel, Christine - Northern Kentucky University, \$125
- 12) Vollman, Christopher - Northern Kentucky University, \$125
- 13) Elkin, Shane - Xavier University, \$500
- 14) Fitzhugh, Jason - Xavier University, \$500
- 15) Gregory, Christy - Xavier University, two \$100 Vouchers
- 16) Lynch, Meg - Xavier University, \$100 Voucher
- 17) Rose, Greg - Xavier University, \$100 Voucher

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

Classified Items For Human Resources

(19-101) On a motion by Mr. Hamm, seconded by Mr. Yockey to approve the following items as presented:

Approval of Classified Resignations:

- 1) Bailey, Jeannie - Extended Day Summer Camp, Caregiver/Contact, effective 5/30/19
- 2) Meiners, Carrie - Food Service Worker, effective 5/31/19
- 3) Smith, Tonia - Extended Day Summer Camp, Caregiver, effective 5/24/19

Approval of Classified Hiring Recommendations for 2019-2020 school year:

- 1) Hauser, Teresa* - Charles L. Seipelt Elementary, Custodian, experience 0, 8 hours/day, 262 day contract, \$16.64/hour
- 2) Riley, Tyler – Charles L. Seipelt Elementary, Head Custodian stipend
- 3) Riley, Kiera - High School, Custodian, hours increased to 8 hours, effective 7/01/19
- 4) Noe, Kimberly* - Junior High, Building Secretary/Receptionist (more than 20 hours/week), experience 8, 8 hours/day, 212 day contract, 10 months, \$21.37/hour
- 5) Bryant, Cynthia*- Junior High, Building Secretary, Guidance Counselor Office, (more than 20 hours/week), experience 8, 8 hours/day, 225 day contract, 11 months, \$21.37/hour

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- 6) Perkins, Judy* - High School, Athletic Office, Building Secretary (less than 20 hours/week), experience 8, 3.5 hours/day, 212 day contract, \$20.43/hour
- 7) Ostholthoff, Don* - Food Service Worker IV, experience 8, 3 hours/day, 186 day contract, \$17.33/hour
- 8) Meiners, Carrie - Substitute Food Service Worker
- 9) Wigginton, Paul* - Substitute Custodian
- 10) Strayer, Suzan - Substitute Health Aide

Approval to pay the following employees for additional hours to learn the new position. The days in June to be paid at 2018-2019 rate:

- 1) Bryant, Cynthia* - Junior High, Building Secretary, Guidance Counselor Office, up to 10 additional days
- 2) Noe, Kimberly* - Junior High, Building, Secretary/Receptionist, up to 10 additional days

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

Supplemental Duty/Pupil Activity Contract Resignations, Non-Renewals, Positions and Assignments for Human Resources

(19-102) On a motion by Mrs. Brady, seconded by Mr. Hamm to approve the items as presented:

Approval to pay Gary Schulte 12 additional site supervisor hours for the 2018-2019 school year, \$17.20/hour

Approval of Consultant Service Contract for Meg Krsacok from July 1, 2019 through September 30, 2019 at a rate of \$55.00/hour, not to exceed \$19,937.50

Approval of supplemental contract resignations for the 2019-2020 school year:

- 1) Hawk, Adrian - Junior High, Building Wellness Liaison
- 2) Sears, Leah - High School, Building Wellness Liaison

Approval of Building Supplemental Contract Recommendations for the 2019-2020 school year:

- 1) Molloy, Andrew - Junior High, Parking Lot Supervisor 50%, level 4, pay step 0, \$824.50
- 2) Seibert, Eric - Junior High, Parking Lot Supervisor, level 4, pay step 7, \$2679
- 3) Stadler, Douglas - Junior High, Parking Lot Supervisor, level 4, pay step 10, \$2885

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**Approval of Athletic and Extracurricular Activities Supplemental/Pupil Activity Contract
Recommendations for the 2019-2020 school year:**

- 1) Bartholomew, Shane - High School, Football, level 8, pay step 9, \$7007
- 2) Schaub, Jackson - High School, Football, level 8, pay step 3, \$6183
- 3) Seibert, Eric - High School, Football, level 8, pay step 18, \$7831
- 4) Comello, Jerry - High School, Football, level 8, pay step 11, \$7419
- 5) Pickett, Cregg - High School, Football, level 8, pay step 5, \$7007
- 6) Dooros, Gus - High School, Football, level 8, pay step 7, \$7007
- 7) Grippa, Jimmy - High School, Football, level 8, pay step 2, \$5771
- 8) Boehm, Brandon - High School, Football, level 8, pay step 2, \$5771
- 9) Lewis, Juan - High School, Football 50%, level 8, pay step 4, \$3297.50
- 10) Oney, Brandon* - High School, Football 50%, level 8, pay step 6, \$3503.50
- 11) Schwartz, Eric - High School, Football 50%, level 8, pay step 7, \$3503.50
- 12) Page, Seth - High School, Football 50%, level 8, pay step 1, \$2679
- 13) McDonough, Chris - Junior High, Football, level 6, pay step 8, \$4328
- 14) Cooley, Steve - Junior High, Football, level 6, pay step 6, \$4328
- 15) Sheldon, Peter* - Junior High, Football 50%, level 6, pay step 0, \$1648.50
- 16) Facciolo, Mike - Junior High, Football 50%, level 6, pay step 6, \$2164
- 17) Ayler, Kirk - Junior High, Football 50%, level 6, pay step 6, \$2164
- 18) Edwards, Jeffrey D. - Junior High, Football 50%, level 6, pay step 5, \$2164
- 19) Herbst, Joe - Junior High, Football 50%, level 6, pay step 6, \$2164
- 20) Caton, Ray - Junior High, Football 50%, level 6, pay step 4, \$2061
- 21) Robinson, Mike - Junior High, Football 50%, level 6, pay step 8, \$2164
- 22) Grothaus, Alan - High School, Boys Soccer, level 7, pay step 25, \$7419
- 23) Disbennett, Tim - High School, Boys Soccer, level 7, pay step 4, \$5771
- 24) Fritz, Jesse - High School, Boys Soccer, level 7, pay step 9, \$6183
- 25) Weigand, Richard (Troy) - High School, Boys Soccer, level 7, pay step 4, \$5771
- 26) Pope, Tim - High School, Girls Soccer, level 7, pay step 5, \$6183
- 27) Price, Stephanie* - High School, Girls Soccer, level 7, pay step 0, \$4122
- 28) Rohlf, Billy - High School, Girls Soccer, level 7, pay step 1, \$4534
- 29) Hutzel, Larry - High School, Girls Soccer, level 7, pay step 6, \$6183
- 30) Peters, Amber - High School, Girls Volleyball, level 7, pay step 3, \$5358
- 31) Lewis, Ashley - High School, Girls Volleyball, level 7, pay step 1, \$4534
- 32) Jackson, Mike - High School, Girls Volleyball, level 7, pay step 5, \$6183
- 33) Carey, Jaclyn - Junior High, Girls Volleyball, level 5, pay step 6, \$3504
- 34) Veatch, Erin - Junior High, Girls Volleyball, level 5, pay step 3, \$3091
- 35) Geis, Carrie - Junior High, Girls Volleyball, level 5, pay step 6, \$3504
- 36) Caputa-Gibson, Isabel - High School, Girls Tennis, level 5, pay step 1, \$2679
- 37) Mersch, John - High School, Boys Golf, level 5, pay step 9, \$3504
- 38) Rieck, Craig - High School, Girls Golf, level 5, pay step 2, \$2885
- 39) Hawk, Adrian - High School, Boys Cross Country, level 6, pay step 1, \$3504
- 40) Long, Charles - Junior High, Boys Cross Country, level 5, pay step 5, \$3504

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- 41) Wiemken, Rachel - High School Girls Cross Country, level 6, pay step 0, \$3297
- 42) Schneider, Deana - Junior High Girls Cross Country, level 5, pay step 6, \$3504
- 43) Miller, Terry - Junior High Girls Cross Country, level 5, pay step 0, \$2473
- 44) Fontaine, Skyler - High School, Boys/Girls Water Polo, level 7, pay step 1, \$4534
- 45) Brenner, Jennifer - High School, Fall Cheer, level 5, pay step 1, \$2679
- 46) Rieman, Megan - High School, Fall Cheer 50%, level 5, pay step 0, \$1236.50
- 47) Hyde, Natalie - High School, Fall Cheer 50%, level 5, pay step 0, \$1236.50
- 48) Eastham, Deanna - Junior High, Fall Cheer, level 4, pay step 1, \$1855
- 49) Fultz, Danielle* - Junior High, Fall Cheer, level 4, pay step 0, \$1649

Approval of Volunteers for the 2019-2020 school year:

- 1) Foster, Trevor* - Football
- 2) Cooley, Jake* - Football
- 3) Davison, Kelcey* - Girls Tennis
- 4) Loux Chris* - Girls Golf
- 5) Bryant, Nicholas* - Girls Golf
- 6) Hovey, Kayla* - Boys/Girls Water Polo
- 7) Leavens, Lois* - Boys/Girls Water Polo
- 8) Bradley, William (Earl)* - Boys/Girls Water Polo
- 9) NeCamp, Desiree (Paolo)* - Fall Cheer

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

CURRICULUM & INSTRUCTION

Items for approval for Curriculum and Instruction

(19-103) On a motion by Mrs. Brady seconded by Mr. Yockey to approve the following item as presented:

Approval of Curriculum pay (2018-2019 school year) for Milford Junior High School Building Leadership meetings (not to exceed 30 hours):

- 1) Green, Emily
- 2) Miller, Terry
- 3) Bernens, Mary

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Approval for Curriculum pay (2018-2019 school year) for Milford High School Building Leadership meetings (not to exceed 30 hours):

- 1) Shepherd, Jeffrey

Approval of Curriculum pay for the following for new Pacing Guides Professional Development (not to exceed 10 hours):

- 1) Cooper, April
- 2) Huggins, Tracy
- 3) Kroeger, Donna
- 4) Winslow, Kathy
- 5) Kasper, Karen
- 6) Green, Allison

Approval of Curriculum pay for the following for Unit Development for Gifted (not to exceed 30 hours):

- 1) Steinle, Amy
- 2) Ryan, Sarah
- 3) Powers, Myra

Approval of Curriculum pay the following for Milford Junior High Science revisions (not to exceed 14 hours):

- 1) Leonards, Chris
- 2) Bennett, Christine
- 3) Fasold, Angel
- 4) Nagle, Allison
- 5) Bernens, Mary

Approval of Curriculum pay for the following as noted below to complete the Milford High School MakerSpace (not to exceed the hours listed):

- 1) Paul, Brian - 10 Hours
- 2) Schaefer, Phillip - 8 Hours
- 3) Underwood, Brian - 8 Hours
- 4) Hilton, Elizabeth - 8 Hours

Approval of Curriculum pay for the following for Elementary Technology Leaders (not to exceed 10 hours):

- 1) Otts, Sarah
- 2) Walker, Emma
- 3) Smith, Charles
- 4) Oppenheim, Ellen

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Approval for the following student trips outside of 100 miles for Water Polo:

- 1) Napoleon Invitational - Napoleon, Ohio (175 miles)
August 9-10, 2019
One hotel night
12 boys, 12 girls and chaperones
- 2) Boys Ohio Cup - Worthington, OH (110 miles)
September 6-7, 2019
One hotel night
Boys team and approved chaperones
- 3) Girls Ohio Cup - Worthington, OH (110 miles)
September 13-14, 2019
One hotel night
Girls team and approved chaperones
- 4) JV State - Sylvania, OH (208 miles)
October 11-12, 2019
One hotel night
Girls team and approved chaperones

Approval of the following handbook for the 2019-2020 school year:

- 1) Milford Junior High

Approval of the following handbooks for the 2019-2020 school year(no policy changes were made):

- 1) Athletics and Extracurriculars Activities Handbook for Students/Parents
- 2) Athletics and Extracurriculars Activities Handbook for Coaches/Directors/Advisors

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

Informational Items for Curriculum & Instruction:

Mr. Daniels shared the results of the Thoughtexchange conducted with the seniors at the end of the school year. He stressed the importance of giving students a voice in issues that influence their learning. Seniors participated during their English classes and responded to three questions. This is the second consecutive year the district has conducted a Thoughtexchange with the seniors. The district will continue to compare responses each year and use the data to conduct comparisons for trends. Results will be shared with building administrators and teachers to guide our process to transform Milford High School.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – June 20, 2019**

BOARD OF EDUCATION

Next Board Meeting:

July 18, 2019 – 7:00 p.m.

Milford Schools Administrative Offices - Board Conference Room

1099 State Route 131

Milford, OH 45150

EXECUTIVE SESSION

(19-104) On a motion by Mrs. Brady, seconded by Mr. Yockey to move into Executive Session at 7:57 p.m. for the following:

To consider compensation of a public employee or official

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.

ADJOURNMENT

(19-105) On a motion by Mr. Hamm, seconded by Mr. Yockey to adjourn from the June 20 , 2019 Board of Education meeting at 9:10 p.m.

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye

Mrs. Marques, Aye

Motion Carried.



VICE-PRESIDENT



TREASURER