

MILFORD BOARD OF EDUCATION

Regular Board Meeting - Agenda



June 20, 2019

7:00 p.m.

**Milford Schools - Administrative Offices
1099 State Route 131 – Milford, OH 45150**

**A. Call to order
Roll Call**

B. Pledge of Allegiance

**C. Approval of the Agenda
Roll Call**

D. Approval of Minutes:

1) Board Work Session:	May 23, 2019 (Attachment 01)
2) Regular Board Meeting:	May 23, 2019 (Attachment 02)

Roll Call

- E. Recognition of outstanding student achievement - Mr. Mark Trout
 - 1) Andrea Armstrong

- F. Public Participation

- I. **TREASURER’S REPORTS – Mr. Brian Rabe**

- A. Approval of Financial Reports (Attachment 03) – for the month ending May 31, 2019:
 - 1) Appropriation Account Summary (APPSUM)
 - 2) Revenue and Expenditures (FNDREVEX)
 - 3) Financial Summary Report (FINSUM)
 - 4) Historical Reports
 - 5) All Funds Summary
 - 6) Investment Report – report of interim funds invested in secured instruments
 - 7) Bank Reconciliation

Roll Call

- B. Approval of Temporary Appropriations for FY 2020 (Attachment 04)

- C. Approval of Final Appropriations for FY 2019 (Attachment 05)

- D. Approval to establish an investment account with Fifth Third Bank

Roll Call

- II. **SUPERINTENDENT ~ Mrs. Nancy House**

Items for Approval for the Superintendent:

- A. Approval of the following policy:
 - 1) JHCB: Immunizations (Attachment 06)

- B. Approval of the annual contract for services between Hamilton Clermont Cooperative (HCC) and the Milford Exempted Village School District (Attachment 07)

Roll Call

Informational Items for the Superintendent:

- A. First reading of the following policy:
 - 1) IKA: Grading Systems (Attachment 08)
 - 2) KGB: Public Conduct on District Property (Attachment 09)

- B. Presentation: Update of AP Capstone

HUMAN RESOURCES – Mrs. Nancy House

Administrative Items for Human Resources

- A. Approval of Administrative Contract Recommendations:
 - 1) Boone, Sarah - 2 year
 - 2) Cates, Will - 2 year
 - 3) Daniels, Paul - 3 years
 - 4) Gregory, Kim - 2 year
 - 5) Hair, Lisa - 3 years
 - 6) Hollandsworth, Jill - 3 years
 - 7) Johnson, Jeff - 3 years
 - 8) Kauffman, Joshua - 3 years
 - 9) Levy, Gerry - 3 years
 - 10) May, Melodie - 2 years
 - 11) O'Connell, Shelley - 2 years
 - 12) Price, Patricia - 2 years
 - 13) Spieser, John - 3 years

Roll Call

Certified Items for Human Resources

- A. Approval of Memorandum of Understanding to make additions and changes to the supplemental salary schedule contained in the contract (Attachment 10)

- B. Approval of Certified Resignations:
 - 1) Corbin, Mary Beth - High School, Guidance Counselor, effective 8/09/19
 - 2) Kilbarger, Lacey - High School, Art, effective 8/09/19
 - 3) Schunk, Janelle - High School, Art, effective 8/09/19
 - 4) Spooner, Jane - Mulberry Elementary, Art, effective 8/08/19

- C. Approval of Certified hiring recommendations for the 2019-2020 school year, effective 8/10/19:
- 1) Carmel, Rebecca* - High School, Art, BA, experience 7, 185 day contract, \$54,779
 - 2) Desgrange, Emily* - Junior High, Art, MA, experience 10, 185 day contract, \$69,947
 - 3) Dombroski, Caitlin* - Preschool, Early Childhood Intervention Specialist, 0.5 FTE, Pattison, Kindergarten teacher, 0.5 FTE, BA, experience 1, 185 day contract, \$43,155
 - 4) Mathias, Hannah* - Mulberry Elementary, Music, BA, experience 5, 185 day contract, \$50,904
 - 5) Minor, Catherine* - Seipelt Elementary, Kindergarten, MA, experience 5, 185 day contract, \$57,169
 - 6) Sampsel, Matthew* - Junior High, Intervention Specialist, MA+50, experience 10, 185 day contract, \$78,974
 - 7) Winslow, Kathy* - Mulberry Elementary, Art, MA, experience 3, 185 day contract, \$52,058
 - 8) Chandler, Amanda* - McCormick Elementary, Grade 1, MA, experience 6, 185 day contract, 7.5 hours/day, \$59,725
- D. Approval of Certified Staff for Summer Extended School Year Services at \$25/hour:
- 1) Testerman, Jennifer - not to exceed 10 hours
- E. Approval to pay the following certified employees a stipend for mentoring students from various colleges and universities:
- 1) Burbage, Christa - Mt. St. Joseph University, \$100
 - 2) Hinchliffe, Christina - Mt. St. Joseph University, \$500
 - 3) Myers, Melissa - Mt. St. Joseph University, \$500
 - 4) Pavely, Angela - Mt. St. Joseph University, \$100
 - 5) Litman, Shawna - Miami University, \$600
 - 4) Meer, Keely - Miami University, \$300
 - 5) Silvers, Mary Beth - Miami University, \$300
 - 6) Westerkamp, Chris - Miami University, \$300
 - 7) Williamson, Julia - Miami University, \$300
 - 8) Bernens, Mary - Northern Kentucky University, \$125
 - 9) Claus, Joseph - Northern Kentucky University, \$250
 - 10) Cox, Brooke - Northern Kentucky University, \$125
 - 11) Hutzel, Christine - Northern Kentucky University, \$125
 - 12) Vollman, Christopher - Northern Kentucky University, \$125
 - 13) Elkin, Shane - Xavier University, \$500
 - 14) Fitzhugh, Jason - Xavier University, \$500
 - 15) Gregory, Christy - Xavier University, two \$100 Vouchers
 - 16) Lynch, Meg - Xavier University, \$100 Voucher
 - 17) Rose, Greg - Xavier University, \$100 Voucher

Roll Call

ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR LICENSE.

Classified Items for Human Resources

A. Approval of Classified Resignations:

- 1) Bailey, Jeannie - Extended Day Summer Camp, Caregiver/Contact, effective 5/30/19
- 2) Meiners, Carrie - Food Service Worker, effective 5/31/19
- 3) Smith, Tonia - Extended Day Summer Camp, Caregiver, effective 5/24/19

B. Approval of Classified Hiring Recommendations for 2019-2020 school year:

- 1) Hauser, Teresa* - Seipelt Elementary, Custodian, experience 0, 8 hours/day, 262 day contract, \$16.64/hour
- 2) Riley, Tyler - Seipelt Elementary, Head Custodian stipend
- 3) Riley, Kiera - High School, Custodian, hours increased to 8 hours, effective 7/01/19
- 4) Noe, Kimberly* - Junior High, Building Secretary/Receptionist (more than 20 hours/week), experience 8, 8 hours/day, 212 day contract, 10 months, \$21.37/hour
- 5) Bryant, Cynthia*- Junior High, Building Secretary, Guidance Counselor Office, (more than 20 hours/week), experience 8, 8 hours/day, 225 day contract, 11 months, \$21.37/hour
- 6) Perkins, Judy* - High School, Athletic Office, Building Secretary (less than 20 hours/week), experience 8, 3.5 hours/day, 212 day contract, \$20.43/hour
- 7) Ostholthoff, Don* - Food Service Worker IV, experience 8, 3 hours/day, 186 day contract, \$17.33/hour
- 8) Meiners, Carrie - Substitute Food Service Worker
- 9) Wigginton, Paul* - Substitute Custodian
- 10) Strayer, Suzan - Substitute Health Aide

C. Approval to pay the following employees for additional hours to learn the new position. The days in June to be paid at 2018-2019 rate:

- 1) Bryant, Cynthia* - Junior High, Building Secretary, Guidance Counselor Office, up to 10 additional days
- 2) Noe, Kimberly* - Junior High, Building, Secretary/Receptionist, up to 10 additional days

Roll Call

Supplemental Duty, Pupil Activity and Consultant Items for Human Resources

A. Approval to pay Gary Schulte 12 additional site supervisor hours for the 2018-2019 school year, \$17.20/hour

B. Approval of Consultant Service Contract for Meg Krsacok from July 1, 2019 through September 30, 2019 at a rate of \$55.00/hour, not to exceed \$19,937.50 (Attachment 11)

- C. Approval of supplemental contract resignations for the 2019-2020 school year:
- 1) Hawk, Adrian - Junior High, Building Wellness Liaison
 - 2) Sears, Leah - High School, Building Wellness Liaison
- D. Approval of Building Supplemental Contract Recommendations for the 2019-2020 school year:
- 1) Molloy, Andrew - Junior High, Parking Lot Supervisor 50%, level 4, pay step 0, \$824.50
 - 2) Seibert, Eric - Junior High, Parking Lot Supervisor, level 4, pay step 7, \$2679
 - 3) Stadler, Douglas - Junior High, Parking Lot Supervisor, level 4, pay step 10, \$2885
- E. Approval of Athletic and Extracurricular Activities Supplemental/Pupil Activity Contract Recommendations for the 2019-2020 school year:
- 1) Bartholomew, Shane - High School, Football, level 8, pay step 9, \$7007
 - 2) Schaub, Jackson - High School, Football, level 8, pay step 3, \$6183
 - 3) Seibert, Eric - High School, Football, level 8, pay step 18, \$7831
 - 4) Comello, Jerry - High School, Football, level 8, pay step 11, \$7419
 - 5) Pickett, Cregg - High School, Football, level 8, pay step 5, \$7007
 - 6) Dooros, Gus - High School, Football, level 8, pay step 7, \$7007
 - 7) Grippa, Jimmy - High School, Football, level 8, pay step 2, \$5771
 - 8) Boehm, Brandon - High School, Football, level 8, pay step 2, \$5771
 - 9) Lewis, Juan - High School, Football 50%, level 8, pay step 4, \$3297.50
 - 10) Oney, Brandon* - High School, Football 50%, level 8, pay step 6, \$3503.50
 - 11) Schwartz, Eric - High School, Football 50%, level 8, pay step 7, \$3503.50
 - 12) Page, Seth - High School, Football 50%, level 8, pay step 1, \$2679
 - 13) McDonough, Chris - Junior High, Football, level 6, pay step 8, \$4328
 - 14) Cooley, Steve - Junior High, Football, level 6, pay step 6, \$4328
 - 15) Sheldon, Peter* - Junior High, Football 50%, level 6, pay step 0, \$1648.50
 - 16) Facciolo, Mike - Junior High, Football 50%, level 6, pay step 6, \$2164
 - 17) Ayler, Kirk - Junior High, Football 50%, level 6, pay step 6, \$2164
 - 18) Edwards, Jeffrey D. - Junior High, Football 50%, level 6, pay step 5, \$2164
 - 19) Herbst, Joe - Junior High, Football 50%, level 6, pay step 6, \$2164
 - 20) Caton, Ray - Junior High, Football 50%, level 6, pay step 4, \$2061
 - 21) Robinson, Mike - Junior High, Football 50%, level 6, pay step 8, \$2164
 - 22) Clayton, Nate - Junior High, Football 50%, level 6, pay step 4, \$2061
 - 23) Grothaus, Alan - High School, Boys Soccer, level 7, pay step 25, \$7419
 - 24) Disbennett, Tim - High School, Boys Soccer, level 7, pay step 4, \$5771
 - 25) Fritz, Jesse - High School, Boys Soccer, level 7, pay step 9, \$6183
 - 26) Weigand, Richard (Troy) - High School, Boys Soccer, level 7, pay step 4, \$5771
 - 27) Pope, Tim - High School, Girls Soccer, level 7, pay step 5, \$6183
 - 28) Price, Stephanie* - High School, Girls Soccer, level 7, pay step 0, \$4122
 - 29) Rohlf, Billy - High School, Girls Soccer, level 7, pay step 1, \$4534
 - 30) Hutzel, Larry - High School, Girls Soccer, level 7, pay step 6, \$6183
 - 31) Peters, Amber - High School, Girls Volleyball, level 7, pay step 3, \$5358
 - 32) Lewis, Ashley - High School, Girls Volleyball, level 7, pay step 1, \$4534
 - 33) Jackson, Mike - High School, Girls Volleyball, level 7, pay step 5, \$6183
 - 34) Carey, Jaclyn - Junior High, Girls Volleyball, level 5, pay step 6, \$3504

- 35) Veatch, Erin - Junior High, Girls Volleyball, level 5, pay step 3, \$3091
- 36) Geis, Carrie - Junior High, Girls Volleyball, level 5, pay step 6, \$3504
- 37) Caputa-Gibson, Isabel - High School, Girls Tennis, level 5, pay step 1, \$2679
- 38) Mersch, John - High School, Boys Golf, level 5, pay step 9, \$3504
- 39) Rieck, Craig - High School, Girls Golf, level 5, pay step 2, \$2885
- 40) Hawk, Adrian - High School, Boys Cross Country, level 6, pay step 1, \$3504
- 41) Long, Charles - Junior High, Boys Cross Country, level 5, pay step 5, \$3504
- 42) Wiemken, Rachel - High School Girls Cross Country, level 6, pay step 0, \$3297
- 43) Schneider, Deana - Junior High Girls Cross Country, level 5, pay step 6, \$3504
- 44) Miller, Terry - Junior High Girls Cross Country, level 5, pay step 0, \$2473
- 45) Fontaine, Skyler - High School, Boys/Girls Water Polo, level 7, pay step 1, \$4534
- 46) Brenner, Jennifer - High School, Fall Cheer, level 5, pay step 1, \$2679
- 47) Rieman, Megan - High School, Fall Cheer 50%, level 5, pay step 0, \$1236.50
- 48) Hyde, Natalie - High School, Fall Cheer 50%, level 5, pay step 0, \$1236.50
- 49) Eastham, Deanna - Junior High, Fall Cheer, level 4, pay step 1, \$1855
- 50) Fultz, Danielle* - Junior High, Fall Cheer, level 4, pay step 0, \$1649

F. Approval of Volunteers for the 2019-2020 school year:

- 1) Foster, Trevor* - Football
- 2) Cooley, Jake* - Football
- 3) Davison, Kelcey* - Girls Tennis
- 4) Lous Chris* - Girls Golf
- 5) Bryant, Nicholas* - Girls Golf
- 6) Hovey, Kayla* - Boys/Girls Water Polo
- 7) Leavens, Lois* - Boys/Girls Water Polo
- 8) Bradley, William (Earl)* - Boys/Girls Water Polo
- 9) NeCamp, Desiree (Paolo)* - Fall Cheer

*ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR PERMIT.*

Roll Call

CURRICULUM & INSTRUCTION – Mrs. Nancy House

A. Approval of Curriculum pay for the following for new Pacing Guides Professional Development (not to exceed 10 hours):

- 1) Cooper, April
- 2) Huggins, Tracy
- 3) Kroeger, Donna
- 4) Winslow
- 5) Kasper, Karen
- 6) Green, Allison

- B. Approval of Curriculum pay for the following for Unit Development for Gifted (not to exceed 30 hours):
- 1) Steinle, Amy
 - 2) Ryan, Sarah
 - 3) Powers, Myra
- C. Approval of the following handbook for the 2019-2020 school year:
- 1) Milford Junior High (Attachment 12)
- D. Approval of Curriculum pay the following for Milford Junior High Science revisions (not to exceed 14 hours):
- 1) Leonards, Chris
 - 2) Bennett, Christine
 - 3) Fasold, Angel
 - 4) Nagle, Allison
 - 5) Bernens, Mary
- E. Approval of Curriculum pay for the following as noted below to complete the Milord High School MakerSpace (not to exceed the hours listed):
- 1) Paul, Brian - 10 Hours
 - 2) Schaefer, Phillip - 8 Hours
 - 3) Underwood, Brian - 8 Hours
 - 4) Hilton, Elizabeth - 8 Hours
- F. Approval of Curriculum pay for the following for Elementary Technology Leaders (not to exceed 10 hours):
- 1) Otts, Sarah
 - 2) Walker, Emma
 - 3) Smith, Charles
 - 4) Oppenheim, Ellen
- G. Approval for the following student trips outside of 100 miles for Water Polo:
- 1) Napoleon Invitational - Napoleon, Ohio (175 miles)
August 9-10, 2019
One hotel night
12 boys, 12 girls and chaperones
 - 2) Boys Ohio Cup - Worthington, OH (110 miles)
September 6-7, 2019
One hotel night
Boys team and approved chaperones

- 3) Girls Ohio Cup - Worthington, OH (110 miles)
September 13-14, 2019
One hotel night
Girls team and approved chaperones
- 4) JV State - Sylvania, OH (208 miles)
October 11-12, 2019
One hotel night
Girls team and approved chaperones

- H. Approval of the following handbooks for the 2019-2020 school year (no policy changes were made):
- 1) Athletics and Extracurriculars Activities Handbook for Students/Parents (Attachment 13)
 - 2) Athletics and Extracurriculars Activities Handbook for Coaches/Directors/Advisors (Attachment 14)

Roll Call

Informational Items for Curriculum & Instruction:

- A. Class of 2019 ThoughtExchange - Mr. Paul Daniels

III. BOARD OF EDUCATION

- A. Public Participation
- B. Next Board Meeting:
July 18, 2019 – 7:00 p.m.
Milford Schools Administrative Offices
Board Conference Room
1099 State Route 131
Milford, OH 45150

- C. Discussion

IV. EXECUTIVE SESSION

- ❖ To consider the compensation of a public employee or official.

V. ADJOURNMENT

Roll Call

**Regular Board meetings can be viewed on the channels
during the scheduled times listed below:**

City of Milford cable	Channel 15	Monday - 4:00 p.m.	Wednesday - 10:00 p.m.	
Union Township cable	Channel 8 or Channel 15	Wednesday - 4:00 p.m.	Friday - 7:00 p.m.	Saturday - 7:00 a.m.
Miami Township cable	Channel 8 or Channel 15	Sunday - 3:00 p.m.	Monday - 1:00 p.m.	Tuesday - 8:30 a.m.
		Wednesday - 2:00 p.m.	Thursday - 5:00 p.m.	Friday - 2:30 p.m.
		Saturday - 10:30 a.m.		

Public Involvement at Board Meetings

In order to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes of public participation will be permitted at the beginning of each meeting. Continued public participation will be scheduled after the business portion of the meeting as needed. In order to anticipate the time needed to manage an effective meeting, those persons who desire to address the Board prior to the business meeting are asked to contact Mrs. Nancy C. House, Superintendent, at 831-1314.

Individuals will be permitted 3 minutes to present to the Board of Education. Complaints against a school employee are not permitted in public session until the defined lines of communication have been met. Up to ten people will be permitted to address the Board of Education before the business meeting. Additional persons requesting to address the Board will be scheduled after the business meeting. Each person addressing the Board will give his/her name and address. The public participation may be extended by a vote of the majority of the Board.