

MILFORD BOARD OF EDUCATION

October 18, 2018

7:00 p.m.

Milford High School - Administrative Offices
1099 State Route 131 – Milford, OH 45150

VISION STATEMENT

MEVSD'S Vision Statement is to inspire and prepare our student to reach their fullest potential in a diverse and dynamic world.

STRATEGIC CHOICES

PROFESSIONAL DEVELOPMENT:

We will offer Professional Development in a culture of collaboration and shared responsibility to increase educator effectiveness.

STAFF STRUCTURE & RATIOS:

We will maintain staffing structures and teacher/student ratios that improve the performance of all students.

TECHNOLOGY:

Integrate reliable, relevant, and purposeful technology skills, tools and resources into all curriculum to impact student engagement and student achievement.

INTERVENTION:

We will address needs of all students through differentiated instruction and targeted intervention.

COMMUNICATIONS:

We will maintain and expand two-way, proactive communications with all stakeholders.

FUNDING:

We will maintain constant financial vigilance and review benefits/costs for all significant expenditures.

CURRICULUM:

We will provide curricula and materials to meet standards and continue to improve achievement for all students.

A. Call to order

Roll Call

B. Pledge of Allegiance

C. Approval of Agenda

Roll Call

D. Approval of Minutes:

- 1) Regular Board Meeting: September 20, 2018 (Attachment 01)

Roll Call

E. Presentation:

- 1) Mr. Joe Moon, Dean of Instruction, Live Oaks

F. Great Oaks Report – Mr. Dave Yockey

G. Student Council Representatives - Ms. Maddie Atwell and Mr. Caleb Cambron

H. Public Participation

I. TREASURER’S REPORTS – Mr. Brian Rabe

A. Approval of Financial Reports (Attachment 02) – for the month ending September 30, 2018:

- 1) Appropriation Account Summary (APPSUM)
- 2) Revenue and Expenditures (FNDREVEX)
- 3) Financial Summary Report (FINSUM)
- 4) Investment Report – report of interim funds invested in secured instruments
- 5) Bank Reconciliation

B. Approval of Appropriation Revisions for FY19 (Attachment 03)

C. Approval to transfer funds from the District Agency fund (022) to the Athletic Fund (300) equaling \$2,189.81 for FY18 OHSAA athletic competitions

Roll Call

D. Presentation of the Fiscal Year 2019 Five Year Forecast and Assumptions

E. Approval of the Fiscal Year 2019 Five Year Forecast and Assumptions (Attachments 04 and 05)

Roll Call

II. SUPERINTENDENT'S ITEMS ~ Mrs. Nancy House

Items for Approval for the Superintendent:

- A. Approval to adopt the Milford Brand and presentation

Roll Call

- B. Approval of the District Calendar for the 2019-2020 School Year (Attachment 06)

Roll Call

- C. Approval of Resolution to deem transportation impractical for students listed in the attachment for the 2018-2019 school year (Attachment 07)

Roll Call

Informational Items for the Superintendent ~ Mrs. Nancy House

- A. First reading of the following policies, regulations and/or exhibits:

- 1) BB: School Board Legal Status (Attachment 08)
- 2) BDDG: Minutes (Attachment 09)
- 3) DBD: Budget Planning - Five-Year Forecast (Attachment 10)
- 4) DECA: Administration of Federal Grant Funds (Attachment 11)
- 5) DJ: Purchasing (Attachment 12)
- 6) DJB: Petty Cash Accounts (Attachment 13)
- 7) DJC: Bidding Requirements (Attachment 14)
- 8) DJF: Purchasing Procedures (Attachment 15)
- 9) DJF-R: Purchasing Procedures (Attachment 16)
- 10) DJH: Credit Cards (Attachment 17)
- 11) DJH-R: Credit Cards ~ REMOVAL (Attachment 18)
- 12) GA: Personnel Policies Goals (Attachment 19)
- 13) GBI: Staff Gifts and Solicitations (Attachment 20)
- 14) GBIA: Online Fundraising Campaigns/Crowdfunding (Also IGDF) (previously Milford regulation GBI-R/KH-R will now become a policy) (Attachment 21)
- 15) GBQ: Criminal Records Check (Attachment 22)
- 16) GCB-1: Professional Staff Contracts and Compensation Plans - Teachers (Attachment 23)
- 17) GCB-2: Professional Staff Contracts and Compensation Plans - Administrators (Attachment 24)
- 18) GCD: Professional Staff Hiring (Attachment 25)
- 19) GDB: Support Staff Contracts and Compensation Plans (Attachment 26)
- 20) IGD: Cocurricular and Extracurricular Activities (Attachment 27)
- 21) IGDF: Student Fundraising Activities (Attachment 28)

- 22) IGDJ: Interscholastic Athletics (Attachment 29)
- 23) JFC: Student Conduct -Zero Tolerance (Attachment 30)
- 24) JFCF: Hazing and Bullying - Harassment, Intimidation and Dating Violence (Attachment 31)
- 25) JFCJ: Weapons in the Schools (Attachment 32)
- 26) JG: Student Discipline (Attachment 33)
- 27) JGD: Student Suspension (Attachment 34)
- 28) JGDA: Emergency Removal of a Student (Attachment 35)
- 29) JGE: Student Expulsion (Attachment 36)
- 30) JP: Positive Behavioral Intervention and Supports - Restraint and Seclusion (Attachment 37)
- 31) KH: Public Gift to the District (Attachment 38)
- 32) KI: Public Solicitations in the Schools (Attachment 39)

HUMAN RESOURCES

Miscellaneous Items for Human Resources

- A. Approval of Memorandum of Understanding - Costume Director (Attachment 40)

- B. Approval of Memorandum of Understanding - New Employee Pay Periods (Attachment 41)

- C. Approval of recommendation by Milford Miami Township Drug-Free Coalition for the following positions (paid from the Drug-Free Coalition):
 - 1) Combs, Lori* - Executive Director, 224 days, \$55,000, effective 10/01/18
 - 2) Hart, George - Community Coordinator, 10 month contract, \$15,000, effective 10/01/18

Roll Call

Certified Items for Human Resources

- A. Approval of Certified Resignation for the purpose of Retirement:
 - 1) Petricca, Patti - Junior High, Teacher, effective 06/01/19

- B. Approval of Certified Hiring Recommendation for the 2018-2019 school year:
 - 1) Neil, Cypher-Tierney - High School, Science, BS, experience 0, effective 10/08/18, to be paid per diem for the remainder of the school year

- C. Approval of Family Care Leave of Absence (**unpaid requires board approval**)
 - 1) Kasper, Karen - 9/17/18 through 10/09/18

- D. Approval of Medical Leave of Absence (**unpaid leave requires board approval**)
 - 1) King, Kathy - 9/21/18 through 10/14/18

- E. Approval of Disability Leave for Mike Allen for a period of up to two years without pay

*ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR LICENSE.*

Roll Call

Classified Items for Human Resources

- A. Approval of Classified Resignation for the purpose of Retirement:
 - 1) Ross, Martha - Extended Day, effective 7/01/19

- B. Approval of Classified Resignation:
 - 1) DeBra, Mallory - Substitute Teacher Aide

- C. Approval of Classified Hiring Recommendations for 2018-2019 school year:
 - 1) Hall, Jessica* - Junior High, Teacher Aide, 3.5 hours/day, experience 0, \$15.80/hour
 - 2) Kelly, Patricia* - Charles L. Seipelt Elementary, Teacher Aide, 3.5 hours/day, experience 0, \$15.80/hour
 - 3) Kuhn, Nikki* - High School, Teacher Aide, 3.5 hours/day, experience 0, \$15.80/hour
 - 4) Mousetis, Nancy* - Junior High, Food Service Worker, 2.75 hours/day, experience 0, \$14.39/hour
 - 5) Stamm, Jill* - Wyoming Middle School, Food Service Worker, 4 hours/day, experience 0, \$14.39/hour
 - 6) Ackermann, Mary Ann* - Substitute Teacher Aide
 - 7) Chesser, Victoria* - Substitute Teacher Aide
 - 8) Grothaus, Molly* - Substitute Extended Day
 - 9) Hoopes, Blaise - Substitute Secretary
 - 10) Cooper, Anna* - Substitute Food Service Worker
 - 11) Theaderman, Jana* - Substitute Food Service Worker
 - 12) Webb, Mary Lou* - Substitute Food Service Worker
 - 13) Snow, Diane* - Substitute Media Aide

Roll Call

Supplemental Duty Resignations, Positions and Assignments for Human Resources

- A. Approval of Building Supplemental Contract Recommendations for the 2018-2019 school year:
- 1) Metzger, Sarah - High School, Advisor, National Honor Society 50% , level 6, pay step 1, \$1709
 - 2) Smith, Taylor - High School, Advisor, National Honor Society 50% , level 6, pay step 5, \$2111
 - 3) Oldham, Matt - High School, Parking Lot Supervisor, level 4, pay step 0, \$1609
 - 4) Barlow, Lori - Junior High, Detention Monitor, \$17.50/hour
 - 5) Hackmeister, Judy - Junior High, Detention Monitor, \$17.50/hour
 - 6) Mack, Lauren - Junior High, Detention Monitor, \$17.50/hour
 - 7) Parker, Dody - Junior High, Detention Monitor, \$17.50/hour
 - 8) Rawlins, Carla - Junior High, Detention Monitor, \$17.50/hour
 - 9) Baker, Kris - Junior High, After School Tutor, \$25/hour
 - 10) Hackmeister, Judy - Junior High, After School Tutor, \$25/hour
- B. Approval of Athletic and Extracurricular Activities Supplemental Contract Recommendations for the 2018-2019 school year:
- 1) Vollman, Chris - High School, Boys Basketball, level 8, pay step 12, \$7238
 - 2) Rieck, Craig - High School, Boys Basketball, level 8, pay step 12, \$7238
 - 3) Rieck, Austin* - High School, Boys Basketball, level 8, pay step 2, \$5630
 - 4) Long, Charles - Junior High, Boys Basketball, level 6, pay step 9, \$4222
 - 5) Campbell, Jim - Junior High, Boys Basketball, level 6, pay step 12, \$4423
 - 6) Pope, Michael - Junior High, Boys Basketball, level 6, pay step 5, \$4222
 - 7) Wellbrock, Brian - Junior High, Boys Basketball, level 6, pay step 6, \$4222
 - 8) Teski, Jennifer* - High School, Girls Basketball, level 8, pay step 2, \$5630
 - 9) Nagle, Allison - High School, Girls Basketball, level 8, pay step 2, \$5630
 - 10) Wahl, Geoff - High School, Girls Basketball, level 8, pay step 15, \$7640
 - 11) Panko, Jim - Junior High, Girls Basketball, level 6, pay step 36, \$4826
 - 12) Sontag, Michael - Junior High, Girls Basketball, level 6, pay step 1, 3418
 - 13) McKenney, Kristi - Junior High, Girls Basketball, level 6, pay step 17, \$4624
 - 14) Jones, Albert - High School, Boys/Girls Bowling, level 5, pay step 5, \$3418
- C. Approval of Student Worker Recommendation for the 2018-2019 school year:
- 1) Naylor, William* - Lifeguard, on as needed basis, \$9.00/hour
- D. Approval of Purchased Services Music Teacher for Junior High and High School Vocal Music:
- 1) McVay, Christine

E. Approval of Volunteers for the 2018-2019 school year:

- 1) Berberich, Bob - Guidance Volunteer Mentor
- 2) Hall, Kelsi* - Guidance Volunteer Mentor
- 3) Hansman, Mark - Guidance Volunteer Mentor
- 4) Husted, Kevin - Guidance Volunteer Mentor
- 5) Patrick, Jennifer - Guidance Volunteer Mentor
- 6) Walker, Jennifer - Guidance Volunteer Mentor
- 7) Ware, Jaimie - Guidance Volunteer Mentor
- 8) Woodward, Adam - Guidance Volunteer Mentor
- 9) Wright, Jeff - Guidance Volunteer Mentor
- 10) Barnett, William* - Boys Basketball
- 11) Dwyer, Kort - Boys Basketball
- 12) Schaub, Jack - Boys Basketball
- 13) Lowe, Kenneth* - Girls Basketball

ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR PERMIT.

Roll Call

CURRICULUM & INSTRUCTION

A. Approval of the following field trips:

- 1) Boys Varsity Baseball Spring tournament
Vero Beach, Florida
March 16-21, 2019
Approximately 28 Students and Coaches
- 2) Winter Guard IHSCGA show
Zionsville High School, Zionsville, Indiana
February 9, 2019
Approximately 25 Students, Coaches and Chaperones
- 3) Winter Guard WGI Indianapolis Regional
Warren Central High School, Indianapolis, Indiana
February 15-17, 2019
Approximately 25 Students, Coaches and Chaperones
- 4) Varsity Girls Softball Tampa Bay Spring Training program
Tampa Bay, Florida
March 16-22, 2019
Approximately 22 Students and Coaches

- 5) JROTC
Washington DC
November 14-17, 2018
Approximately 48 Students and Chaperones

Roll Call

Informational Items for Curriculum & Instruction

- A. Video: NGC Eagle Team - Ms. Stacy Smith and Mr. Paul Daniels

III. BOARD OF EDUCATION

- A. Public Participation

- B. November 15, 2018 – 7:00 p.m.
Milford Schools - Administrative Offices
1099 State Route 131
Milford, OH 45150

- C. Discussion

IV. ADJOURNMENT

Roll Call

**Regular Board meetings can be viewed on the channels
during the scheduled times listed below:**

**City of Milford cable
Union Township cable
Miami Township cable**

Channel 15
Channel 8 or Channel 15
Channel 8 or Channel 15

Monday - 4:00 p.m.
Wednesday - 4:00 p.m.
Sunday - 3:00 p.m.
Wednesday - 2:00 p.m.
Saturday - 10:30 a.m.

Wednesday - 10:00 p.m.
Friday - 7:00 p.m.
Monday - 1:00 p.m.
Thursday - 5:00 p.m.

Saturday - 7:00 a.m.
Tuesday - 8:30 a.m.
Friday - 2:30 p.m.

Public Involvement at Board Meetings

In order to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes of public participation will be permitted at the beginning of each meeting. Continued public participation will be scheduled after the business portion of the meeting as needed. In order to anticipate the time needed to manage an effective meeting, those persons who desire to address the Board prior to the business meeting are asked to contact Mrs. Nancy C. House, Superintendent, at 831-1314.

Individuals will be permitted 3 minutes to present to the Board of Education. Complaints against a school employee are not permitted in public session until the defined lines of communication have been met. Up to ten people will be permitted to address the Board of Education before the business meeting. Additional persons requesting to address the Board will be scheduled after the business meeting. Each person addressing the Board will give his/her name and address. The public participation may be extended by a vote of the majority of the Board.