

BOARD OF EDUCATION MEETING
August 16, 2018– 7:00 P.M.

TABLE OF CONTENTS

Milford High School
One Eagles Way
Milford, Ohio 45150

PUBLIC HEARING	98
CALL TO ORDER.....	98
APPROVAL OF AGENDA.....	98
APPROVAL OF MINUTES	98
Regular Meeting – July 19, 2018.....	98
GREAT OAKS REPORT	99
STUDENT COUNCIL REPORTS.....	99
PUBLIC PARTICIPATION	99
BOARD OF EDUCATION	100
APPROVAL OF AGREEMENT WITH FCC TRAINING FACILITY	100
APPROVAL OF ADDENDUM TO SUPERINTENDENT CONTRACT.....	100
TREASURER’S REPORTS	100
APPROVAL OF FINANCIAL REPORTS FOR MONTH ENDING 07/31/2018.....	100
APPROVAL TO CLOSE AND COMBINE BANK ACCOUNTS	100
SUPERINTENDENT’S SECTION	101
ITEMS FOR APPROVAL	101
APPROVAL OF POLICIES	101
INFORMATIONAL ITEMS FOR THE SUPERINTENDENT	101
REVIEW OF REGULATION FOR SAFETY PROGRAM	101
HUMAN RESOURCES SECTION	102-105
MISCELLANEOUS ITEMS	102
APPROVAL OF MOU TO CHANGE BACHELOR DEGREE MINIMUM	102
APPROVAL OF MOU TO AMEND SCHOOL PSYCH SALARY SCHEDULES	102
CERTIFIED ITEMS FOR HUMAN RESOURCES	102
APPROVAL OF CERTIFIED RESIGNATIONS.....	102
APPROVAL OF CERTIFIED HIRING RECOMMENDATION FOR 2018-19.....	102
APPROVAL OF READING TUTORS FOR THE 2018-19 SY.....	102
CLASSIFIED ITEMS FOR HUMAN RESOURCES	103
APPROVAL OF CLASSIFIED RESIGNATIONS	103
APPROVAL OF CLASSIFIED HIRING RECOMMENDATIONS FOR 2018-19.....	103
APPROVAL OF MEDICAL LEAVE OF ABSENCE	103

**BOARD OF EDUCATION MEETING
August 16, 2018– 7:00 P.M.**

TABLE OF CONTENTS(CONT.)

<u>SUPPLEMENTAL ITEMS</u>	104-105
APPROVAL OF BUILDING SUPPLEMENTAL RESIGNATIONS FOR 2018-19.....	104
APPROVAL OF DISTRICT SUPPLEMENTAL CONTRACTS FOR 2018-19.....	104
APPROVAL OF BUILDING SUPPLEMENTAL CONTRACTS FOR 2018-19	104
APPROVAL OF ATHLETIC SITE SUPERVISORS FOR 2018-19	104
APPROVAL OF ATHLETIC SUPPLEMENTAL CONTRACTS FOR 2018-19.....	104
APPROVAL OF VOLUNTEERS FOR 2018-19	104
<u>BUSINESS AND OPERATIONS SECTION</u>	105
<u>CURRICULUM AND INSTRUCTION SECTION</u>	105
APPROVAL OF CURRICULUM PAY	105
<u>BOARD OF EDUCATION</u>	106
NEXT BOARD MEETING	106
DISCUSSION.....	106
<u>EXECUTIVE SESSION</u>	106
<u>ADJOURNMENT</u>	106

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – August 16, 2018**

PUBLIC HEARING – 6:45 p.m.

A public hearing was held prior to the regular board meeting for the consideration of the district calendar for the 2019-2020 school year. There was no public participation. The calendar will be on the agenda for a first reading at the September regular Board meeting.

The Board of Education met in Regular Session on August 16, 2018 at the Milford High School, One Eagles Way, Milford, Ohio 45150. President Lucas called the meeting to order at 7:00 p.m. in accordance with notices sent to each member.

The following members were present at roll call:

Mrs. Marques	Mr. Yockey	Mrs. Brady
Mr. Hamm	Mr. Lucas	

Also present were Mr. Rabe, Mr. Johnson, Dr. Chin, Mr. Spieser, Mr. Daniels and Mrs. Berkley

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

(18-115) On a motion by Mr. Yockey, seconded by Mrs. Marques to approve the agenda as written.

Roll call was as follows:

Mrs. Marques, Aye	Mr. Yockey, Aye	Mrs. Brady, Aye
Mr. Hamm, Abstain	Mr. Lucas, Aye	

Motion Carried.

APPROVAL OF MINUTES

(18-116) On a motion by Mr. Yockey, seconded by Mrs. Marques to approve the following minutes as written.

Regular Board Meeting: July 19, 2018

Roll call was as follows:

Mrs. Marques, Aye	Mr. Yockey, Aye	Mrs. Brady, Abstain
Mr. Hamm, Abstain	Mr. Lucas, Aye	

Motion Carried.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – August 16, 2018**

Great Oaks Report – Mr. Dave Yockey

Mr. Dave Yockey spoke about the Great Oaks renewal levy on the ballot in November. He shared that this operating levy accounts for half of Great Oaks funding. Mr. Yockey also shared statistics on the thousands of area adults who attend programs and receive training and/or services through Great Oaks career campuses.

Student Council Updates – Ms. Maddie Atwell and Mr. Caleb Cambron

Ms. Maddie Atwell and Mr. Caleb Cambron reported on Student Council activities so far this school year. Student Council members have been serving as student ambassadors by giving tours and helping new students transition to the high school. Student council members have volunteered for the freshman orientation and college boot camp and are actively planning homecoming activities. They also reported that Mrs. Erin Vore will be a new faculty co-advisor this school year.

Public Participation

Mr. Drew Abas spoke of his support of FC Cincinnati and passion and involvement in youth soccer but finds the Board's agreement with FC Cincinnati and its Milford training facility lacking. Mr. Abas did not feel there was enough time for public comment and expressed that the district should be receiving more taxes from the soccer club.

Mrs. Jennifer Thompson shared her concerns about the new safety rules recommended by the district's safety task force. She feels the new rules are too restrictive, not consistently enforced, and should have been communicated with parents earlier.

Mr. James Rhodes expressed his concerns about the FC Cincinnati Training Facility agreement. He felt the Board should have given more public notice and negotiated a better agreement with a higher tax rate for the soccer club.

Mr. Michael Allen shared that he has worked for 12 years as a custodian in the district and was injured in a work-related accident. He has had difficulty collecting benefits from Worker's Compensation and asked that the district look into this so his medical issues can be resolved, and he can come back to work.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – August 16, 2018**

BOARD OF EDUCATION - Mr. George Lucas

(18-117) On a motion by Mrs. Brady, seconded by Mrs. Marques to approve the agreement as presented between the Milford Board of Education and the FCC Training Facility.

Roll call was as follows:

Mrs. Marques, Aye	Mr. Yockey, Aye	Mrs. Brady, Aye
Mr. Hamm, Abstain	Mr. Lucas, Aye	

Motion Carried.

(18-118) On a motion by Mrs. Marques, seconded by Mr. Yockey to approve the addendum to the Superintendent’s contract as presented.

Roll call was as follows:

Mrs. Marques, Aye	Mr. Yockey, Aye	Mrs. Brady, Aye
Mr. Hamm, Aye	Mr. Lucas, Aye	

Motion Carried.

TREASURER’S REPORTS – Mr. Brian Rabe

(18-119) On a motion by Mr. Yockey, seconded by Mrs. Marques to approve the following items as presented.

Approval of Financial Reports for month ending July 31, 2018

Appropriation Account Summary (APPSUM)
Revenue and Expenditures (FNDREVEX)
Financial Summary Report (FINSUM)
Investment Report – report of interim funds invested in secured instruments.
Bank Reconciliation

Approval to close the following bank accounts and transfer funds to the Operating Account:

Fifth Third Merchant Account
Fifth Third EZ-Pay Account

Roll call was as follows:

Mrs. Marques, Aye	Mr. Yockey, Aye	Mrs. Brady, Aye
Mr. Hamm, Aye	Mr. Lucas, Aye	

Motion Carried.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – August 16, 2018**

SUPERINTENDENT'S ITEMS –Mrs. Nancy House

Items for Approval for the Superintendent:

(18-120) On a motion by Mr. Yockey, seconded by Mrs. Marques to approve the following policies:

AFC-1/GCN-1:	Evaluation of Professional Staff ~ Ohio Teacher Evaluation System
AFC-2/GCN-2:	Evaluation of Professional Staff ~ Administrators both Professional and Support
GBQ:	Criminal Records Check
GCD:	Professional Staff Hiring
GCE:	Part-Time and Substitute Professional Staff Employment
GCPD:	Suspension and Termination of Professional Staff Members
GDC/GDCA/GDD:	Support Staff Recruiting
GDE:	Part-Time, Temporary and Substitute Support Staff Employment
GDI:	Support Staff Assignments and Transfers
GDPD:	Suspension, Demotion and Termination of Support Staff Members
IGAD:	Career-Technical Education
IGCH/LEC:	College Credit Plus
JEDA:	Truancy
KKA:	Recruiters in the Schools
LEA:	Student Teaching and Internships

Roll call was as follows:

Mrs. Marques, Aye
Mr. Hamm, Aye

Mr. Yockey, Aye
Mr. Lucas, Aye

Mrs. Brady, Aye

Motion Carried.

Informational Items for the Superintendent - Dr. Jill Chin

Review of the following regulation for informational purposes:

EB-R-2: Safety Program

After careful consideration by the Safety Task Force, which is made up of teachers, administrators, two board members and local law enforcement and fire department leaders, the district has decided to make changes to our parent volunteer/chaperone and visitation policy. This is to help ensure the safety and security of all of our staff and students.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – August 16, 2018**

HUMAN RESOURCES – Mr. John Spieser

Miscellaneous Items for Human Resources

(18-121) On a motion by Mrs. Marques, seconded by Mr. Yockey to approve the following items as presented:

Memorandum of Understanding to amend the contract between the MEVSD and the MEA to change Bachelor’s Degree + Min. 150 Semester Hours to Bachelor’s Degree Plus 15 Semester Hours (Appendix A).

Memorandum of Understanding to amend the contract between the MEVSD and the MEA to establish a new salary schedule for School Psychologists (Appendix B).

Roll call was as follows:

Mrs. Marques, Aye
Mr. Hamm, Aye

Mr. Yockey, Aye
Mr. Lucas, Aye

Mrs. Brady, Aye

Motion Carried.

Certified Items For Human Resources – Mr. John Spieser

(18-122) On a motion by Mr. Yockey, seconded by Mrs. Brady to approve the following items as presented:

Approval of Certified Resignations:

Callahan, Kaitlin - Reading Tutor

Approval of Certified Hiring Recommendations for the 2018-2019 school year:

Callahan, Kaitlin - Boyd E. Smith Elementary, 0.5 Kindergarten, BA, experience 1, effective 8/10/18, \$21,051. (Kaitlin is already a 0.5 kindergarten teacher at Pattison so her total contract salary will be \$42,103).

Approval of Reading Tutor Contracts for the 2018-2019 school year, 175 day contract, 3 hours/day, \$25/hour

Forsee, Aimee* - Mulberry Elementary
Mitchell, Jessica* - Meadowview Elementary
Savitz, Sara* - Meadowview Elementary
Bryant, Laurie – Boyd E. Smith Elementary

Roll call was as follows:

Mrs. Marques, Aye
Mr. Hamm, Aye

Mr. Yockey, Aye
Mr. Lucas, Aye

Mrs. Brady, Aye

Motion Carried.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – August 16, 2018**

Classified Items For Human Resources

(18-123) On a motion by Mrs. Marques, seconded by Mr. Yockey to approve the following items as presented:

Approval of Classified Resignations:

- 1) Glancy, Jan - Junior High, Teacher Aide, effective 7/16/18
- 2) Miller, Stacey - Wyoming, Food Service, effective 7/20/18
- 3) Morris, Deirdre - Preschool, Teacher Aide, effective 8/01/18
- 4) Sponseller, Beth - Preschool, Teacher Aide, effective 8/01/18
- 5) Wulfek, Becky - Junior High, Food Service, effective 8/13/18
- 6) Chatham, Rachel - Substitute Teacher Aide
- 7) Fideli, Cortney - Substitute Teacher Aide
- 8) Nunn, Lauren - Substitute Food Service Worker
- 9) Willmot, Maradell - Substitute Teacher Aide
- 10) Johnson, Tamela - Mulberry Elementary, Teacher Aide, effective 8/11/18
- 11) Weaver, Karen - High School, Teacher Aide, effective 8/10/2018

Approval of Classified Hiring Recommendations for 2018-2019 school year:

- 1) Morris, Susan - Boyd E. Smith Elementary, Extended Day Caregiver, experience 8, \$19.37/hour
- 2) Wojtkiewicz, Allison - Mulberry Elementary, Secretary, experience 8, 3.5 hours/day, 212 day contract, effective 8/01/18, \$19.93/hour
- 3) Storer, Rachel - Junior High, Kitchen Manager, experience 8, 184 day contract, effective date to be determined, \$19.41/hour
- 4) Kenny, Barb* - Substitute Food Service Worker
- 5) Kunes, Hilary* - Substitute Food Service Worker
- 6) Mousetis, Nancy* - Substitute Food Service Worker
- 7) Niehaus, Sandra* - Substitute Food Service Worker
- 8) Glancy, Jan - Substitute Teacher Aide
- 9) Ostholthoff, Laura - Substitute Food Service Worker
- 10) Mills, Heather – Substitute Extended Day, McCormick Elementary

Medical Leave of Absence (unpaid leave requires board approval)

- 1) Allen, Mike - 8/01/18 through 8/31/18

Roll call was as follows:

Mrs. Marques, Aye
Mr. Hamm, Aye

Mr. Yockey, Aye
Mr. Lucas, Aye

Mrs. Brady, Aye

Motion Carried.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – August 16, 2018**

Supplemental Duty Resignations, Positions and Assignments for Human Resources

(18-124) On a motion by Mr. Yockey, seconded by Mrs. Marques to approve the items as presented:

Approval of Building Supplemental Contract Resignations for the 2018-2019 school year:

- 1) Hill, John - Boyd E. Smith Elementary, Grade Level Chair (50%)
- 2) Ackerman, Dave - High School, Parking Lot Supervisor

Approval of District Supplemental Contract Recommendation for the 2018-2019 school year:

- 1) Hansman, Mark* - Home Instruction Tutor, as needed basis, \$25/hour

Approval of Building Supplemental Contract Recommendations for the 2018-2019 school year:

- 1) Capuson, Justine - High School, Sophomore Class Advisor (50%), Level 4, Pay Step 0, \$804.50
- 2) Vore, Erin - High School, Sophomore Class Advisor (50%), Level 4, Pay Step 0, \$804.50
- 3) Gillispie, Matt - High School, Freshman Class Advisor (50%), Level 4, Pay Step 0, \$804.50
- 4) Holmer, Jeanette - High School, Freshman Class Advisor (50%), Level 4, Pay Step 0, \$804.50
- 5) Kordis, Patty - High School, Detention Monitor, on as needed basis, \$17.50/hour
- 6) Wolf, Michelle - High School, Detention Monitor, on as needed basis, \$17.50/hour
- 7) Parnin, Pete - Boyd E. Smith Elementary, Grade Level Chair (50%), Level 6, Pay Step 0, \$1,608.50
- 8) Beelman, Julie - Junior High, After School Instruction Tutor, on as needed basis, \$25.00/hour
- 9) Behrens, Ann - Junior High, After School Instruction Tutor, on as needed basis, \$25.00/hour
- 10) Fitzhugh, Jason - Junior High, After School Instruction Tutor, on as needed basis, \$25.00/hour
- 11) Parker, Dody - Junior High, After School Instruction Tutor, on as needed basis, \$25.00/hour

Approval of Athletic Supplemental Site Supervisor Contract Recommendations for the 2018-2019 school year, on as needed basis, to be paid \$17.20/hour:

- 1) Kilgore, Tom - Not to exceed 100 hours
- 2) Parker, Becky - Not to exceed 50 hours

Approval of Athletic and Extracurricular Activities Supplemental Contract Recommendations for the 2018-2019 school year:

- 1) Leavens, Lois - Community Swimming Coordinator, \$17.50/hour
- 2) Neverman, Michael - High School, Girls Tennis Head Coach, Level 8, Pay Step 1, \$5,228
- 3) French, Dave - High School, Girls Cross Country Assistant Coach (50%) Level 6, Pay Step 1, \$1,709
- 4) Eastham, Deanna* - Junior High, Cheerleading Coach, Level 4, Pay Step 0, \$1,609
- 5) Hassebrock, Chelsey* - Junior High, Cheerleading Coach, Level 4, Pay Step 0, \$1,609
- 6) Caputa-Gibson, Isabel – High School, Girls Tennis Assistant Coach, Level 5, Pay Step 0, \$2,413

Approval of Volunteers for the 2018-2019 school year:

- 1) Herbert, Sarah* - Band Private Instructor

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – August 16, 2018**

- 2) Villareal, Rebecca - Band Private Instructor
- 3) Davison, Kelcey - Girls Tennis
- 4) Ostrander, Kenneth* - Girls Tennis
- 5) Loux, Chris - Girls Golf
- 6) Bryant, Nicholas* - Girls Golf

Roll call was as follows:

Mrs. Marques, Aye
Mr. Hamm, Aye

Mr. Yockey, Aye
Mr. Lucas, Aye

Mrs. Brady, Aye

Motion Carried.

BUSINESS & OPERATIONS - Mr. Jeff Johnson

No business to report

CURRICULUM & INSTRUCTION - Dr. Jill Chin and Mr. Paul Daniels

Items for approval for Curriculum and Instruction

(18-125) On a motion by Mrs. Brady, seconded by Mrs. Marques to approve the following items as presented:

Approval for Curriculum pay to the following not to exceed 4 hours for New Teacher Orientation:

- 1) Zerhusen, Jill
- 2) Bruce, Jennifer
- 3) Yee, Sylvia
- 4) Arnett, Kristin
- 5) Vezina, Stephanie
- 6) Marcum, Eric
- 7) Swing, Katie

Approval for Curriculum pay to the following not to exceed 25 hours for Lab Inventory and ordering at Milford High school:

- 1) Moorehead, Melody

Roll call was as follows:

Mrs. Marques, Aye
Mr. Hamm, Aye

Mr. Yockey, Aye
Mr. Lucas, Aye

Mrs. Brady, Aye

Motion Carried.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES - August 16, 2018**

BOARD OF EDUCATION

Public Participation - None

Next Board Meeting:

September 20, 2018 - 7:00 p.m.
Milford Schools – Administrative Offices
Board Conference Room
1099 State Route 131
Milford, OH 45150

Discussion:

Mr. Lucas shared the following about the FC Cincinnati agreement, "We find the agreement both fair and equitable both in terms of dollars and other supporting gratuitous FC contributions to our students and residents of the district and community. The Board of Education is elected to provide oversight and stewardship of tax dollars and make policy decisions in the best interest of the students and community. The Board understands the long term vision of various progressive development in our district. We also maintain cooperative lines of communication with all residents, City of Milford, Miami Township, and Clermont County Officials. When any development, especially of this size and economic impact, presents opportunities to enhance our community it is our duty to support that project."

EXECUTIVE SESSION

(18-126) On a motion by Mrs. Marques , seconded by Mr. Yockey to move into Executive Session at 7:41 p.m. for the following:

Details relative to the security arrangements and emergency response protocols because disclosure of the matters discussed could reasonably be expected to jeopardize the security of the board of education.

To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Roll call was as follows:

Mrs. Marques, Aye
Mr. Hamm, Aye

Mr. Yockey, Aye
Mr. Lucas, Aye

Mrs. Brady, Aye

Motion Carried.

The Board reconvened from Executive Session at 9:21 p.m.

MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES - August 16, 2018

ADJOURNMENT

(18-127) On a motion by Mrs. Brady, seconded by Mr. Yockey to adjourn from the August 16 , 2018 Board of Education meeting at 9:22 p.m.

Roll call was as follows:

Mrs. Marques, Aye
Mr. Hamm, Aye


Mr. Yockey, Aye
Mr. Lucas, Aye

Mrs. Brady, Aye

Motion Carried.



PRESIDENT



TREASURER