

# MILFORD BOARD OF EDUCATION

April 19, 2018

6:45 p.m. ~ Records Commission Committee Meeting

7:00 p.m. ~ Board Meeting

Charles L. Seipelt Elementary  
900 State Route 131 – Milford, OH 45150

## VISION STATEMENT

*MEVSD'S Vision Statement is to inspire and prepare our student to reach their fullest potential in a diverse and dynamic world.*

## STRATEGIC CHOICES

### PROFESSIONAL DEVELOPMENT:

We will offer Professional Development in a culture of collaboration and shared responsibility to increase educator effectiveness.

### STAFF STRUCTURE & RATIOS:

We will maintain staffing structures and teacher/student ratios that improve the performance of all students.

### TECHNOLOGY:

Integrate reliable, relevant, and purposeful technology skills, tools and resources into all curriculum to impact student engagement and student achievement.

### INTERVENTION:

We will address needs of all students through differentiated instruction and targeted intervention.

### COMMUNICATIONS:

We will maintain and expand two-way, proactive communications with all stakeholders.

### FUNDING:

We will maintain constant financial vigilance and review benefits/costs for all significant expenditures.

### CURRICULUM:

We will provide curricula and materials to meet standards and continue to improve achievement for all students.

## 6:45 p.m. ~ RECORDS COMMISSION COMMITTEE MEETING

- A. Adopt and approve a revised Record Retention Schedule (RC-2)

## 7:00 p.m. ~ REGULAR BOARD MEETING

- A. Call to order  
Roll Call

**B. Pledge of Allegiance**

**C. Approval of Agenda**

**Roll Call**

**D. Approval of Minutes:**

- 1) Regular Board Meeting: March 15, 2018 (Attachment 01)

**Roll Call**

- 2) Special Board Meeting: March 27, 2018 (Attachment 02)

**Roll Call**

**E. Presentations:**

- 1) Welcome ~ Ms. Sarah Greb, Principal, Charles L. Seipelt Elementary
- 2) Recognition to Mrs. Debbie Caudle, Treasurer ~ Mr. George Lucas and Mrs. Nancy House
- 3) Introduction ~ Melissa Lewis new principal for Charles L. Seipelt Elementary ~ Mrs. Nancy House

**F. Great Oaks Report – Mr. Dave Yockey**

**G. Athletic/Extracurricular Report – Mrs. Debbie Marques and Mr. Dave Yockey**

**H. Student Council Representatives - Ms. Maddie Atwell and Mr. Caleb Cambron**

**I. Public Participation**

**I. BOARD OF EDUCATION ITEMS FOR APPROVAL ~ Mr. George Lucas**

- A. Approval of contract for Julia Toth as Interim Treasurer beginning April 30, 2018 (Attachment 03)

**Roll Call**

**II. TREASURER'S REPORTS – Mrs. Deborah Caudle**

A. Approval of Financial Reports (Attachment 04) – for the month ending March 31, 2018:

- 1) Appropriation Account Summary (APPSUM)
- 2) Revenue and Expenditures (FNDREVEX)
- 3) Financial Summary Report (FINSUM)
- 4) Investment Report – report of interim funds invested in secured instruments
- 5) Bank Reconciliation

B. Approval of Appropriation Revisions and Certificate of Estimated Resources (Attachment 05)

**Roll Call**

C. Presentation of the Five Year Forecast and Assumptions

D. Approval of the Five Year Forecast as presented (Attachment 06)

**Roll Call**

**III. SUPERINTENDENT'S ITEMS ~ Mrs. Nancy House**

A. Superintendent's Report

**Items for Approval for the Superintendent**

A. Approval of the following policies:

- 1) GBK: Smoking on District Property by Staff Members (Attachment 07)  
(Re-adoption - no change to current policy)
- 2) JECAA: Admission of Homeless Students (Attachment 08)
- 3) JED: Student Absences and Excuses (Attachment 09)
- 4) JFCG: Tobacco Use by Students (Attachment 10)
- 5) KGC: No Tobacco Use on District Property (Attachment 11)

**Roll Call**

## **Informational Items for the Superintendent**

- A. First reading of the following policies and supporting regulations and exhibits:
- 1) EBC: Emergency Management & Safety Plans (Attachment 12)
  - 2) EBC-R: Emergency Management & Safety Plans (Attachment 13)
  - 3) EEACD: Drug Testing for District Personnel Required to Hold a Commercial Driver's License  
Re-adoption: no change to current policy (Attachment 14)
  - 4) EEACD-R: Drug Testing for District Personnel Required to Hold a Commercial Driver's License (Attachment 15)
  - 5) EDE: Computer/Online Services - Acceptable Use and Internet Safety (Attachment 16)
  - 6) EDE-R: Computer/Online Services - Staff Acceptable Use and Internet Safety (Attachment 17)
  - 7) EDE-E: Computer/Online Services - Student Acceptable use and Internet Safety (Attachment 18)
  - 8) EDE-1-E: School District Digital Messaging Agreement (Attachment 19)
  - 9) EDE-2-E: Consent to Receive Digital Messages (Attachment 20)
  - 10) EDEB: Bring Your Own Technology (BYOT) Program (Attachment 21)
  - 11) EDEB-R: Bring Your Own Technology (BYOT) Program (Attachment 22)

## **IV. HUMAN RESOURCES ~ Mr. John Spieser**

### **Miscellaneous Items for Human Resources**

- A. Approval of Memorandum of Understanding to accommodate revised job sharing language in the Milford Education Association Agreement, Article 5.0804(F) (Attachment 23)
- B. Approval of Resignation of Lydenberg, Michelle - Executive Director for Milford Miami Township Drug-Free Coalition, effective 4/20/18

### **Roll Call**

### **Administrative Items for Human Resources**

- A. Approval of Administrative Resignations:
- 1) Baker, Donald - Principal, McCormick Elementary, effective 7/31/18

B. Approval of Administrative Contract Recommendations:

- 1) Baker, Donald - Coordinator of Special Education, 2 year contract, 223 days, effective 8/01/18, \$91,800
- 2) Lewis, Melissa\* - Principal, Charles L. Seipelt Elementary, 2 year contract, 223 days, effective 8/01/18, \$93,500
- 3) To be determined - Principal, McCormick Elementary, effective 8/01/18

**Roll Call**

**Certified Items for Human Resources**

A. Approval of Certified Resignations:

- 1) Gregory, Jason - Teacher, High School, effective 8/09/18
- 2) Isaacs, Lindsay – Teacher, Charles L. Seipelt, effective 4/16/18

B. Approval of Certified Retirement:

- 1) Davis, Christal – Teacher, High School, effective 6/01/18

C. Approval of Certified One Year Contract Recommendation for the 2018-2019 school year:

- 1) Aliaga, Brandon\* - Mulberry Elementary, 5th Grade, MA, experience 5, effective 8/01/18
- 2) Farrell, Brennan\* - Meadowview Elementary, 5th Grade, BS, experience 0, effective 8/01/18
- 3) Jason, Leslie\* - High School, Social Studies, BA, experience 0, effective 8/01/18
- 4) Shuluga, Molly\* - Meadowview Elementary, 6th Grade, MA, experience 2, effective 8/01/18
- 5) Weiler, Brianna\* - Mulberry Elementary, 3rd Grade, **BS**, experience 0, effective 8/01/18
- 6) Werking, Erin\* - Charles L Seipelt Elementary, 6th Grade, BS, experience 0, effective 8/01/18
- 7) Wiemken, Rachel\* - High School, Math, MA, experience 1, effective 8/01/18

**Roll Call**

**Classified Items for Human Resources**

A. Approval of Classified Resignations:

- 1) Belk, Gabe - Extended Day Assistant Caregiver, effective 5/18/18

B. Approval of Classified Retirement:

- 1) Good, Melody - Pattison Elementary, Teacher Aide, effective 8/01/18
- 2) Wills, Kathy - McCormick Elementary, Teacher Aide, effective 6/01/18

C. Approval of Classified Hiring Recommendations for 2017-2018 school year:

- 1) Mansfield, Debbie\* - Substitute Custodian
- 2) Burgess, Jackson\* - Substitute Secretary

~~D. Medical Leave of Absence: (Information purposes only)~~

- ~~1) King, Kathy - Food Service, 3/19/18 - 4/17/18 (currently using sick days)~~

E. Approval of Medical Leave without pay (requires board approval):

- 1) Allen, Mike - 2/28/18 - 4/19/18

F. Approval to hire the following Extended Day 2018 Summer Camp Workers:

- 1) Allen, Stephanie - Caregiver, experience 10, effective 5/23/18
- 2) Faherty, Reid\* - Caregiver, experience 5, effective 5/23/18
- 3) Grothaus, Molly\* - Caregiver, experience 3, effective 5/23/18
- 4) Long, Cathleen\* - Caregiver, experience 8, effective 5/23/18
- 5) Smith, Jordan\* - Caregiver, experience 2, effective 5/23/18
- 6) Turner, Pierce\* - Assistant Caregiver, experience 1, effective 5/23/18
- 7) Willard, Colten\* - Assistant Caregiver, experience 1, effective 5/23/18
- 8) Witte, Madeleine\* - Caregiver, experience 1, effective 5/23/18

G. Approval of Food Service Workers for the Extended Day Summer Camp Program:

- 1) Belk, Marsha - Food Service Worker II, Preschool Building, effective 5/29/18 - 7/02/18 (may sub for Sandra Jones as needed 7/02/18 - 8/06/18), 5 hours/day
- 2) Jones, Sandra - Food Service Worker II, Preschool Building, effective 7/02/18 - 8/06/18 (may sub for Marsha Belk 5/29/18 - 7/02/18), 5 hours/day

**Roll Call**

**Supplemental Duty Resignations, Positions and Assignments for Human Resources**

A. Approval of District Supplemental Contract Recommendation for the 2017-2018 school year for the following:

- 1) Grippa, Joe – Home Instruction Tutor, on as needed basis, \$25/hour

- B. Approval of Athletic/Extracurricular Site Supervisor Hour:
  - 1) Greenwell, Brad - 20 hours (Additional)
  
- C. Approval of Athletic/Extracurricular Supplemental Contract Recommendations for the 2018-2019 school year for the following:
  - 1) Babinec, Phil (Pete) - High School Head Wrestling Coach, level 12, pay step 16
  - 2) Cambron, Joe, High School Head Boys Basketball Coach, level 12, pay step 26
  
- D. Approval of Volunteers for the 2017-2018 school year:
  - 1) Carranza, Robert - Junior High Club Softball

ALL MARKED WITH AN \* STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR PERMIT.

**Roll Call**

**V. BUSINESS & OPERATIONS OFFICE ~ Mr. Jeff Johnson**

**No Business to report**

**VI. CURRICULUM & INSTRUCTION ~ Dr. Jill Chin and Mr. Paul Daniels**

- A. Approval of the following fee schedules for the 2018-2019 school year:
  - 1) Elementary (Attachment 24)
  - 2) Multiple Disabilities (Attachment 25)
  - 3) 1:1 Device (Grades 7 - 9) - \$90.00 per year (students who Bring Their Own Technology, BYOT, will not be charged a device fee)
  
- B. Approval to pay 60 hours of Curriculum pay for World Language course authoring with the Ohio Blended Learning Collaborative:
  - 1) West, Matthew
  
- C. Approval to pay 56 hours of Curriculum pay for summer intervention and retake for Ohio End of Course Exams:
  - 1) Emmons, Elizabeth

D. Approval of Curriculum pay for Language Arts revisions for 21 hours for the following:

- 1) Claus, Joe
- 2) DeBlasio, Gina
- 3) Wahl, Geoff
- 4) Willson, Allison
- 5) Woods, Betsy

E. Approval for 33 hours Curriculum pay for planning and implementing 6th grade Math Cohort:

- 1) Ferguson, Shane

F. Approval to pay 30 hours curriculum pay to develop Gifted Education lessons:

- 1) Ryan, Sarah
- 2) Steinle, Amy
- 3) Powers, Myra

**Roll Call**

**Informational Items for Curriculum & Instruction ~ Dr. Jill Chin and Mr. Paul Daniels**

A. Video- Gifted Intervention

**VII. BOARD OF EDUCATION**

A. Public Participation

B. Next Board Meeting:

May 10, 2018 - 7:00 p.m.  
McCormick Elementary  
751 Loveland-Miamiville Road  
Loveland, OH 45140

C. Discussion



**VIII. EXECUTIVE SESSION**

- ❖ To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

**Roll Call**

**IV. ADJOURNMENT**

**Roll Call**

**Regular Board meetings can be viewed on the channels during the scheduled times listed below:**

|                              |                         |                       |                       |                      |
|------------------------------|-------------------------|-----------------------|-----------------------|----------------------|
| <b>City of Milford cable</b> | Channel 15              | Monday - 4:00 p.m.    | Wednesday -10:00 p.m. |                      |
| <b>Union Township cable</b>  | Channel 8 or Channel 15 | Wednesday - 4:00 p.m. | Friday - 7:00 p.m.    | Saturday - 7:00 a.m. |
| <b>Miami Township cable</b>  | Channel 8 or Channel 15 | Sunday - 3:00 p.m.    | Monday – 1:00 p.m.    | Tuesday - 8:30 a.m.  |
|                              |                         | Wednesday - 2:00 p.m. | Thursday - 5:00 p.m.  | Friday - 2:30 p.m.   |
|                              |                         | Saturday - 10:30 a.m. |                       |                      |

*Public Involvement at Board Meetings*

*In order to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes of public participation will be permitted at the beginning of each meeting. Continued public participation will be scheduled after the business portion of the meeting as needed. In order to anticipate the time needed to manage an effective meeting, those persons who desire to address the Board prior to the business meeting are asked to contact Mrs. Nancy C. House, Superintendent, at 831-1314.*

*Individuals will be permitted 3 minutes to present to the Board of Education. Complaints against a school employee are not permitted in public session until the defined lines of communication have been met. Up to ten people will be permitted to address the Board of Education before the business meeting. Additional persons requesting to address the Board will be scheduled after the business meeting. Each person addressing the Board will give his/her name and address. The public participation may be extended by a vote of the majority of the Board.*