

**BOARD OF EDUCATION MEETING**  
**March 15, 2018– 7:00 P.M.**

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**1052 Jer-Les Drive**  
**Milford, OH 45150**

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**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT  
MINUTES – March 15, 2018**

The Board of Education met in Regular Session on March 15, 2018 at the Boyd E. Smith Elementary School, 1052 Jer-Les Drive, Milford, Ohio 45150. President Lucas called the meeting to order at 7:00 p.m. in accordance with notices sent to each member.

The following members were present at roll call:

Mr. Hamm	Mrs. Brady	Mr. Yockey
Mrs. Marques	Mr. Lucas	

Also present were Mrs. House, Mrs. Caudle, Mr. Johnson, Dr. Chin, Mr. Spieser, Mr. Daniels and Mrs. Berkley

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**(18-48)** On a motion by Mr. Yockey, seconded by Mrs. Marques to approve the agenda as written.

Roll call was as follows:

Mr. Hamm, Aye	Mrs. Brady, Aye	Mr. Yockey, Aye
Mrs. Marques, Aye	Mr. Lucas, Aye	

Motion Carried.

**APPROVAL OF MINUTES**

**(18-49)** On a motion by Mrs. Marques, seconded by Mr. Yockey to approve the following minutes as written.

**Regular Board Meeting: February 15, 2018**

Roll call was as follows:

Mr. Hamm, Aye	Mrs. Brady, Abstain	Mr. Yockey, Aye
Mrs. Marques, Aye	Mr. Lucas, Aye	

Motion Carried.

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**(18-50)** On a motion by Mr. Yockey, seconded by Mrs. Marques to approve the following minutes as written.

**Special Board Meeting: March 7, 2018**

Roll call was as follows:

Mr. Hamm, Aye  
Mrs. Marques, Aye

Mrs. Brady, Aye  
Mr. Lucas, Aye

Mr. Yockey, Aye

Motion Carried.

**PRESENTATIONS:**

**Welcome**

Mr. Doug Savage, Principal of Boyd E. Smith Elementary, spoke about the many community outreach programs and service activities in his building. Most recently, BES completed a cereal drive for Miami Ministries and collected more than 400 boxes.

**Milford Engineering & Robotics Boosters**

Mr. Matt Arnett, President of the Milford Engineering and Robotics Boosters (MERB), spoke about the importance of providing STEM opportunities for students and the numerous accomplishments and tremendous growth of Milford's robotics program. The Board recognized several junior high and high school students for their successes in the VEX robotics competitions held this year.

**Great Oaks Report** – Mr. Dave Yockey

Mr. Yockey reported that Great Oaks will be hosting its annual Super Service Saturday at the Live Oaks campus in Milford on April 14, from 11 a.m.-2 p.m. and will be offering free services to the community.

**Athletics and Extracurricular Updates** – Mrs. Debbie Marques and Mr. George Lucas

Mrs. Marques shared the following :

- Highlights of the post-season OHSAA tournaments and ECC recognition for winter sports.
- Spring sports are beginning with lacrosse last week and baseball, softball, track and field, and boys tennis this week. Boys volleyball has their first game in April.
- Milford drama's final production of the season "Little Women" will run April 12, 13, and 14.
- On March 18, the Milford High School Chamber Singers, along with students from Walnut Hills and Taylor High Schools, were part of the "Sing for a Cause" fundraiser for the Alzheimer's Association.
- The Varsity winter guard won the open class at the Nashville Regional, and the winter drumline placed 2nd at the Kettering competition.

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**Student Council** – Caleb Cambron and Lydia Krage

Milford students Lydia Krage and Caleb Cambron reported that Student Council is planning the Special Needs Prom on April 8, from 6-8 p.m. at Milford High School. They are also working on teacher appreciation gifts and planning a college and career fair on April 10. Student Council was part of a successful fundraiser in collaboration with the Teaching Professions Academy.

**TREASURER’S REPORTS** – Mrs. Deborah Caudle

**(18-51)** On a motion by Mrs. Marques, seconded by Mr. Yockey to approve the following items as presented.

**Approval of Financial Reports for month ending February 28, 2018**

Appropriation Account Summary (APPSUM)

Revenue and Expenditures (FNDREVEX)

Financial Summary Report (FINSUM)

Investment Report – report of interim funds invested in secured instruments.

Bank Reconciliation

**Approval of Appropriation Revisions and Amended Certificate of Estimated Resources**

(Appendix A)

**Approval of Administrative Salary Schedule revision to include Assistant Principal Elementary**

(Appendix B)

Roll call was as follows:

Mr. Hamm, Aye

Mrs. Brady, Aye

Mr. Yockey, Aye

Mrs. Marques, Aye

Mr. Lucas, Aye

Motion Carried.

**SUPERINTENDENT’S ITEMS** –Mrs. Nancy House

**Superintendent’s Report**

Superintendent, Mrs. Nancy House, shared the following items with the Board of Education:

- Cincy Magazine named Milford Preschool the Best of the East honor in the preschool category.

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- Milford teacher and staff honorees and retirees will be recognized at the annual Milford Miami Township Chamber of Commerce Dinner of Excellence on April 25 at the Oasis.
- The district has initiated work on its Portrait of a Graduate to define the community’s expectations for what knowledge, skills, mindsets, and literacies its graduates need to be lifelong learners and contributors in a 21st century world.
- The high school student council and Teaching Professions class organized a fund drive for the Leukemia and Lymphoma Society and raised more than \$4,500 for Leukemia and Lymphoma Society.
- In the fall, the district conducted its first Thought Exchange. The second Thought Exchange will be held in April with members of Milford’s senior class to obtain their thoughts and feedback about their school experiences.
- Hope Squad® is a school-based peer support program that empowers selected students to take action to improve the school environment. Our high school has been preparing since December for an August launch of Hope Squad.

**Items for Approval for the Superintendent**

**(18-52)** On a motion by Mrs. Marques seconded by Mrs. Brady to approve the following policy as presented:

**Approval of the following policy:**

BCFA:                      Business Advisory Council to the Board

**Approval of contract with the Clermont County Educational Service Center (CCESC) to provide special education services and special education related services for handicapped students and students with special needs to the Milford Board of Education effective July 1, 2018 through June 30, 2019**

**Approval of Resolution Supporting School Safety (Appendix C)**

**Approval of Resolution Opposing HB512 (Appendix D)**

Roll call was as follows:

Mr. Hamm, Aye	Mrs. Brady, Aye	Mr. Yockey, Aye
Mrs. Marques, Aye	Mr. Lucas, Aye	

Motion Carried.

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT  
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**Informational Items for the Superintendent**

**First reading of the following policies:**

GBK:	Smoking on District Property by Staff Members (Reviewed - no changes to current policy)
JECAA:	Admission of Homeless Students
JED:	Student Absences and Excuses
JFCG:	Tobacco Use by Students
KGC:	No Tobacco Use on District Property

**HUMAN RESOURCES – Mrs. Nancy House**

**Miscellaneous Items for Human Resources**

**(18-53)** On a motion by Mrs. Marques, seconded by Mrs. Brady to approve the following:

**Approval of Memorandum of Understanding to set forth a process to permit the Milford Education Association to reimburse the Milford Board of Education for stipends paid to the MEA officers and Committee members (Appendix E)**

**Approval of Memorandum of Understanding between the Milford EVSD Board of Education and the Milford Classified Education Association regarding cell phone stipend (Appendix F)**

Roll call was as follows:

Mr. Hamm, Aye	Mrs. Brady, Aye	Mr. Yockey, Aye
Mrs. Marques, Aye	Mr. Lucas, Aye	

Motion Carried.

**Administrative Items for Human Resources**

**(18-54)** On a motion by Mrs. Marques, seconded by Mrs. Brady to approve the following item as presented:

**Approval of Administrative Resignations:**

Caudle, Deborah - District Treasurer, effective 5/01/18  
Greb, Sarah - Principal, Charles L. Seipelt Elementary, effective 7/31/18

**Approval of Administrative Contract Recommendations:**

Greb, Sarah - Principal, Mulberry Elementary, 3 year contract, 223 days, effective 8/01/18, \$101,500  
Espy, Minna - Assistant Principal, Mulberry Elementary, 2 year contract, 223 days, effective 8/01/18, \$76,500

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Roll call was as follows:

Mr. Hamm, Aye	Mrs. Brady, Aye	Mr. Yockey, Aye
Mrs. Marques, Aye	Mr. Lucas, Aye	

Motion Carried.

**Administrative Informational Items**

Sarah Sloan, current Mulberry Principal, will be recommended as the Milford Preschool Director and Instructional Coach.

**Certified Items For Human Resources**

**(18-55)** On a motion by Mrs. Marques, seconded by Mr. Hamm to approve the following items as presented:

**Approval of Certified Resignations:**

Gaylard, Julia - Mulberry Elementary, Teacher, effective 8/09/18  
Meikle, Courtney - Meadowview Elementary, Teacher, effective 8/09/18

**Approval of Certified Contract Recommendation for the 2018-2019 school year:**

Kennedy, Alana - Pattison Elementary, School Psychologist, experience 2, effective 8/01/18

**Approval of Family Care Leave of Absence without pay (requires board approval):**

Pavely, Angela - Pattison Elementary, 1/09/18 through 2/02/18

Roll call was as follows:

Mr. Hamm, Aye	Mrs. Brady, Aye	Mr. Yockey, Aye
Mrs. Marques, Aye	Mr. Lucas, Aye	

Motion Carried.

**Classified Items For Human Resources**

**(18-56)** On a motion by Mr. Yockey, seconded by Mrs. Marques to approve the following items as presented:

**Approval of Classified Resignations:**

Pickett, Gregg - Junior High, Teacher Aide, effective 3/20/18  
Woodruff, Carey - High School, Teacher Aide, effective 3/09/18  
Horn, Casey - Substitute Food Service Worker



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**Approval of Classified Hiring Recommendations for 2017-2018 school year:**

Durgan, Melanie - Wyoming High School, Food Service Worker II, experience 1, effective 3/01/18  
Kerth, Alex - Milford High School, Custodian, experience 0, effective 03/13/18  
Renz, Bryan - Junior High, Teacher Aide, 3.5 hours/day, experience 0, effective 3/08/18  
Grippa, Joe – Milford High School, Teacher Aide, increase to 7 hours/day effective 3/14/18  
Renz, Bryan - Substitute Custodian  
Shreffler, Corbet\* - Substitute Custodian  
Foster, Mary\* - Substitute Food Service Worker  
Ryan, Hannah\* - Substitute Food Service Worker  
Scherer, Amy\* - Substitute Health Aide  
Li, Zhi "Cindy"\* - Substitute Teacher Aide  
Renz, Bryan - Substitute Teacher Aide

**Approval of Leave of Absence without pay for the 2018-2019 school year:**

(requires board approval)

Foy, Jouetta - Teacher Aide

Roll call was as follows:

Mr. Hamm, Aye

Mrs. Brady, Aye

Mr. Yockey, Aye

Mrs. Marques, Aye

Mr. Lucas, Aye

Motion Carried.

**Supplemental Duty Resignations, Positions and Assignments for Human Resources**

(18-57) On a motion by Mrs. Brady, seconded by Mrs. Marques to approve the items as presented:

**Approval of Building Supplemental Contract Resignation:**

Pittenger, Samantha - Mentor, effective 2/15/18

**Approval of Building Contract Recommendation for the 2017-2018 School Year for the following:**

Parker, Dorothy - Junior High, After School Tutor

**Approval of Athletic/Extracurricular Supplemental Contract Recommendations for the 2017-2018 school year for the following:**

Lawson, Brendan - High School Boys Lacrosse, Assistant Coach, level 7, pay step 1

Porter, Stephanie - High School Softball, Assistant Coach, level 7, pay step 4

Reynolds, Jim - High School Softball Assistant Coach (50%), level 7, pay step 1

Shepherd, Tim\* - High School Softball Assistant Coach (50%), level 7, pay step 5

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**Approval of Volunteers for the 2017-2018 school year:**

Greve, Caleb - Boys Lacrosse  
Greve, Josiah - Boys Lacrosse  
Landers, Steve - Boys Tennis

Roll call was as follows:

Mr. Hamm, Aye	Mrs. Brady, Aye	Mr. Yockey, Aye
Mrs. Marques, Aye	Mr. Lucas, Aye	

Motion Carried.

**BUSINESS OFFICE - Mr. Jeff Johnson**

**Approval of Summer Camp Transportation**

**(18-58)** On a motion by Mr. Yockey, and seconded by Mrs. Brady to approve the agreement between the Milford Exempted Village School District to provide school bus service to Miami Township Recreation Department for summer camps. Petermann would provide the buses and trips at our contracted rate of \$42.62 per hour through June 30, 2018 and \$43.90 beginning July 1, 2018. There is a two-hour minimum per trip, at no cost to the district.

Roll call was as follows:

Mr. Hamm, Aye	Mrs. Brady, Aye	Mr. Yockey, Aye
Mrs. Marques, Aye	Mr. Lucas, Aye	

Motion Carried.

**CURRICULUM & INSTRUCTION** - Dr. Jill Chin and Mr. Paul Daniels

**Items for approval for Curriculum and Instruction**

**(18-59)** On a motion by Mrs. Marques, seconded by Mr. Yockey to approve the following items as presented:

**Approval to attend the following field trips:**

**High School Choir members**  
New York, New York  
November 17-21, 2018  
Student expenses at no cost to the District

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**Girls Softball**

Nashville, Tennessee

March 25-27, 2018

Approximately 13-15 students; 2-3 adults

No cost to the District

**Girls Softball**

Wendy's Spring Class - Ashland, Ohio

April 20-22, 2018

Approximately 13-15 students; 2-3 adults

No cost to the District

**Approval for Curriculum pay not to exceed two hours for the following teachers to review math resources (Grades 6-8):**

Parker, Becky

Cunningham, Bradley

Bullis, Kandance

Ferguson, Shane

Cooper, Lauren

Elkin, Shane

Baker, Kris

Yee, Sylvia

Weigand, Troy

Jacobs, Jason

Johnson, Deborah

Smith, Charles

Hagen, Samantha

Dorl, Cassandra

**Approval of the following Student Fee Schedules:**

Milford High School (Appendix G )

Milford Junior High School (Appendix H )

Roll call was as follows:

Mr. Hamm, Aye

Mrs. Marques, Aye

Mrs. Brady, Aye

Mr. Lucas, Aye

Mr. Yockey, Aye

Motion Carried.

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**Informational Items for Curriculum & Instruction - Dr. Jill Chin and Mr. Paul Daniels**

**High School Summer Reading**

Rationale for 2018 MilfordReads summer reading selection for all students in grades 9-12, Goodbye Days by Jeff Zentner

**Junior High Summer Reading**

7th Grade Honors: Refugee by Alan Gratz

8th Grade Honors: Uprising by Margaret Peterson Haddix

**Video: Milford Recruitment**

**BOARD OF EDUCATION**

**Public Participation – none**

**Discussion - none**

**EXECUTIVE SESSION**

**(18-60)** On a motion by Mrs. Marques , seconded by Mr. Yockey to move into Executive Session at 8:12 p.m. for the following:

To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

The Board reconvened from Executive Session at 9:05 p.m.

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ADJOURNMENT

(18-61) On a motion by Mrs. Marques, seconded by Mr. Hamm to adjourn from the March 15<sup>th</sup>, 2018 Board of Education meeting at 9:07 p.m.

Roll call was as follows:

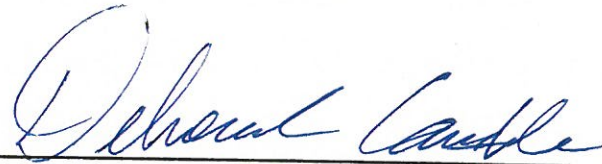
Mr. Hamm, Aye  
Mrs. Marques, Aye

Mrs. Brady, Aye  
Mr. Lucas, Aye

Mr. Yockey, Aye

Motion Carried.

  
\_\_\_\_\_  
PRESIDENT

  
\_\_\_\_\_  
TREASURER