

BOARD OF EDUCATION MEETING
January 18, 2018– 7:00 P.M.

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900 State Route 132
Milford, OH 45150

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**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT
MINUTES – January 18, 2018**

The Board of Education met in Regular Session on January 18, 2018 at Charles L. Seipelt Elementary School, 900 State Route 131, Milford, Ohio 45150. President Lucas called the meeting to order at 7:00 p.m. in accordance with notices sent to each member.

OATH OF OFFICE OF BOARD MEMBER (Ohio Const. XV, 7, R.C., 3.20, 322, 3313.10)

The Treasurer, Mrs. Debbie Caudle, administered the Oath of Office to Mrs. Andrea Brady

The following members were present at roll call:

Mrs. Brady
Mr. Yockey

Mr. Hamm
Mr. Lucas

Mrs. Marques

Also present were Mrs. House, Mrs. Caudle, Mr. Johnson, Dr. Chin, Mr. Spieser, Mr. Daniels and Mrs. Berkley

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

(18-20) On a motion by Mrs. Marques, seconded by Mrs. Brady to approve the agenda as written.

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye
Mr. Lucas, Aye

Mrs. Marques, Aye

Motion Carried.

APPROVAL OF MINUTES

(18-21) On a motion by Mrs. Marques, seconded by Mr. Yockey to approve the following minutes as written.

Regular Board Meeting: December 14, 2017

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Abstain
Mr. Lucas, Aye

Mrs. Marques, Aye

Motion Carried.

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(18-22) On a motion by Mrs. Marques, seconded by Mr. Yockey to approve the following minutes as written.

Organizational Meeting: January 8, 2018

Roll call was as follows:

Mrs. Brady, Abstain
Mr. Yockey, Aye

Mr. Hamm, Aye
Mr. Lucas, Aye

Mrs. Marques, Aye

Motion Carried.

PRESENTATIONS:

Welcome

Ms. Sarah Greb, Principal, Charles L. Seipelt Elementary, spoke about the programs that have been organized for families. Each month the PTA sponsors a family event. Last year, a family book club was started and families are now reading the Wizard of Oz which will culminate in family movie night. Two new after-school family clubs are being formed this school year: a family chess club and a family community service program.

Board Recognition

Mrs. Nancy House, Superintendent, honored the school board members in celebration of School Board Recognition Month. January is school board recognition month. In Ohio, school board members are elected every four years and serve as your local representatives to the school district.

Great Oaks Report – Mr. Dave Yockey

Mr. Yockey is once again the Chair of the Board of Directors for Great Oaks which has a member from each of the 35 districts served by the Oaks. Great Oaks is preparing for a levy renewal campaign in November.

Athletics and Extracurricular Updates – Mrs. Debbie Marques and Mr. David Yockey

Mrs. Marques and Mr. Yockey reported on start of the winter athletic season and extracurricular achievements, as well as, upcoming events.

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Business Advisory Committee

Mr. Geoff Pittman, Chair of the Business Advisory Council, gave a report to the board on the two assignments that the committee was assigned. The BAC has been studying school start times and branding of the district. They are in the process of completing a study on start times. On the branding issue, the BAC recommended hiring SHP leading design to lead a rebranding campaign. Mr. Pittman read a resolution listing the benefits of a consistent and professional brand to build awareness, pride, and loyalty.

(18-23) On a motion by Mrs. Brady, seconded by Mr. Yockey to accept the resolution with the Business Advisory Council (BAC) to develop the District's brand (Appendix A)

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye
Mr. Lucas, Aye

Mrs. Marques, Aye

Motion Carried.

TREASURER'S REPORTS – Mrs. Deborah Caudle

(18-24) On a motion by Mrs. Marques, seconded by Mr. Yockey to approve the following items as presented.

Approval of Financial Reports for month ending December 31, 2017

Appropriation Account Summary (APPSUM)
Revenue and Expenditures (FNDREVEX)
Financial Summary Report (FINSUM)
Investment Report – report of interim funds invested in secured instruments.
Bank Reconciliation

Approval of Appropriation Revisions and Amended Certificate of Estimated Resources
(Appendix B)

Approval of the following donation for the Milford Board of Education office:

Conference Table valued at \$2,000.00
Donated by Guidant RX an Enclara Pharmacia Company % Lanette King

Approval of the School Year 2018-2019 rates for the Milford Extended Day Program (Appendix C)

Approval of the Administrative Salary Schedule (Appendix D)

Approval of the Classified Supervisor Salary Schedule (Appendix E)

Approval to transfer funds from the Building Fund (004) to the General Fund (001) in the amount of \$291,728.55 for the purpose of the OFCC project close-out.

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Approval to transfer funds from the Classroom Facilities fund (010) to the General Fund (001) in the amount of \$1,315,415.33 for the purpose of the OFCC project close-out.

Approval to transfer funds from the General Fund (001) to the Permanent Improvement Fund (003) in the amount of \$1,607,143.88.

Approval of the Then and Now Certificate to West-Side Paving and Excavating for Milford's Track project in the amount of \$77,990.34 (Appendix F)

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye
Mr. Lucas, Aye

Mrs. Marques, Aye

Motion Carried.

SUPERINTENDENT'S ITEMS –Mrs. Nancy House

Superintendent's Report

Superintendent, Mrs. Nancy House, shared the following items with the Board of Education:

- Kindergarten registration began on January 10 with expectations to enroll over 470 new students.
- Milford High School has been recognized as one of only 447 districts in the nation to appear on College Board's National AP District Honor Roll.
- Milford recently entered into an agreement with the University of Cincinnati School of Information Technology which gives Milford High School students the opportunity to complete the first year of the UC Bachelor of Science in Information Technology degree while still in high school. Students who meet the requirements can then enter UC as a sophomore and have the opportunity to graduate with a master's degree in IT in four years.
- The Ohio Facilities Construction Commission contacted the district in late December to complete an enrollment projection questionnaire. This request is favorable for potential approval in July for the state share of funding for the completion of the Master Facilities Plan.
- The district has reached out to Milford students who currently attend ECOT to offer them options and welcome them to enroll in Milford Schools.

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Items for Approval for the Superintendent

(18-25) On a motion by Mr. Yockey, seconded by Mrs. Brady to approve the following policy:

JECBB: Admission of Interdistrict Transfer Students

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye
Mr. Lucas, Aye

Mrs. Marques, Aye

Motion Carried.

Informational Items for the Superintendent

First reading of the following policies and supporting regulation and exhibits:

ACA/ACAA:	Nondiscrimination on the Basis of Sex/Sexual Harassment
BCFA:	Business Advisory Council to the Board
BDDJ/KBCD:	Broadcasting and Taping of Board Meetings
DECA:	Administration of Federal Grant Funds
DI:	Fiscal Accounting and Reporting
DJF:	Purchasing Procedures
DN:	School Properties Disposal
EBBA:	First Aid
EEA:	Student Transportation Services
IGA:	Basic Curricular Program
IGBB:	Programs for Students Who Are Gifted
IGBI:	English Learners
IGD:	Cocurricular and Extracurricular Activities
IGDJ:	Interscholastic Athletics
IKF:	Graduation Requirements
JEDA:	Truancy
JEFB:	Released Time for Religious Instruction
JFG:	Interrogations and Searches

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Review of revisions to regulations and exhibits supporting the policies listed in Section A

(No Board approval needed):

ACA-R/ACAA-R: Nondiscrimination on the Basis of Sex/Sexual Harassment
ACA-E/ACAA-E: Sexual Harassment Complaint Form
DJF-R: Purchasing Procedures
EBBA-R: First Aid
IGCH-R/LEC-R: College Credit Plus
JFG-R: Interrogations and Searches

HUMAN RESOURCES – Mr. John Spieser

Miscellaneous Items for Human Resources

(18-26) On a motion by Mrs. Marques, seconded by Mrs. Brady to approve the following:

Approval of Classified Supervisor:

Cates, William - District Comprehensive Mental Health Specialist,
98 days for remainder of 2017-2018 school year to be paid per diem, effective 1/01/18,
Contract for 2018-2019 school year is 195 days, \$55,000.

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye
Mr. Lucas, Aye

Mrs. Marques, Aye

Motion Carried.

CERTIFIED ITEMS FOR HUMAN RESOURCES

(18-27) On a motion by Mr. Yockey, seconded by Mrs. Marques to approve the following item as presented:

Approval of Certified Resignations:

Fangman, Alisha - Reading Tutor, effective 12/20/17
Watson, Amy - Mulberry Elementary, Kindergarten teacher 0.5 FTE, effective 8/09/18
Watson, Amy - Reading Tutor, effective 8/09/18

Approval of Certified Hiring Recommendations for 2017-2018 school year:

Fangman, Alisha - Mulberry Elementary, Kindergarten Teacher, 0.5 FTE, MA, experience 0,
to be paid per diem, effective 1/03/18

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Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye
Mr. Lucas, Aye

Mrs. Marques, Aye

Motion Carried.

CLASSIFIED ITEMS FOR HUMAN RESOURCES

(18-28) On a motion by Mrs. Brady, seconded by Mr. Yockey to approve the following items as presented:

Approval of Classified Resignations for the purpose of retirement:

Christie, Betty - Custodian, effective 2/01/18

Approval of Classified Resignations:

Bare, Susan - Pattison Elementary, Teacher Aide, effective 1/12/18

Hankins, Kimberly - Preschool, Teacher Aide, effective 12/18/17

Duffy, Chris - High School, Secretary, effective 1/26/18

Approval of Classified Hiring Recommendations for 2017-2018 school year:

Grippa, Joe - Junior High, Teacher Aide, experience 0, 3.5 hours/day, effective 1/08/18

Hall, Victoria - Seipelt Elementary, Food Service Worker II, experience 0, 2.0 hours/day, effective 1/16/18

Patterson, Yvonne - Wyoming Middle School, Food Service Worker II, experience 0,
3.0 hours/day, effective 1/16/18

Dobrowolski, Sam - Substitute Custodian

Hatfield, Carrie* - Substitute Secretary

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye
Mr. Lucas, Aye

Mrs. Marques, Aye

Motion Carried.

Supplemental Duty Resignations, Positions and Assignments for Human Resources

(18-29) On a motion by Mrs. Marques, seconded by Mrs. Brady to approve the item as presented:

Approval of Athletic/Extracurricular Supplemental Contract Recommendations for the 2017-2018 school year for the following:

Beelman, Julie - After School Instruction Tutor

Erickson, Kelsey - After School Instruction Tutor

Fitzhugh, Jason - After School Instruction Tutor

Wenstrup, Grace - High School Drama Assistant (75%), level 8, pay step 5

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Approval of Athletic/Extracurricular Supplemental Contract Recommendations for the 2017-2018 school year for the following: (CONT.)

Downey, Tim* - High School Drama Technical Director (75%), level 8, pay step 1

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye
Mr. Lucas, Aye

Mrs. Marques, Aye

Motion Carried.

BUSINESS OFFICE – Mr. Jeff Johnson

(18-30) On a motion by Mr. Yockey, seconded by Mrs. Marques to approve the following items as presented:

Approval to pay the following employees a stipend of \$65 per month for personal cell phone usage beginning 2/01/18:

Arnett, Nichole
Berkley, Jennie
Beverly, Ed
Beverly, Nichole
Carpenter, Matt
Cornwell, Angie
Greb, Sarah
Halvordson, Walt
Hendrixson, Mitch
Levy, Gerry
Neidich, Joe
Pell, Terry
Riley, Gary
Robinson, Curt
Ross, Dave
Spurlock, Dave
Wills, Dan
Young, Danny
Zahn, Mark

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Approval to pay the following employee a stipend of \$65 per month for personal cell phone usage beginning 1/01/18:

Cates, William

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

Mr. Hamm, Aye
Mr. Lucas, Aye

Mrs. Marques, Aye

Motion Carried.

CURRICULUM & INSTRUCTION - Dr. Jill Chin and Mr. Paul Daniels

Items for approval for Curriculum and Instruction

(18-31) On a motion by Mr. Yockey, seconded by Mrs. Marques to approve the following items as presented:

Approval to attend the Educators Rising State Conference:

March 15-16, 2018
Ohio Dominican University
Columbus, Ohio
Transportation provided by Great Oaks
Students are responsible for the conference/hotel fees
Chaperones: Jennifer Norsworthy and Debbie Hendrixson
No cost to the district

Informational Items for Curriculum & Instruction - Dr. Jill Chin and Mr. Paul Daniels

A video highlighting the district's Preschool Program

Mr. Paul Daniels shared the High School Course Guide for reference.

BOARD OF EDUCATION

Public Participation

Catherine Moore spoke to the Board about her concern with the traffic light and crossing signal on Eagles Way in front of Milford Junior High School on Wolfpen Pleasant Hill Road. She feels that it is a dangerous situation for pedestrians who are crossing on green as the cars are turning into the junior high driveway. Mr. Johnson shared that the signals are controlled by the Clermont County Engineer's Office and suggested she share her concerns with that office. He also spoke about reinforcing with our student drivers and those who cross of the dangers of that intersection.

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ADJOURNMENT

(18-32) On a motion by Mrs. Marques, seconded by Mrs. Brady to adjourn from Regular Board meeting at 7:50 p.m.

Roll call was as follows:

Mrs. Brady, Aye
Mr. Yockey, Aye

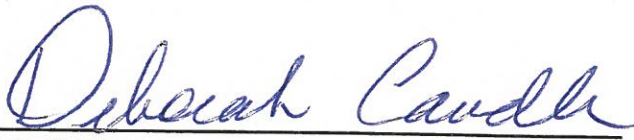
Mr. Hamm, Aye
Mr. Lucas, Aye

Mrs. Marques, Aye

Motion Carried.



PRESIDENT



TREASURER