

# MILFORD BOARD OF EDUCATION

January 18, 2018

7:00 p.m. ~ Regular Board Meeting

Charles L. Seipelt Elementary  
900 State Route 131 – Milford, OH 45150

## VISION STATEMENT

*MEVSD'S Vision Statement is to inspire and prepare our student to reach their fullest potential in a diverse and dynamic world.*

## STRATEGIC CHOICES

### PROFESSIONAL DEVELOPMENT:

We will offer Professional Development in a culture of collaboration and shared responsibility to increase educator effectiveness.

### STAFF STRUCTURE & RATIOS:

We will maintain staffing structures and teacher/student ratios that improve the performance of all students.

### TECHNOLOGY:

Integrate reliable, relevant, and purposeful technology skills, tools and resources into all curriculum to impact student engagement and student achievement.

### INTERVENTION:

We will address needs of all students through differentiated instruction and targeted intervention.

### COMMUNICATIONS:

We will maintain and expand two-way, proactive communications with all stakeholders.

### FUNDING:

We will maintain constant financial vigilance and review benefits/costs for all significant expenditures.

### CURRICULUM:

We will provide curricula and materials to meet standards and continue to improve achievement for all students.

- A. Oath of Office of Board Members (Ohio Const. XV, 7, R.C., 3.20, 322, 3313.10)  
The Treasurer, Mrs. Debbie Caudle, will administer the Oath of Office to Mrs. Andrea Brady
  
- B. Call to order  
Roll Call
  
- C. Pledge of Allegiance
  
- D. Approval of Agenda  
Roll Call

**E. Approval of Minutes:**

- 1) Regular Board Meeting: December 14, 2017 (Attachment 01)

**Roll Call**

- 2) Organizational Meeting: January 8, 2018 (Attachment 02)

**Roll Call**

**F. Presentations:**

- 1) Welcome ~ Ms. Sarah Greb, Principal, Charles L. Seipelt Elementary  
2) Recognition of Board Members - Mrs. Nancy House

**G. Great Oaks Report – Mr. Dave Yockey**

**H. Athletic/Extracurricular Report – Mrs. Debbie Marques and Mr. Dave Yockey**

**I. Business Advisory Council (BAC) Report to the Board - Mr. Geoff Pittman**

**J. Student Council Representatives - Ms. Maddie Atwell and Mr. Caleb Cambron**

**K. Public Participation**

**I. TREASURER'S REPORTS – Mrs. Deborah Caudle**

**A. Approval of Financial Reports (Attachment 03) – for the month ending December 31, 2017:**

- 1) Appropriation Account Summary (APPSUM)  
2) Revenue and Expenditures (FNDREVEX)  
3) Financial Summary Report (FINSUM)  
4) Investment Report – report of interim funds invested in secured instruments  
5) Bank Reconciliation

**B. Approval of Appropriation Revisions Amended Certificate of Estimated Resources (Attachment 04)**

- C. Approval of the following donation for the Milford Board of Education office:  
Conference Table valued at \$2,000.00  
Donated by Guidant RX an Enclara Pharmacia Company % Lanette King
- D. Approval of the School Year 2018-2019 rates for the Milford Extended Day Program (Attachment 05)
- E. Approval of the Administrative Salary Schedule (Attachment 06)
- F. Approval of the Classified Supervisor Salary Schedule (Attachment 07)
- G. Approval to transfer funds from the Building Fund (004) to the General Fund (001) in the amount of \$291,728.55 for the purpose of the OFCC project close-out.
- H. Approval to transfer funds from the Classroom Facilities fund (010) to the General Fund (001) in the amount of \$1,315,415.33 for the purpose of the OFCC project close-out.
- I. Approval to transfer funds from the General Fund (001) to the Permanent Improvement Fund (003) in the amount of \$1,607,143.88.
- J. Approval of the Then and Now Certificate to West-Side Paving and Excavating for Milford's Track project in the amount of \$77,990.34 (Attachment 08)

**Roll Call**

**II. SUPERINTENDENT'S ITEMS ~ Mrs. Nancy House**

- A. Superintendent's Report

**Items for Approval for the Superintendent**

- A. Approval of the following policy:
  - 1) JECBB: Admission of Interdistrict Transfer Students (Attachment 09)

**Roll Call**

## **Informational Items for the Superintendent**

### A. First reading of the following policies and supporting regulation and exhibits:

- 1) ACA/ACAA: Nondiscrimination on the Basis of Sex/Sexual Harassment (Attachment 10)
- 2) BCFA: Business Advisory Council to the Board (Attachment 11)
- 3) BDDJ/KBCD: Broadcasting and Taping of Board Meetings (Attachment 12)
- 4) DECA: Administration of Federal Grant Funds (Attachment 13)
- 5) DI: Fiscal Accounting and Reporting (Attachment 14)
- 6) DJF: Purchasing Procedures (Attachment 15)
- 7) DN: School Properties Disposal (Attachment 16)
- 8) EBBA: First Aid (Attachment 17)
- 9) EEA: Student Transportation Services (Attachment 18)
- 10) IGA: Basic Curricular Program (Attachment 19)
- 11) IGBB: Programs for Students Who Are Gifted (Attachment 20)
- 12) IGBI: English Learners (Attachment 21)
- 13) IGD: Cocurricular and Extracurricular Activities (Attachment 22)
- 14) IGDJ: Interscholastic Athletics (Attachment 23)
- 15) IKF: Graduation Requirements (Attachment 24)
- 16) JEDA: Truancy (Attachment 25)
- 17) JEFB: Released Time for Religious Instruction (Attachment 26)
- 18) JFG: Interrogations and Searches (Attachment 27)

### B. Review of revisions to regulations and exhibits supporting the policies listed in Section A (No Board approval needed):

- 1) ACA-R/ACAA-R: Nondiscrimination on the Basis of Sex/Sexual Harassment (Attachment 28)
- 2) ACA-E/ACAA-E: Sexual Harassment Complaint Form (Attachment 29)
- 3) DJF-R: Purchasing Procedures (Attachment 30)
- 4) EBBA-R: First Aid (Attachment 31)
- 5) IGCH-R/LEC-R: College Credit Plus (Attachment 32)
- 6) JFG-R: Interrogations and Searches (Attachment 33)

## **III. HUMAN RESOURCES ~ Mr. John Spieser**

### **Miscellaneous Items for Human Resources**

#### A. Approval of Classified Supervisor:

- 1) Cates, William - District Comprehensive Mental Health Specialist, 98 days for remainder of 2017-2018 school year to be paid per diem, effective 1/01/18, Contract for 2018-2019 school year is 195 days, \$55,000.

### **Roll Call**

## **Certified Items for Human Resources**

### A. Approval of Certified Resignations:

- 1) Fangman, Alisha - Reading Tutor, effective 12/20/17
- 2) Watson, Amy - Mulberry Elementary, Kindergarten teacher 0.5 FTE, effective 8/09/18
- 3) Watson, Amy - Reading Tutor, effective 8/09/18

### B. Approval of Certified Hiring Recommendations for 2017-2018 school year:

- 1) Fangman, Alisha - Mulberry Elementary, Kindergarten Teacher, 0.5 FTE, MA, experience 0, to be paid per diem, effective 1/03/18

## **Roll Call**

## **Classified Items for Human Resources**

### A. Approval of Classified Resignations for the purpose of retirement:

- 1) Christie, Betty - Custodian, effective 2/01/18

### B. Approval of Classified Resignations:

- 1) Bare, Susan - Pattison Elementary, Teacher Aide, effective 1/12/18
- 2) Hankins, Kimberly - Preschool, Teacher Aide, effective 12/18/17
- 3) Duffy, Chris - High School, Secretary, effective 1/26/18

### C. Approval of Classified Hiring Recommendations for 2017-2018 school year:

- 1) Grippa, Joe - Junior High, Teacher Aide, experience 0, 3.5 hours/day, effective 1/08/18
- 2) Hall, Victoria - Seipelt Elementary, Food Service Worker II, experience 0, 2.0 hours/day, effective 1/16/18
- 3) Patterson, Yvonne - Wyoming Middle School, Food Service Worker II, experience 0, 3.0 hours/day, effective 1/16/18
- 4) Dobrowolski, Sam - Substitute Custodian
- 5) Hatfield, Carrie\* - Substitute Secretary

ALL MARKED WITH AN \* STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR PERMIT.

## **Roll Call**

## **Supplemental Duty Resignations, Positions and Assignments for Human Resources**

- A. Approval of Athletic/Extracurricular Supplemental Contract Recommendations for the 2017-2018 school year for the following:
- 1) Beelman, Julie - After School Instruction Tutor
  - 2) Erickson, Kelsey - After School Instruction Tutor
  - 3) Fitzhugh, Jason - After School Instruction Tutor
  - 4) Wenstrup, Grace - High School Drama Assistant (75%), level 8, pay step 5
  - 5) Downey, Tim\* - High School Drama Technical Director (75%), level 8, pay step 1

ALL MARKED WITH AN \* STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR PERMIT.

### **Roll Call**

## **IV. BUSINESS OFFICE ~ Mr. Jeff Johnson**

- A. Approval to pay the following employees a stipend of \$65 per month for personal cell phone usage beginning 2/01/18:
- 1) Arnett, Nichole
  - 2) Berkley, Jennie
  - 3) Beverly, Ed
  - 4) Beverly, Nichole
  - 5) Carpenter, Matt
  - 6) Cornwell, Angie
  - 7) Greb, Sarah
  - 8) Halvordson, Walt
  - 9) Hendrixson, Mitch
  - 10) Levy, Gerry
  - 11) Neidich, Joe
  - 12) Pell, Terry
  - 13) Riley, Gary
  - 14) Robinson, Curt
  - 15) Ross, Dave
  - 16) Spurlock, Dave
  - 17) Wills, Dan
  - 18) Young, Danny
  - 19) Zahn, Mark
- B. Approval to pay the following employee a stipend of \$65 per month for personal cell phone usage beginning 1/01/18:
- 1) Cates, William

### **Roll Call**

**V. CURRICULUM & INSTRUCTION ~ Dr. Jill Chin and Mr. Paul Daniels**

- A. Approval to attend the Educators Rising State Conference:
  - March 15-16, 2018
  - Ohio Dominican University
  - Columbus, Ohio
  - Transportation provided by Great Oaks
  - Students are responsible for the conference/hotel fees
  - Chaperones: Jennifer Norsworthy and Debbie Hendrixson
  - No cost to the district

**Roll Call**

**Informational Items for Curriculum & Instruction - Dr. Jill Chin and Mr. Paul Daniels**

- A. Video: Preschool
  
- B. High School Course Guide (Attachment 34)

**VI. BOARD OF EDUCATION**

- A. Public Participation
  
- B. Next Board Meeting:
  - February 15, 2018 - 7:00 p.m.
  - Meadowview Elementary
  - 5556 Mt. Zion Road
  - Milford, OH 45150

- C. Discussion

**VII. ADJOURNMENT**

**Roll Call**

**Regular Board meetings can be viewed on the channels  
during the scheduled times listed below:**

<b>City of Milford cable</b>	Channel 15	Monday - 4:00 p.m.	Wednesday -10:00 p.m.	
<b>Union Township cable</b>	Channel 8 or Channel 15	Wednesday - 4:00 p.m.	Friday - 7:00 p.m.	Saturday - 7:00 a.m.
<b>Miami Township cable</b>	Channel 8 or Channel 15	Sunday - 3:00 p.m.	Monday - 1:00 p.m.	Tuesday - 8:30 a.m.
		Wednesday - 2:00 p.m.	Thursday - 5:00 p.m.	Friday - 2:30 p.m.
		Saturday - 10:30 a.m.		

***Public Involvement at Board Meetings***

*In order to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes of public participation will be permitted at the beginning of each meeting. Continued public participation will be scheduled after the business portion of the meeting as needed. In order to anticipate the time needed to manage an effective meeting, those persons who desire to address the Board prior to the business meeting are asked to contact Mrs. Nancy C. House, Superintendent, at 831-1314.*

*Individuals will be permitted 3 minutes to present to the Board of Education. Complaints against a school employee are not permitted in public session until the defined lines of communication have been met. Up to ten people will be permitted to address the Board of Education before the business meeting. Additional persons requesting to address the Board will be scheduled after the business meeting. Each person addressing the Board will give his/her name and address. The public participation may be extended by a vote of the majority of the Board.*