MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT MILFORD BOARD OF EDUCATION 777 GARFIELD AVENUE MILFORD, OHIO 45150

ORGANIZATIONAL MEETING – January 8, 2018

5:00 P.M.

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The Treasurer, Deborah Caudle, administered the Oath of Office to newly elected members Mr. David Yockey and Mr. Chris Hamm.

The Board of Education of the Milford Exempted Village Schools of Clermont County, Milford, Ohio, will meet, pursuant to the provision of Section 3313.24 of the Revised Code of the State of Ohio, Clermont County, on, Monday, January 8th, 2017 at 5:00p.m. for the purpose of organization.

Roll call as follows: Mr. Yockey, Mr. Hamm, Mrs. Marques and Mr. Lucas Mrs. Brady was absent

Also present: Mrs. House, Mrs. Caudle, Mr. Johnson, Mr. Spieser, Mr. Daniels, Mrs. Berkley

PLEDGE OF ALLEGIANCE CHAIRPERSON PRO TEMPORE

Mr. Lucas will act as Chairperson Pro Tempore.

ORGANIZATIONAL ITEMS NOMINATION AND ELECTION OF PRESIDENT

The Chairperson Pro Tempore, Mr. Lucas will call for nominations for the election of President of the Milford Exempted Village Board of Education for the year 2018.

(18-01) Mrs. Marques nominated Mr. Lucas to serve as President of the Milford Exempted Village Board of Education

Motion to close the nominations by Mr. Yockey; seconded by Mrs. Marques

For: Mr. Yockey, Mr. Hamm and Mrs. Marques

Nays: None

Mr. Lucas was duly elected President of the Milford Exempted Village Board of Education for the 2018 year.

ELECTION OF VICE PRESIDENT

President Lucas will assume the chair and will call for nominations for the election of Vice President of the Milford Exempted Village Board of Education for the year 2018.

(18-02) Mr. Yockey nominated Mrs. Marques to serve as Vice President of the Milford Exempted Village Board of Education

Motion to close the nominations by Mr. Hamm; seconded by Mr. Yockey

For: Mr. Yockey, Mr. Hamm and Mr. Lucas

Nays: None

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President Lucas duly elected Mrs. Marques as Vice President of the Milford Exempted Village Board of Education for the 2018 year.

AMENDED AGENDA

(18-03) On the motion by Mr. Yockey, seconded by Mrs. Marques to approval the agenda as amended.

Roll Call:

Mr. Yockey, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

Mr. Lucas, Aye

President Lucas declared the motion passed.

SERVICE FUND

(18-04) On the motion by Mr. Yockey, seconded by Mrs. Marques, the Board of Education of the Milford Exempted Village School District will authorize the Treasurer to establish a Service Fund in the amount of \$14,000.00.

Roll Call:

Mr. Yockey, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

Mr. Lucas, Aye

President Lucas declared the motion passed.

INVESTMENT OF INACTIVE AND INTERIM FUNDS

(18-05) On the motion by Mrs. Marques, seconded by Mr. Yockey, the Board of Education of the Milford Exempted Village Schools authorize the Treasurer to invest inactive and interim funds at the most productive interest rate and according to Board policy, whenever inactive and interim funds are available.

Roll Call:

Mr. Yockey, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

Mr. Lucas, Aye

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EMPLOYMENT OF TEMPORARY PERSONNEL

(18-06) On the motion by Mrs. Marques, seconded by Mr. Yockey the Board of Education of the Milford Exempted Village Schools authorizes the Superintendent to employ such temporary personnel as needed. Such employments are to be presented for approval by the Board of Education at the next regular meeting.

Roll Call:

Mr. Yockey, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

Mr. Lucas, Aye

President Lucas declared the motion passed.

RESIGNATIONS

(18-07) On the motion by Mrs. Marques, seconded by Mr. Yockey the Board of Education of the Milford Exempted Village Schools authorizes the Superintendent to accept resignations which have been submitted by employees during times when the Board is not in session, subject to ratification by the Board; provided however, that upon ratification by the Board, such resignations shall be deemed effective as the date and time of the Superintendent's acceptance.

Roll Call:

Mr. Yockey, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

Mr. Lucas, Aye

President Lucas declared the motion passed.

FISCAL OFFICER - STUDENT ACTIVITY ACCOUNT

(18-08) On the motion by Mrs. Marques, seconded by Mr. Yockey, the Board of Education appointed the Superintendent to be the sign off officer of all student activity programs and she shall present these programs to the Board of Education once each year. She will also have the authority to approve and/or modify the student activity budgets throughout the year.

Roll Call:

Mr. Yockey, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

Mr. Lucas, Aye

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STUDENT ACTIVITY ACCOUNTS

(18-09) On the motion by Mr. Yockey, seconded by Mrs. Marques, the Board of Education authorized the Student Activity Accounts to be active for fiscal year 2019 as follows:

High School Activity Accounts

Chess Club

DECA I and II

French Club

Freshman Class

Junior Class

Key Club

National Honor Society

Photography Club

Publications

Science Olympiad

Senior Class

Sophomore Class

Spanish Club

Special Education Club

Student Council

Athletic Accounts

Athletic

Concert Choir - Jr. High

Drama

Roll Call:

Mr. Yockey, Aye

Mr. Lucas, Aye

Junior High School Activity Accounts

Art Club

Builder's Club

Math Counts

Honor Society

Publications

Science Olympiad

Student Council

Mr. Hamm Aye

Mrs. Marques, Aye

President Lucas declared the motion passed.

PTO/PTA AND BOOSTER GROUPS

(18-10) On the motion by Mrs. Marques, seconded by Mr. Yockey, the Board of Education authorized the PTO/PTA and Booster groups to be active for fiscal year 2019 as follows:

PTO/PTA

Booster Groups

Boyd E. Smith Elementary

Charles L. Seipelt Elementary

McCormick Elementary

Meadowview Elementary

Mulberry Elementary

Pattison Elementary Milford Junior High **Band Boosters**

Choral Boosters Athletic Boosters

After Prom

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Roll Call:

Mr. Yockey, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

Mr. Lucas, Aye

President Lucas declared the motion passed.

AUTHORIZATION OF OFFICIAL SIGNATURES

(18-11) On the motion by Mrs. Marques, seconded by Mr. Yockey, the Board of Education of the Milford Exempted Schools authorized the President, Mr. Lucas, the Vice President, Mrs. Marques, and the Treasurer Deborah Caudle, to be the official signers for payment of funds for the Board of Education, and further authorized that one of the three sign checks on all Board of Education accounts, and the President's signature and the Treasurer's signature may be a facsimile.

Roll Call:

Mr. Yockey, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

Mr. Lucas, Aye

President Lucas declared the motion passed.

AUTHORIZATION OF THEN AND NOW CERTIFICATE

(18-12) On the motion by Mrs. Marques, seconded by Mr. Yockey, the Board of Education of the Milford Exempted Village Schools authorized the Treasurer to exercise the Then and Now certification of funds provided the funds are within the Board approved appropriations and free of any previous encumbrances.

Roll Call:

Mr. Yockey, Aye Mr. Lucas, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

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AUTHORIZATION FOR THE TREASURER TO MODIFY THE BOARD APPROPRIATIONS

(18-13) On the motion by Mrs. Marques, seconded by Mr. Yockey, as recommended by the Superintendent and Treasurer the Board authorizes the Treasurer to modify the original line item appropriations as set by the Board. The Treasurer shall not alter the amended appropriations as adopted by the Board. All modifications must be within the last Board adopted appropriations measure. The Treasurer shall stay within the funds available as certified by the Budget Commission of Clermont County or as amended and approved on or before June 30, 2019, by the Budget Commission.

Roll Call:

Mr. Yockey, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

Mr. Lucas, Aye

President Lucas declared the motion passed.

APPOINTMENT OF PURCHASING AGENT

(18-14) On the motion by Mr. Yockey, seconded by Mrs. Marques, the Board of Education of the Milford Exempted Village Schools authorized Jeff Johnson, Operations Manager, as the Superintendent's designee to serve as the purchasing agent for the school district.

Roll Call:

Mr. Yockey, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

Mr. Lucas, Aye

President Lucas declared the motion passed.

APPROVAL OF LEGAL and BOND COUNSEL

(18-15) On the motion by Mrs. Marques, seconded by Mr. Yockey the Board of Education of the Milford Exempted Village Schools approved Ennis Britton Co. L.P.A. and the Clermont County Prosecutor's Office as legal counsel for the Board for 2017, Dinsmore and Shohl LLP as bond counsel.

Roll Call:

Mrs. Brady, Aye

Mr. Lucas, Aye

Mrs. Marques, Aye

Mr. Yockey, Aye

Mr. Knepp, Aye

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ADOPTION OF FISCAL YEAR 2019 BUDGET

(18-16) On the motion by Mr. Yockey, seconded by Mrs. Marques on the recommendation of the Superintendent and the Treasurer, the Board of Education approved the Resolution for Adopting the FY19Budget for All Funds as follows:

ADOPTION OF THE 2019 BUDGET FOR ALL FUNDS FOR THE PERIOD OF JULY 1, 2018, THROUGH JUNE 30, 2019

WHEREAS, the Milford Exempted Village Board of Education at its meeting on, January 5, 2017, received the following tax budget for the period of July 1, 2018, through June 30, 2019.

- 1. From the Superintendent and the Treasurer, for Current Operating Expenses (General Fund) in the total amount of \$71,951,850
- 2. From the Treasurer, for Classroom Facilities (Fund 034) in the total amount of \$281,550
- 3. From the Treasurer, for Retirement of Bonded Debt (Bond Fund) in the total amount of \$4,806,176
- 4. From the Treasurer, for All Other Funds in the amount of \$12,744,503.

WHEREAS, Public Hearing was held on January 8, 2018 at 4:30 p.m., pursuant to a notice published on December 7, 2017 and

WHEREAS, copies of said budgets have been available for public inspection for at least ten (10) days in the Office of the Treasurer,

NOW THEREFORE, BE IT RESOLVED, that the FY19 Budget for the General Fund in the amount of \$71,951,850 for the Classroom Facilities Fund in the amount of \$281,550, for the Bond Retirement Fund in the amount of \$4,806,176 and for All Other Funds in the amount \$12,774,503 be adopted, and

BE IT FURTHER RESOLVED, that the Treasurer be, and is hereby directed to file copies with the Clermont County Auditor as required by law.

Roll Call:

Mr. Yockey, Aye Mr. Lucas, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

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APPROVAL OF RESOLUTION #18-17FOR ADVANCE PAYMENT OF TAXES

(18-17) On the motion by Mrs. Marques, seconded by Mr. Yockey, on the recommendation of the Superintendent and the Treasurer, the Board of Education approved the Resolution for Advance Payment of Taxes as follows:

BE IT RESOLVED by the Board of Education of the Milford Exempted Village Board of Education of Clermont County, Milford, Ohio.

SECTION 1. That the Auditor and Treasurer of Clermont County, Ohio, are hereby requested respectively, whenever funds are available to draw and pay to the Milford Exempted Village School District of Clermont County, Ohio, in accordance with Section 321.34, O.R.C., money derived from taxes or other sources payable by law to the County Treasurer, to the account of the Milford Exempted Village School District, and lawfully applicable for the purpose of the current fiscal year of funds in any Tax Settlement in 2018.

Roll Call:

Mr. Yockey, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

Mr. Lucas, Aye

President Lucas declared the motion passed.

APPROVAL OF RESOLUTION FOR TRAVEL RELATED TO OFFICIAL DUTIES WHILE SERVING OSBA

(18-18) On the motion by Mrs. Marques, seconded by Mr. Hamm, on the recommendation of the Superintendent and the Treasurer, the Board of Education approved the Resolution for travel related to official duties while serving OSBA.

BE IT RESOLVED that the Milford EVSD determines that David Yockey and Andrea Brady's service as a Committee member of the OSBA, and travel in that role, is related to his official duties as a member of the Milford EVSD Board of Education.

Any travel expenses paid for David Yockey and Andrea Brady's travel to OSBA conferences, seminars, and similar events during the year of 2018 are ordinary, customary and necessary provided that the travel expenses are the less of: (1) the amount that the Milford EVSD allows to be reimbursed for travel to the destination; or (2) the current per diem rate set by the United States General Services Administration for travel to the destination.

Roll Call:

Mr. Yockey, Abstain

Mr. Hamm Aye

Mrs. Marques, Aye

Mr. Lucas, Aye

President Knepp declared the motion passed.

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SCHEDULED BOARD OF EDUCATION MEETING DATES

(18-19) On the motion by Mrs. Marques seconded by Mr. Yockey the regular meetings of the Milford Exempted Village Board of Education adopted the following tentative scheduled Board of Education meeting dates and locations at 7:00 p.m.

January 8, 2018
January 18, 2018
February 15, 2018
March 15, 2018
April 19, 2018
May 10, 2018
June 21, 2018
July 19, 2018
August 16, 2018
September 20, 2018
October 18, 2018
November 15, 2018
December 13, 2018

Organizational Meeting Charles L. Seipelt Elementary Meadowview Elementary Boyd E. Smith Elementary Mulberry Elementary McCormick Elementary

Milford High School - Auditorium Milford High School - Auditorium Milford High School - Auditorium Milford Schools District Office Milford Schools District Office Milford Schools District Office Milford Schools District Office

Roll Call:

Mr. Yockey, Aye Mr. Lucas, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

President Lucas declared the motion passed.

2018 BOARD DESIGNATIONS AND LIASONS

- 1. OSBA DELEGATE AND LEGISLATIVE LIASION: Debbie Marques
- 2. CHAMBER OF COMMERCE LIASIONS: Chris Hamm
- 3. CENTRAL COMMITTEE LIASION: Debbie Marques
- 4. SUPERINTENDENT LIASION: George Lucas
- 5. TREASURER LIASION: Debbie Marques
- 6. BUSINESS ADVISORY COMMITTEE LIASION: Chris Hamm
- 7. MILFORD CITY COUNCIL LIASION: Dave Yockey
- 8. MIAMI TOWNSHIP LIASION: George Lucas and Debbie Marques
- 9. DESIGNATION OF PUBLIC RECORDS OFFICER: Deborah Caudle

2018 BOARD COMMITTEE ASSIGNMENTS

- 1. CURRICULUM & INSTRUCTION COMMITTEE: Dave Yockey and Andrea Bradey
- 2. FINANCE COMMITTEE: Chris Hamm and Andrea Brady
- 3. BUILDING & GROUNDS: Andrea Brady and George Lucas

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- 4. PERSONNEL COMMITTEE: Debbie Marques and Chris Hamm
- 5. ATHLETIC AND FINE ARTS COMMITTEE: Debbie Marques and Dave Yockey
- 6. COMMUNICATION COMMITTEE: Debbie Marques and George Lucas

ADJOURNMENT

(18-19) On the motion by Mrs. Marques, seconded by Mr. Yockey the Board of Education Organizational meeting of January 8, 2018 was duly adjourned at 6:06 p.m.

Roll Call:

Mr. Yockey, Aye Mr. Lucas, Aye

Mr. Hamm Aye

Mrs. Marques, Aye

President Lucas declared the motion passed.

Attest: President

Attest: Calline Canalle