

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT  
MINUTES – September 17, 2020**

The Board of Education met in Regular Session on September 17, 2020 at the Milford Board of Education, 1099 State Route 131, Milford, Ohio 45150. President Hamm called the meeting to order at 7:00 p.m. in accordance with notices sent to each member.

The following members were present at roll call:

Mrs. Chesnut  
Mr. Meranda

Mr. Yockey  
Mrs. Brady

Mr. Hamm

Also present were Jeff Johnson, Wendy Planicka, Rob Dunn, Jennie Berkley, Jill Hollandsworth, Paul Daniels and Brian Rabe

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF AGENDA**

**(20-157)** On a motion by Mr. Yockey, seconded by Mrs. Chesnut to approve the agenda:

Roll call was as follows:

Mrs. Chesnut, Aye  
Mr. Meranda, Aye

Mr. Yockey, Aye  
Mrs. Brady, Aye

Mr. Hamm, Aye

Motion Carried.

**APPROVAL OF MINUTES**

**(20-158)** On a motion by Mrs. Chesnut, seconded by Mrs. Brady to approve the following minutes as written:

**Regular Board Meeting     August 20, 2020**

Roll call was as follows:

Mrs. Chesnut, Aye  
Mr. Meranda, Aye

Mr. Yockey, Aye  
Mrs. Brady, Aye

Mr. Hamm, Aye

Motion Carried.

**PUBLIC PARTICIPATION**

No public participation

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**TREASURER’S REPORTS**

**(20-159)** On a motion by Mr. Yockey, seconded by Mrs. Brady to approve the follow items as presented:

**Approval of Financial Reports – for the month ending August 31, 2020**

- Appropriation Account Summary (APPSUM)
- Revenue and Expenditures (FNDREVEX)
- All Fund Summary Report
- Historical Reports
- Investment Report – report of interim funds invested in secured instruments
- Bank Reconciliation

**Approval of Appropriations Resolution (appendix)**

**Approval of donation of projector screen from Stephanie Minges**

Roll call was as follows:

Mrs. Chesnut, Aye	Mr. Yockey, Aye	Mr. Hamm, Aye
Mr. Meranda, Aye	Mrs. Brady, Aye	

Motion Carried.

**Informational Items for the Treasurer**

We received a Purchasing Card Cash Back in the amount of \$1,292.52

**SUPERINTENDENT – Mr. John Spieser**

**(20-160)** On a motion by Mrs. Chesnut, seconded by Mr. Yockey to approve the following items as presented:

**Approval of the following policies**

- JECA-E-1 Residency Affidavit I
- JECA-E-2 Residency Affidavit II
- JECA-E-3 Residency Affidavit III (Open Enrollment)
- JED Student Absences and Excuses
- JEGA Permanent Exclusion
- JF Student Rights and Responsibilities

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JFCF	Hazing and Bullying
JG	Student Discipline
JGD	Student Suspension
JGDA	Emergency Removal of Student
JGE	Student Expulsion

Roll call was as follows:

Mrs. Chesnut, Aye  
Mr. Meranda, Aye

Mr. Yockey, Aye  
Mrs. Brady, Aye

Mr. Hamm, Aye

Motion Carried.

**HUMAN RESOURCES – Mr. John Spieser**

**(20-161)** On a motion by Mr. Yockey, seconded by Mr. Meranda to approve the following items as presented:

**Approval of the following Administrative Resignation**

1. Savage, Doug - Principal, Smith Elementary, effective 9/6/20

**Approval to pay Erin VanHavel 31 additional summer hours for ESY services at \$25/hour**

**Approval to pay not to exceed 100 hours of clinical supervision and additional support to mental health interventionists for the 2020-21 school year at \$50/hour to Mary Joyce Ostrowski (Paid through Student Wellness Grant)**

**Approval of Certified Two Year Contract Recommendation**

1. Payne, Olivia

**Approval of Certified Resignations for the following Employee**

1. Back, Danielle - Meadowview Elementary, Reading Tutor

**Approval of Reading Tutor Recommendations for the 2020-2021 school year, 3 hours per day, \$25/hour, start date to be determined**

1. Evans, Kyleigh (replacement)

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**Approval of Family Care Leave of Absence without pay (requiring board approval)**

1. Bernens, Mary - Junior High, 8/17-9/11/20
2. Derrick, Alaina - McCormick Elementary, 9/8-11/25/20
3. Issler, Kaitlyn - Junior High, 8/27-9/22/20

**Approval of Exempt Personnel Employee Resignation for the purpose of Retirement**

1. Sheppard, Linda - Central Office, Payroll Assistant, effective 10/1/20

**Approval of Classified Resignations**

1. Baker, Beth Anne - Food Service Worker, effective 8/24/20
2. Kluge, Mary Beth - Teacher Aide, Seipelt Elementary, effective 8/20/20
3. Patterson, Yvonne - Food Service Worker, effective 10/6/20
4. Steele, Trinisha - Food Service Worker, effective 10/1/20
5. Thomas, Margaret - Teacher Aide, Smith Elementary, effective 9/7/20

**Approval of Unpaid Medical Leaves of Absence for the following Classified Employees**

1. Brown, Jillian - Teacher Aide, McCormick Elementary, 9/30/20-5/27/21
2. DelloStritto, Amy - Teacher Aide, Milford High School 8/31/20-12/17/20
3. Jensen, Elizabeth - Teacher Aide, Boyd E. Smith Elementary, 9/11/20- 5/27/21
4. Kordis, Patty - Teacher Aide, Milford Junior High School 8/18/20-5/27/21

**Approval of Change in Classified placement**

1. Trisha King changing from 3.5 hour teacher aide position at Pattison Elementary to 7 hour teacher aide position at Boyd E. Smith Elementary, effective 9/16/20, hourly rate remains the same.

**Approval of Classified Hiring Recommendations for 2020-21 school year**

1. Connor, Karlie\* - Extended Day, Caregiver, experience 2, 3 hours/day, \$17.78, effective date to be determined
2. Cooper, Janet - Extended Day Caregiver Caregiver, experience 0, 2.25 hours/day, \$16.91/hour, effective date to be determined
3. Steele, Trinisha - Substitute Food Service Worker
4. Miller, Cindy - Substitute Custodian

*All marked with an \* still need paperwork and/or background checks and/or permit*

**Approval of Correction of hourly rate for Trinisha Steele approved 8/20/20 from \$16.65 to \$15.67. The salary amount did not reflect 2 years' experience level.**

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**Approval of District Supplemental Contracts for Mentors at \$1500 each**

1. Baker, Kris - Year 1
2. Dingus, Heather - Year 1
3. Hilton, Elizabeth - Year 1
4. Kaiser, Kelly - Year 1
5. Rieck, Craig - Year 1
6. Sadler, Justin - Year 1
7. Schlosser, Blaire - Year 1
8. Smith, Tammie - Year 1
9. Walker, Emma - Year 1
10. Wiseman, Lillie - Year 1
11. Baker, Kris - Year 2
12. Bens, Samantha - Year 2
13. Campbell, Andrew - Year 2
14. Ferrell, Jennifer - Year 2
15. Holden, Steve - Year 2
16. Kauffman, Kristin - Year 2
17. Kaiser, Kelly - Year 2
18. Langston, Shannon - Year 2
19. Shepherd, Jeff - Year 2
20. Walker, Emma - Year 2
21. Wiseman, Lillie - Year 2

**Approval of Building Supplemental Contracts for the 2020-21 School Year**

1. Bolender, Patty - Boyd E. Smith Elementary, Music Performance Director, level 4, pay step 18 - \$3153
2. Farrell, Kim - Boyd E. Smith Elementary, Field Day Coordinator, level 1, pay step 18 - \$1135
3. Holt-Taylor, Lisa - Boyd E. Smith Elementary, Lego League, level 3, pay step 2 - \$1471
4. Lempa-Cooper, April - Boyd E. Smith Elementary, Art Show Setup Coordinator, level 1, pay step 11 - \$1051
5. Weiler, Jennifer - Boyd E. Smith Elementary, Lego League, level 3, pay step 2 - \$1471
6. Perry, Kendre - Seipelt Elementary, Lego League, level 3, pay step 0 - \$1261
7. Hutzel, Chrissy - Seipelt Elementary, Music Performance Director, level 4, pay step 13 - \$2943
8. Schaub, Jack - Seipelt Elementary, Field Day Coordinator, level 1, pay step 4 - \$841
9. Kasper, Karen - Seipelt Elementary, Art Show Setup Coordinator, level 1, pay step 10 - \$1051 (she is currently on sabbatical leave through 1st semester)
10. Grady, Ann - McCormick Elementary, Music Performance Director, level 4, pay step 18 - \$3153
11. Kroeger, Donna - McCormick Elementary, Art Show Setup Coordinator, level 1, pay step 10 - \$1051
12. Geis, Carrie - McCormick Elementary, Field Day Coordinator, level 1, pay step 13 - \$1051
13. Jones, Kristi - McCormick Elementary, Lego League 50%, level 3, pay step 1 - \$672.50
14. Sadler, Justin - Mulberry Elementary, Field Day Coordinator, level 1, pay step 5 - \$925

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15. Winslow, Kathy - Mulberry Elementary, Art Show Setup Coordinator, level 1, pay step 1 - \$505
16. Payne, Olivia - Mulberry Elementary, Lego League, level 3, pay step 3, \$1556
17. Clark, Neal - Mulberry Elementary, Music Performance Director, level 4, pay step 0 - \$420
18. Mikles, Chelsea - Pattison Elementary, Lego League 50%, level 3, pay step 0 - \$630.50
19. Harvey, Dawn - Pattison Elementary, Lego League 50%, level 3, pay step 2, \$735.50
20. Huggins, Tracy - Pattison Elementary, Art Show Setup Coordinator, level 1, pay step 11 - \$1051
21. Smith, Shelley - Pattison Elementary, Music Performance Director, level 4, pay step 17 - \$3153
22. Bachman, Cindy - Meadowview Elementary, Music Performance Director 75%, level 4, pay step 9 - \$2049.75 (must be back from FMLA to complete)
23. Blankenship, Kristy - Meadowview Elementary, Music Performance Director 25%, level 4, pay step 9 - \$683.25
24. Langdon, Adam - Meadowview Elementary, Field Day Coordinator, level 1, pay 20 - \$1261
25. Green, Allison - Meadowview Elementary, Music Performance Director, level 4, pay step 1 - \$1892
26. Capuson, Justine - High School, Sophomore Class Advisor, level 4, pay step 1 - \$1892
27. Cheng, Yu-Ming - High School, National Honor Society, level 6, pay step 1 - \$3574
28. Cheng, Yu-Ming - High School, Chinese Club Advisor, level 3, pay 0 - \$1261
29. Desmond, Andrew - High School, Assistant Band Director, level 11, pay step 5 - \$10,931
30. Desmond, Andrew - High School, Pep Band 50%, level 4, pay step 2 - \$1051
31. Dittgen, Brandon - High School, Assistant Band Director, level 11, pay step 7 - \$10,931
32. Dittgen, Brandon - High School, Winter Drumline, level 8, pay step 2 - \$5886
33. Downey, Gabrielle - High School, Mock Trial Advisor, level 4, pay step 10 - \$2943
34. Gillispie, Matthew - High School, Freshman Class Advisor 50%, level 4, pay step 2 - \$1051
35. Goff, Jennifer - High School, German Club Advisor, level 3, pay step 0 - \$1261
36. Halcomb, Emily - High School, Spanish Club Advisor 50%, level 3, pay step 5 - \$883
37. Holmer, Jeanette - High School, Freshman Class Advisor 50%, level 4, pay step 2 - \$1051
38. Jason, Leslie - High School, Junior Class Advisor 50%, level 6, pay step 0 - \$1681.50
39. Kirkland, Ashley - High School, Student Council, level 5, pay step 1 - \$2733
40. Lutz, Mark - High School, Bus Loading Supervisor, level 5, pay step 4 - \$3363
41. Lynch, Alexandra - High School, Key Club, level 5, pay step 2 - \$2943
42. Parks, Garry - High School, Chess Team Advisor, level 4, pay step 12 - \$2943
43. Reichert, Eric - High School, Junior States of America, level 4, pay step 0 - \$1682
44. Rieman, Megan - High School, Junior Class Advisor 50%, level 6, pay step 0 - \$1681.50
45. Rose, Greg - High School, Senior Class Advisor 50%, level 8, pay step 1 - \$2732.50
46. Sears, Emily - High School, Senior Class Advisor 50%, level 8, pay step 1 - \$2732.50
47. Smith, Jodi - High School, Pep Band 50%, level 4, pay step 11 - \$1471.50
48. Smith, Jodi - High School, Assistant Band Director, level 11, pay step 11, \$11,772
49. Smith, Harry - High School, Academic Team Advisor, level 4, pay step 7 - \$2733
50. Underwood, Brian - High School, Parking Lot Supervisor, level 4, pay step 6 - \$2733
51. Vore, Erin - High School, Student Council, level 5, pay step 2 - \$2943
52. Williams, Emily - High School, Spanish Club Advisor 50%, level 3, pay step 5 - \$883

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53. Yards, Ryan - High School, Parking Lot Supervisor, level 4, pay step 1 - \$1892
54. Coombs, David - High School, eSports, level 4, pay step 0 - \$1682
55. Smith, Harry - High School, eSports, level 4, pay step 0 - \$1682
56. Behrens, Ann - Junior High, Builders Club, level 4, pay step 1 - \$1892
57. VanderVeen, Renee - Junior High, Student Council, level 3, pay step 0 - \$1261
58. Breuer, Tim - Junior High, Bus Loading Supervisor, level 5, pay step 2 - \$2943
59. Seibert, Eric - Junior High, Parking Lot Supervisor, level 4, pay step 8 - \$2733
60. Stadler, Doug - Junior High, Parking Lot Supervisor, level 4, pay step 11 - \$2943
61. Thompson, Matt - Junior High, Parking Lot Supervisor, level 4, pay step 0 - \$1682
62. Pope, Tim - Junior High, Parking Lot Supervisor, level 4, pay step - \$1682
63. Pope, Tim - Junior High, Building Wellness Liaison, \$300
64. Foster, Kelly - Junior High, Honor Society 50%, level 5, pay step 8 - \$1787
65. Thompson, Matt - Junior High, Honor Society 50%, level 5, pay step 8 - \$1787
66. Carey, Jaclyn - Junior High, Yearbook Advisor, level 4, pay step 1 - \$1892
67. Beelman, Julie - Junior High, Homework Club, hourly rate \$25/hour
68. Racela, Lauren - Junior High, Homework Club, hourly rate \$25/hour
69. Behrens, Ann - Junior High, Site Supervisor, as needed basis, \$17.20/hour

**Approval of Athletic and Extracurricular Supplemental Contract Recommendations for the 2020-21 school year**

1. Rieck, Craig - Junior High, Boys Golf Coach, level 4, pay step 3 - \$2312

**Approval of Junior High Athletic Site Supervisors for the 2020-21 school year on as needed basis, \$17.20/hour**

1. Baker, Kris - not to exceed 20 hours
2. Bryant, Steve - not to exceed 40 hours
3. Fitzhugh, Jason - not to exceed 40 hours
4. Willson, Allison - not to exceed 40 hours
5. Willson, Earl - not to exceed 40 hours

**Approval of Extracurricular Pupil Activity Contract Resignations for the 2020-21 school year**

1. Nekamp, Desiree - High School, Cheerleading Assistant Coach, effective 8/2/20
2. Williams, Cameron - Junior High, Boys Golf Coach, effective 9/8/20

**Approval of Extracurricular Pupil Activity Contract Recommendations for the 2020-21 school year**

1. Arber, Andrew - High School, Dramatics Technical Director, level 8, pay step 1 - \$5465
2. Goddard-Baum, Leslie - High School, Dramatics Assistant, level 8, pay step 12 - \$7568
3. Goddard-Baum, Leslie - High School, Dramatics Choreographer, level 6, pay step 6 - \$4414
4. Pitcairn, Jessica - High School, Music/Dance Costume Director, level 8, pay step 2 - \$5886
5. Scott, Megan - High School, Marching Band Guard Director, level 8, pay step 10 - \$7568

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6. Scott, Megan - High School, Winter Guard Director, level 8, pay step 10 - \$7568
7. Steinbrecher, John - High School, Marching Band Guard Director, level 8, pay step 19 - \$7988
8. Steinbrecher, John - High School, Winter Guard Director, level 8, pay step 19 - \$7988
9. Martin, Ashley\* - High School, Boys Cross Country Assistant Coach 50%, level 6, pay step 4 - \$2102
10. Uehlein, Kari - High School, Cheerleading Assistant Coach Fall, level 5, pay step 0 - \$2523

**Approval of the following Accompanists for the 2020-21 school year to be paid \$25/hour via timesheets**

1. Cambron, Colleen - Not to exceed 65 hours
2. Logsdon, Patricia - Not to exceed 65 hours
3. Spresser, Michael - Not to exceed 65 hours
4. Grady, Ann - 6th Grade Choir - Not to exceed 65 hours
5. Hill, Tara - 6th Grade Choir - Not to exceed 65 hours

**Approval of the following Volunteers for the 2020-21 school year**

1. Horton, Cymone\* - Junior High, Girls Cross Country
2. Lane, Katherine - High School, Cross Country
3. Anstaett, Ian\* - High School, Band
4. Delaney, Jennifer - High School, Band
5. Delaney, Mark\* - High School, Band
6. Dodge, Brandon\* - High School, Band
7. Girvin, Sean - High School, Band
8. McClellan, Colby\* - High School, Band
9. Nickell, Jonathan\* - High School, Band
10. Niehaus, John\* - High School, Band
11. Starkey, Emily\* - High School, Band
12. Strong, Zach\* - High School, Band
13. Sucher, Kevin\* - High School, Band
14. Walker, Paul - High School, Band

*All marked with an \* still need paperwork and/or background checks and/or permit*

Roll call was as follows:

Mrs. Chesnut, Aye  
Mr. Meranda, Aye

Mr. Yockey, Aye  
Mrs. Brady, Aye

Mr. Hamm, Aye

Motion Carried.

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**CURRICULUM, INSTRUCTION AND ASSESSMENT - Mr. John Spieser**

**Informational Item**

Curriculum and Instruction Video - Glimpse into school this year - In-person and Eagle Online

**(20-162)** On a motion by Mr. Meranda seconded by Mrs. Chesnut to approve the following items as presented:

**Approval for Curriculum pay not to exceed 40 hours for the 2020 - 2021 school year to coordinate APEX services for Identified Students outside of the school day**

1. Yards, Ryan

**Approval of Curriculum pay not to exceed 5 hours per week, to teach hybrid courses during the first semester of the 2020 - 2021 school year at Milford High School and/or Milford Junior High**

1. Barrett, Debra
2. Bartholomew, Shane
3. Bennett, Breanna
4. Bradburne, Catherine
5. Chapman, Eric
6. Carpenter, Timothy
7. Carpenter, Tracey
8. Cheng, Yu-ming
9. Comello, Jerry
10. Coombs, David
11. Cox, Carole
12. Cox, Keith
13. Croston, Brian
14. Cunningham, Bradley
15. Dailey, Timothy
16. Desmond, Andrew
17. Dittgen, Brandon
18. Gigliotti, Diane
19. Goff, Jennifer
20. Halcomb, Emily
21. Hilton, Elizabeth
22. Linsey, Julie
23. Luessen, Christopher
24. Lutz, Mark
25. McDonough, Carla
26. Murphy, Patrick
27. Panko, Trena

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28. Pittenger, Samantha
29. Racela, Lauren
30. Reichert, Eric
31. Ruddock, Roberta
32. Rude, Katherine
33. Sevachko, Andrew
34. Shepherd, Jeffrey
35. Smith, Jodi
36. Stone, Nathan
37. Vaughn, Melissa
38. Wiegand, Richard Troy
39. Williams, Emily
40. Winkler, Patrick
41. O’Neill, Anna
42. Clause, Joe
43. Satek, Alexa
44. Nicolas, Emily
45. Cohen, Rachel

**Approval of Curriculum pay not to exceed 20 hours for the first semester of the 2020 - 2021 school year to support staff members, outside of the workday, for curriculum and course creation in Schoology**

1. Fagan, Patrick
2. Friesenborg, Jennifer
3. Mendralsk, Alison
4. Porter, Stephanie
5. Rieman, Megan
6. Ruck, Brian
7. Yuellig, Heather

**Approval of Curriculum pay not to exceed 20 hours for the 2020 - 2021 school year for the creation of curriculum and student data tracking for Positive Behavior and Intervention Supports (PBIS) at Milford High School**

1. Capuson, Justine
2. Dolezal, Michelle
3. Lynch, Alexandra
4. Reichert, Eric
5. Rose, Gregory
6. Siciliano, James
7. West, Matthew
8. Wiemkan, Rachel

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Roll call was as follows:

Mrs. Chesnut, Aye  
Mr. Meranda, Aye

Mr. Yockey, Aye  
Mrs. Brady, Aye

Mr. Hamm, Aye

Motion Carried.

**BOARD OF EDUCATION**

**Public Participation**

NONE

**Next Regular Board Meeting**

Next Regular Board Meeting:  
October 15, 2020 - 7:00 p.m.  
Milford Schools Administrative Offices  
Board Conference Room  
1099 State Route 131  
Milford, OH 45150

**Discussion**

Board commended the teachers and staff for the adjustments made due to COVID. Eagle on-line is getting better each day as everyone adjusts to it and seems to be going well. The District is trying to do everything possible to keep kids in the buildings and safe. The video presentation will be shared out so the people can see what is being done. Discussions are ongoing regarding second semester and giving families options. No changes are being made to the current school year calendar. The District will be seeking feedback from families and staff regarding future year's school calendars.

**ADJOURNMENT**

**(20-163)** On a motion by Mr. Meranda, seconded by Mrs. Chesnut to adjourn from the September 17, 2020 Board of Education meeting at 7:32p.m.

Roll call was as follows:

Mrs. Chesnut, Aye  
Mr. Meranda, Aye

Mr. Yockey, Aye  
Mrs. Brady, Aye

Mr. Hamm, Aye

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Motion Carried.

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**PRESIDENT**

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**TREASURER**

# ANNUAL APPROPRIATION RESOLUTION

## CITY, EXEMPTED VILLAGE, JOINT VOCATIONAL OR LOCAL BOARD OF EDUCATION

Rev. Code, Sec. 5705.38

BE IT RESOLVED by the Board of Education of the Milford Exempted Village School District, Clermont County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the period July 1, 2020 to June 30, 2021, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made during said fiscal year, as follows:

GENERAL FUND	001	\$	<u>77,000,000.00</u>
<b>OTHER FUNDS</b>			
BOND RETIREMENT FUND	002	\$	4,950,000.00
PERMANENT IMPROVEMENT FUND	003		175,000.00
FOOD SERVICE FUND	006		4,250,000.00
SPECIAL TRUST FUND	007		90,000.00
ENDOWMENT FUND	008		-
UNIFORM SCHOOL SUPPLIES FUND	009		950,000.00
PUBLIC SCHOOL SUPPORT FUND	018		100,000.00
OTHER GRANTS FUND	019		6,284.78
EXTENDED DAY PROGRAM FUND	020		1,000,000.00
UNCLAIMED FUNDS FUND	022		25,000.00
WORKERS COMPENSATION SELF INS RESERVE FUND	027		100,000.00
CLASSROOM FACILITIES MAINTENANCE FUND	034		1,300,000.00
STUDENT ACTIVITY FUND	200		300,000.00
ATHLETIC ACTIVITY FUND	300		400,000.00
AUXILIARY SERVICES FUND	401		300,000.00
DATA COMMUNICATIONS FUND	451		16,200.00
STUDENT WELLNESS	467		300,000.00
MISC STATE GRANT FUND	499		60,000.00
ELEM/SECONDARY SCHOOL EMERGENCY RELIEF FUND	507		491,173.43
CORONAVIRUS RELIEF FUND	510		379,357.03
IDEA SPECIAL EDUCATION FUND	516		1,200,000.00
TITLE I FUND	572		640,000.00
EARLY CHILDHOOD SPECIAL EDUCATION FUND	587		40,000.00
TITLE II-A IMPROVING TEACHER QUALITY FUND	590		135,000.00
TITLE IV-A STUDENT SUPPORT AND ENRICHMENT FUND	599		<u>28,000.00</u>
<b>TOTAL OTHER FUNDS</b>		<b>\$</b>	<b><u>17,236,015.24</u></b>
<b>TOTAL APPROPRIATIONS - ALL FUNDS</b>		<b>\$</b>	<b><u>94,236,015.24</u></b>