

MILFORD BOARD OF EDUCATION

November 15, 2018

7:00 p.m.

Milford Schools - Administrative Offices
1099 State Route 131 – Milford, OH 45150

VISION STATEMENT

MEVSD'S Vision Statement is to inspire and prepare our student to reach their fullest potential in a diverse and dynamic world.

STRATEGIC CHOICES

PROFESSIONAL DEVELOPMENT:

We will offer Professional Development in a culture of collaboration and shared responsibility to increase educator effectiveness.

STAFF STRUCTURE & RATIOS:

We will maintain staffing structures and teacher/student ratios that improve the performance of all students.

TECHNOLOGY:

Integrate reliable, relevant, and purposeful technology skills, tools and resources into all curriculum to impact student engagement and student achievement.

INTERVENTION:

We will address needs of all students through differentiated instruction and targeted intervention.

COMMUNICATIONS:

We will maintain and expand two-way, proactive communications with all stakeholders.

FUNDING:

We will maintain constant financial vigilance and review benefits/costs for all significant expenditures.

CURRICULUM:

We will provide curricula and materials to meet standards and continue to improve achievement for all students.

A. Call to order

Roll Call

B. Pledge of Allegiance

C. Approval of Agenda

Roll Call

D. Approval of Minutes:

- | | |
|---------------------------|----------------------------------|
| 1) Board Work Session: | October 17, 2018 (Attachment 01) |
| 2) Regular Board Meeting: | October 18, 2018 (Attachment 02) |

Roll Call

E. Presentations:

- 1) Recognition of Milford High School student artwork – Mrs. Nancy House and Mr. John Spieser
 - a) Ian McClain
 - b) Ellen Long
 - c) Clarissa Kester
 - d) Brooke Avance
 - e) Peri Willoughby

- 2) Presentation of Milford High School diploma to the family of Clell P. Steagall – Mr. Gary Knepp

- 3) Announcement of the Veterans Wall of Honor – Mrs. Nancy House and Mr. Gary Knepp

- 4) Presentation of the troop boxes to Diana Lawrence of Troop Box Ministries – Mrs. Nancy House
Ms. Kelsey Erickson and Mr. Alex Heileman, Advisors of Junior High Builder’s Club

- 5) Video: Veterans Day Celebrations throughout the District – Mrs. Nancy House

F. Great Oaks Report – Mr. Dave Yockey

G. Student Council Representatives - Ms. Maddie Atwell and Mr. Caleb Cambron

H. Public Participation

I. BOARD OF EDUCATION - Mr. George Lucas

- A. Approval of the Addendum to the Superintendent’s Contract (Attachment 03)

Roll Call

II. TREASURER'S REPORTS – Mr. Brian Rabe

A. Approval of Financial Reports (Attachment 04) – for the month ending October 31, 2018:

- 1) Appropriation Account Summary (APPSUM)
- 2) Revenue and Expenditures (FNDREVEX)
- 3) Financial Summary Report (FINSUM)
- 4) Investment Report – report of interim funds invested in secured instruments
- 5) Bank Reconciliation

B. Approval for disposal of the following Maintenance inventoried items with asset tags:

- 1) 1988 Ford Pick-up Truck
- 2) 1996 Chevrolet Minivan
- 3) 1996 Chevrolet Minivan

C. Approval for Disposal of Auxiliary Service Items (Attachment 05)

Roll Call

D. Approval of the following Resolutions for Bond Timeline

- 1) Resolution declaring official intent with respect to reimbursement of temporary advances made for capital expenditures to be made from subsequent borrowings (Attachment 6-A)

Roll Call

- 2) Resolution requesting fiscal officer to certify maximum maturity of bonds (Attachment 6-B)

Roll Call

- 3) Resolution designating RBC Capital Markets, LLC as bond underwriter for Milford Exempted Village School District (Attachment 6-C)

Roll Call

- 4) Resolution authorizing the Board of Education of the Milford Exempted Village School District to apply for ballot consent (Attachment 6-D)

Roll Call

- 5) Resolution retaining Bond Attorneys (Attachment 6-E)

Roll Call

- 6) Resolution declaring Milford Exempted Village School District to be a Special Needs District (Attachment 6-F)

Roll Call

III. SUPERINTENDENT'S ITEMS ~ Mrs. Nancy House

Items for Approval for the Superintendent:

A. Approval of the following policies:

- 1) BB: School Board Legal Status (Attachment 07)
- 2) BDDG: Minutes (Attachment 08)
- 3) DBD: Budget Planning - Five-Year Forecast (Attachment 09)
- 4) DECA: Administration of Federal Grant Funds (Attachment 10)
- 5) DJ: Purchasing (Attachment 11)
- 6) DJB: Petty Cash Accounts (Attachment 12)
- 7) DJC: Bidding Requirements (Attachment 13)
- 8) DJF: Purchasing Procedures (Attachment 14)
- 9) DJH: Credit Cards (Attachment 15)
- 10) GA: Personnel Policies Goals (Attachment 16)
- 11) GBI: Staff Gifts and Solicitations (Attachment 17)
- 12) GBIA: Online Fundraising Campaigns/Crowdfunding (Also IG DFA)
(previously Milford regulation GBI-R/KH-R will now become a policy) (Attachment 18)
- 13) GBQ: Criminal Records Check (Attachment 19)
- 14) GCB-1: Professional Staff Contracts and Compensation Plans - Teachers (Attachment 20)
- 15) GCB-2: Professional Staff Contracts and Compensation Plans - Administrators
(Attachment 21)
- 16) GCD: Professional Staff Hiring (Attachment 22)
- 17) GDB: Support Staff Contracts and Compensation Plans (Attachment 23)
- 18) IGD: Cocurricular and Extracurricular Activities (Attachment 24)
- 19) IGDF: Student Fundraising Activities (Attachment 25)
- 20) IGDJ: Interscholastic Athletics (Attachment 26)
- 21) JFC: Student Conduct -Zero Tolerance (Attachment 27)
- 22) JFCF: Hazing and Bullying - Harassment, Intimidation and Dating Violence
(Attachment 28)
- 23) JFCJ: Weapons in the Schools (Attachment 29)
- 24) JG: Student Discipline (Attachment 30)
- 25) JGD: Student Suspension (Attachment 31)
- 26) JGDA: Emergency Removal of a Student (Attachment 32)
- 27) JGE: Student Expulsion (Attachment 33)
- 28) JP: Positive Behavioral Intervention and Supports - Restraint and Seclusion
(Attachment 34)
- 29) KH: Public Gift to the District (Attachment 35)
- 30) KI: Public Solicitations in the Schools (Attachment 36)

- B. Resolution to Create the Milford Administrative Offices Veterans Wall of Honor (Attachment 37)

Roll Call

Informational Items for the Superintendent

- A. The first reading of the following policies:
 - 1) EBBA: First Aid (Attachment 38)
 - 2) EBC: Emergency Management and Safety Plans (Attachment 39)
 - 3) EFF: Food Sale Standards (Attachment 40)
 - 4) JECBB: Interdistrict Open Enrollment – Statewide (Attachment 41)
 - 5) JECBD: Intradistrict Open Enrollment – Version 1 (Attachment 42)
 - 6) JED: Student Absences and Excuses (Attachment 43)

HUMAN RESOURCES – Mrs. Nancy House

Miscellaneous Items for Human Resources

- A. Approval of Memorandum of Understanding (MOU) adding LEGO League and Assistant High School Bowling Coach (Attachment 44)

- B. Approval to pay Melissa Lewis a stipend of \$65 per month for cell phone use (retroactive from August 1, 2018)

Roll Call

Certified Items for Human Resources

- A. Approval of Certified Resignation for the purpose of Retirement:
 - 1) Grothaus, Terrie - Mulberry Teacher, effective 6/01/19

- B. Approval of Family Care Leave of Absence (**unpaid requires board approval**)
 - 1) Wright, Kate - 9/12/18 through 11/09/18

*ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR LICENSE.*

Roll Call

Classified Items for Human Resources

- A. Approval of Classified Resignation for the purpose of Retirement:
 - 1) Fender, Linda - Food Service Worker, effective 11/01/18

- B. Approval of Classified Resignation:
 - 1) James, Olive - Substitute Food Service Worker

- C. Approval of Medical Leave of Absence (**unpaid leave requires board approval**)
 - 1) King, Kathy - 10/15/18 through 11/07/18

- D. Approval of Classified Hiring Recommendations for the 2018-2019 school year:
 - 1) Hughes, Benjamin - High School, Custodian, 8 hours/day, 260 day contract, experience 0, \$16.64/hour, effective 11/07/18
 - 2) Iles, Kelly - Madeira Elementary, Food Service Worker I, 2.75 hours/day, experience 0, \$14.39/hour, effective 11/01/18
 - 3) Mierke, Maria - Meadowview Elementary, Madeira, Food Service Worker I, 2.0 hours/day, experience 3, \$15.31/hour, effective 10/16/18
 - 4) Ostholthoff, Laura - Milford High School, Food Service Worker II, 2.5 hours/day, experience 8, \$16.91/hour, effective 10/16/18
 - 5) Sprunger, Maren - Mulberry Elementary, Extended Day Caregiver, experience 3, \$17.37/hour, effective 10/16/18
 - 6) Bingham, Bobby* - Substitute Custodian and Maintenance Worker
 - 7) Hotchkiss, Deanna* - Substitute Teacher Aide
 - 8) Ison, Kathleen* - Substitute Food Service Worker
 - 9) Long, Cathleen* - Substitute Extended Day Caregiver
 - 10) Rust, Sharon* - Substitute Food Service Worker
 - 11) Weiss, Emily - Substitute Food Service Worker
 - 12) White, Amanda* - Substitute Teacher Aide

Roll Call

Supplemental Duty Resignations, Positions and Assignments for Human Resources

- A. Approval of Supplemental Contract Resignations:
 - 1) Holmer, Jeanette - Freshmen Class Advisor, 50%
 - 2) Holmer, Jeanette - Student Council Advisor, 50%

B. Approval of Athletic and Extracurricular Activities Supplemental Contracts

- 1) Epp, Colleen - High School, Winter Cheer, Assistant Coach, level 5, pay step 0, \$2413
- 2) Brenner, Jennifer - High School, Winter Cheer, Assistant Coach, level 5, pay step 0, \$2413
- 3) Eastham, Deanna - Junior High, Winter Cheer, Assistant Coach, level 4, pay step 0, \$1609
- 4) Hassebrock, Chelsey - Junior High, Winter Cheer, Assistant Coach, level 4, pay step 0, \$1609
- 5) McDonough, Chris - High School, Wrestling, Assistant Coach, level 8, pay step 13, \$7238
- 6) Steiner, John - High School, Wrestling, Assistant Coach, level 8, pay step 7, \$6836
- 7) Babinec, Jason - High School, Wrestling, Assistant Coach, level 8, pay step 11, \$7238
- 8) Cunningham, Brad - Junior High, Wrestling, Assistant Coach, level 6, pay step 6, \$4222
- 9) Clayton, Josh - Junior High, Wrestling, Assistant Coach, level 6, pay step 4, \$4021
- 10) Frye, Emma - High School, Swimming 50%, Assistant Coach, level 8, pay step 0, \$2413
- 11) Davison, Kelcey - High School, Boys Tennis, Head Coach, level 8, pay step 4, \$6434
- 12) Bartholomew, Shane - High School, Boys Track, Head Coach, level 10, pay step 15, \$11,260
- 13) Ackerman, Dave - High School, Girls Track, Head Coach, level 10, pay step 8, \$9651
- 14) Kilgore, Tom - High School, Baseball, Head Coach, level 10, pay step 26, \$12,064
- 15) Gregory, Christy - High School, Softball, Head Coach, level 10, pay step 17, \$11,260
- 16) Siciliano, Jim - High School, Boys Volleyball, Head Coach, level 9, pay step 10, \$8847
- 17) Cross, Brian - High School, Boys Lacrosse, Head Coach, level 10, pay step 1, \$6434
- 18) Robinson, Windy - High School, Girls Lacrosse, Head Coach, level 10, pay step 1, \$6434
- 19) Pitcairn, Jessica* - Costume Director, level 8, pay step 0, \$4826

C. Approval of Volunteers for the 2018-19 school year

- 1) Paolo, Desiree - Winter Cheer
- 2) Smith, Taylor - Girls Basketball
- 3) Clayton, Nate - Wrestling
- 4) Brueck, Scott - Wrestling

ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR PERMIT.

Roll Call

CURRICULUM & INSTRUCTION – Mrs. Nancy House

- A. Approval for Curriculum pay (not to exceed 25 hours) for the following teachers to plan and implement ACT preparation at Milford High School
 - 1) Davison, Kelcey
 - 2) Metzger, Kevin
 - 3) Moorehead, Melody
 - 4) Wahl, Geoff

Roll Call

IV. BOARD OF EDUCATION

- A. Public Participation

- B. Next Board Meeting:
 - December 13, 2018 – 7:00 p.m.
 - Milford Schools - Administrative Offices
 - 1099 State Route 131
 - Milford, OH 45150

- C. Discussion

V. ADJOURNMENT

Roll Call

**Regular Board meetings can be viewed on the channels
during the scheduled times listed below:**

City of Milford cable
Union Township cable
Miami Township cable

Channel 15
Channel 8 or Channel 15
Channel 8 or Channel 15

Monday - 4:00 p.m.
Wednesday - 4:00 p.m.
Sunday - 3:00 p.m.
Wednesday - 2:00 p.m.
Saturday - 10:30 a.m.

Wednesday -10:00 p.m.
Friday - 7:00 p.m.
Monday - 1:00 p.m.
Thursday - 5:00 p.m.

Saturday - 7:00 a.m.
Tuesday - 8:30 a.m.
Friday - 2:30 p.m.

Public Involvement at Board Meetings

In order to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes of public participation will be permitted at the beginning of each meeting. Continued public participation will be scheduled after the business portion of the meeting as needed. In order to anticipate the time needed to manage an effective meeting, those persons who desire to address the Board prior to the business meeting are asked to contact Mrs. Nancy C. House, Superintendent, at 831-1314.

Individuals will be permitted 3 minutes to present to the Board of Education. Complaints against a school employee are not permitted in public session until the defined lines of communication have been met. Up to ten people will be permitted to address the Board of Education before the business meeting. Additional persons requesting to address the Board will be scheduled after the business meeting. Each person addressing the Board will give his/her name and address. The public participation may be extended by a vote of the majority of the Board.