

MILFORD BOARD OF EDUCATION

August 16, 2018

6:45 p.m. ~ Public Hearing

7:00 p.m. ~ Regular Board Meeting

Milford High School - Auditorium
One Eagles Way – Milford, OH 45150

VISION STATEMENT

MEVSD'S Vision Statement is to inspire and prepare our student to reach their fullest potential in a diverse and dynamic world.

STRATEGIC CHOICES

PROFESSIONAL DEVELOPMENT:

We will offer Professional Development in a culture of collaboration and shared responsibility to increase educator effectiveness.

STAFF STRUCTURE & RATIOS:

We will maintain staffing structures and teacher/student ratios that improve the performance of all students.

TECHNOLOGY:

Integrate reliable, relevant, and purposeful technology skills, tools and resources into all curriculum to impact student engagement and student achievement.

INTERVENTION:

We will address needs of all students through differentiated instruction and targeted intervention.

COMMUNICATIONS:

We will maintain and expand two-way, proactive communications with all stakeholders.

FUNDING:

We will maintain constant financial vigilance and review benefits/costs for all significant expenditures.

CURRICULUM:

We will provide curricula and materials to meet standards and continue to improve achievement for all students.

6:45 p.m. ~ PUBLIC HEARING

- I. Consideration of the district calendar for the 2019-2020 school year (Handout and Attachment 01)

7:00 p.m. ~ REGULAR BOARD MEETING

A. Call to order

Roll Call

B. Pledge of Allegiance

C. Approval of Agenda

Roll Call

D. Approval of Minutes:

- 1) Regular Board Meeting: July 19, 2018 (Attachment 02)

Roll Call

E. Presentation:

- 1) Recognition of Mr. Johnny Vilardo – Mr. Dave Yockey

F. Great Oaks Report – Mr. Dave Yockey

G. Student Council Representatives - Ms. Maddie Atwell and Mr. Caleb Cambron

H. Public Participation

I. **BOARD OF EDUCATION ~ Mr. George Lucas**

- A. Approval of the agreement between the Milford Board of Education and FCC Training Facility (Attachment 03)

Roll Call

B. Approval of the addendum to the Superintendent's contract (Attachment 04)
Roll Call

II. **TREASURER'S REPORTS – Mr. Brian Rabe**

- A. Approval of Financial Reports (Attachment 05) – for the month ending July 31, 2018:
- 1) Appropriation Account Summary (APPSUM)
 - 2) Revenue and Expenditures (FNDREVEX)
 - 3) Financial Summary Report (FINSUM)

- 4) Investment Report – report of interim funds invested in secured instruments
- 5) Bank Reconciliation

B. Approval to close the following bank accounts and transfer funds to the Operating Account:

- 1) Fifth Third Merchant Account
- 2) Fifth Third EZ-Pay Account

Roll Call

III. SUPERINTENDENT’S ITEMS ~ Dr. Jill Chin

Items for Approval for the Superintendent:

A. Approval of the following policies:

- 1) AFC-1/GCN-1: Evaluation of Professional Staff ~ Ohio Teacher Evaluation System (Attachment 06)
- 2) AFC-2/GCN-2: Evaluation of Professional Staff ~ Administrators both Professional and Support (Attachment 07)
- 3) GBQ: Criminal Records Check (Attachment 08)
- 4) GCD: Professional Staff Hiring (Attachment 09)
- 5) GCE: Part-Time and Substitute Professional Staff Employment (Attachment 10)
- 6) GCPD: Suspension and Termination of Professional Staff Members (Attachment 11)
- 7) GDC/GDCA/GDD: Support Staff Recruiting (Attachment 12)
- 8) GDE: Part-Time, Temporary and Substitute Support Staff Employment (Attachment 13)
- 9) GDI: Support Staff Assignments and Transfers (Attachment 14)
- 10) GDPD: Suspension, Demotion and Termination of Support Staff Members (Attachment 15)
- 11) IGAD: Career-Technical Education (Attachment 16)
- 12) IGCH/LEC: College Credit Plus (Attachment 17)
- 13) JEDA: Truancy (Attachment 18)
- 14) KKA: Recruiters in the Schools (Attachment 19)
- 15) LEA: Student Teaching and Internships (Attachment 20)

Roll Call

Informational Items for the Superintendent ~ Dr. Jill Chin

- A. Review of the following regulation for informational purposes:
 - 1) EB-R-2: Safety Program (Attachment 21)

IV. HUMAN RESOURCES ~ Mr. John Spieser

Miscellaneous Items for Human Resources ~ Mr. John Spieser

- A. Memorandum of Understanding - Change of Bachelor's Degree + Min. 150 Semester Hours to Bachelor's Degree Plus 15 Semester Hours (Attachment 22)
- B. Memorandum of Understanding - Change in School Psychologists' Salary Schedule (Attachment 23)

Roll Call

Certified Items for Human Resources ~ Mr. John Spieser

- A. Approval of Certified Resignations:
 - 1) Callahan, Kaitlin - Reading Tutor
- B. Approval of Certified Hiring Recommendations for the 2018-2019 school year:
 - 1) Callahan, Kaitlin - Boyd E. Smith Elementary, 0.5 Kindergarten, BA, experience 1, effective 8/10/18, \$21,051. (Kaitlin is already a 0.5 kindergarten teacher at Pattison so her total contract salary will be \$42,103).
- C. Approval of Reading Tutor Contracts for the 2018-2019 school year, 175 day contract, 3 hours/day, \$25/hour
 - 1) Forsee, Aimee* - Mulberry Elementary
 - 2) Mitchell, Jessica* - Meadowview Elementary
 - 3) Savitz, Sara* - Meadowview Elementary
 - 4) Bryant, Laurie – Boyd E. Smith Elementary

*ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR LICENSE.*

Roll Call

Classified Items for Human Resources ~ Mr. John Spieser

A. Approval of Classified Resignations:

- 1) Glancy, Jan - Junior High, Teacher Aide, effective 7/16/18
- 2) Miller, Stacey - Wyoming, Food Service, effective 7/20/18
- 3) Morris, Deirdre - Preschool, Teacher Aide, effective 8/01/18
- 4) Sponseller, Beth - Preschool, Teacher Aide, effective 8/01/18
- 5) Wulfbeck, Becky - Junior High, Food Service, effective 8/13/18
- 6) Chatham, Rachel - Substitute Teacher Aide
- 7) Fideli, Cortney - Substitute Teacher Aide
- 8) Nunn, Lauren - Substitute Food Service Worker
- 9) Willmot, Maradell - Substitute Teacher Aide
- 10) Johnson, Tamela - Mulberry Elementary, Teacher Aide, effective 8/11/18
- 11) Weaver, Karen - High School, Teacher Aide, effective 8/10/2018

B. Approval of Classified Hiring Recommendations for 2018-2019 school year:

- 1) Morris, Susan - Boyd E. Smith Elementary, Extended Day Caregiver, experience 8, \$19.37/hour
- 2) Wojtkiewicz, Allison - Mulberry Elementary, Secretary, experience 8, 3.5 hours/day, 212 day contract, effective 8/01/18, \$19.93/hour
- 3) Storer, Rachel - Junior High, Kitchen Manager, experience 8, 184 day contract, effective date to be determined, \$19.41/hour
- 4) Kenny, Barb* - Substitute Food Service Worker
- 5) Kunes, Hilary* - Substitute Food Service Worker
- 6) Mousetis, Nancy* - Substitute Food Service Worker
- 7) Niehaus, Sandra* - Substitute Food Service Worker
- 8) Glancy, Jan - Substitute Teacher Aide
- 9) Osthloff, Laura - Substitute Food Service Worker
- 10) Mills, Heather – Substitute Extended Day, McCormick Elementary

ALL MARKED WITH AN * STILL NEED PAPERWORK AND/OR BACKGROUND CHECKS AND/OR PERMIT.

Roll Call

Supplemental Duty Resignations, Positions and Assignments for Human Resources ~

Mr. John Spieser

A. Approval of Building Supplemental Contract Resignations for the 2018-2019 school year:

- 1) Hill, John - Boyd E. Smith Elementary, Grade Level Chair (50%)
- 2) Ackerman, Dave - High School, Parking Lot Supervisor

- B. Approval of District Supplemental Contract Recommendation for the 2018-2019 school year:
- 1) Hansman, Mark* - Home Instruction Tutor, as needed basis, \$25/hour
- C. Approval of Building Supplemental Contract Recommendations for the 2018-2019 school year:
- 1) Capuson, Justine - High School, Sophomore Class Advisor (50%), Level 4, Pay Step 0, \$804.50
 - 2) Vore, Erin - High School, Sophomore Class Advisor (50%), Level 4, Pay Step 0, \$804.50
 - 3) Gillispie, Matt - High School, Freshman Class Advisor (50%), Level 4, Pay Step 0, \$804.50
 - 4) Holmer, Jeanette - High School, Freshman Class Advisor (50%), Level 4, Pay Step 0, \$804.50
 - 5) Kordis, Patty - High School, Detention Monitor, on as needed basis, \$17.50/hour
 - 6) Wolf, Michelle - High School, Detention Monitor, on as needed basis, \$17.50/hour
 - 7) Parnin, Pete - Boyd E. Smith Elementary, Grade Level Chair (50%), Level 6, Pay Step 0, \$1608.50
 - 8) Beelman, Julie - Junior High, After School Instruction Tutor, on as needed basis, \$25.00/hour
 - 9) Behrens, Ann - Junior High, After School Instruction Tutor, on as needed basis, \$25.00/hour
 - 10) Fitzhugh, Jason - Junior High, After School Instruction Tutor, on as needed basis, \$25.00/hour
 - 11) Parker, Dody - Junior High, After School Instruction Tutor, on as needed basis, \$25.00/hour
- D. Approval of Athletic Supplemental Site Supervisor Contract Recommendations for the 2018-2019 school year, on as needed basis, to be paid \$17.20/hour:
- 1) Kilgore, Tom - Not to exceed 100 hours
 - 2) Parker, Becky - Not to exceed 50 hours
- E. Approval of Athletic and Extracurricular Activities Supplemental Contract Recommendations for the 2018-2019 school year:
- 1) Leavens, Lois - Community Swimming Coordinator, \$17.50/hour
 - 2) Neverman, Michael - High School, Girls Tennis Head Coach, Level 8, Pay Step 1, \$5228
 - 3) French, Dave - High School, Girls Cross Country Assistant Coach (50%) Level 6, Pay Step 1, \$1709
 - 4) Eastham, Deanna* - Junior High, Cheerleading Coach, Level 4, Pay Step 0, \$1609
 - 5) Hassebrock, Chelsey* - Junior High, Cheerleading Coach, Level 4, Pay Step 0, \$1609
 - 6) **Caputa-Gibson, Isabel – High School, Girls Tennis Assistant Coach, Level 5, Pay Step 0, \$2413**

F. Approval of Volunteers for the 2018-2019 school year:

- 1) Herbert, Sarah* - Band Private Instructor
- 2) Villareal, Rebecca - Band Private Instructor
- 3) Davison, Kelcey - Girls Tennis
- 4) Ostrander, Kenneth* - Girls Tennis
- 5) Loux, Chris - Girls Golf
- 6) Bryant, Nicholas* - Girls Golf

Roll Call

V. **BUSINESS & OPERATIONS ~ Mr. Jeff Johnson**

No Business to report

VI. **CURRICULUM & INSTRUCTION ~ Dr. Jill Chin and Mr. Paul Daniels**

A. Approval for Curriculum pay to the following not to exceed 4 hours for New Teacher Orientation:

- 1) Zerhusen, Jill
- 2) Bruce, Jennifer
- 3) Yee, Sylvia
- 4) Arnett, Kristin
- 5) Vezina, Stephanie
- 6) Marcum, Eric
- 7) Swing, Katie

B. Approval for Curriculum pay to the following not to exceed 25 hours for Lab Inventory and ordering at Milford High school:

- 1) Moorehead, Melody

Roll Call

VII. **BOARD OF EDUCATION**

A. Public Participation

B. Next Board Meeting:
September 20, 2018 - 7:00 p.m.
Milford Schools – Administrative Offices
Board Conference Room
1099 State Route 131
Milford, OH 45150

C. Discussion

VIII. EXECUTIVE SESSION

- ❖ Details relative to the security arrangements and emergency response protocols because disclosure of the matters discussed could reasonably be expected to jeopardize the security of the board of education.

- ❖ To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; or the investigation of charges or complaints against a public employee, official, licensee, or regulated individual.

Roll Call

IX. ADJOURNMENT

Roll Call

**Regular Board meetings can be viewed on the channels
during the scheduled times listed below:**

City of Milford cable	Channel 15	Monday - 4:00 p.m.	Wednesday - 10:00 p.m.	
Union Township cable	Channel 8 or Channel 15	Wednesday - 4:00 p.m.	Friday - 7:00 p.m.	Saturday - 7:00 a.m.
Miami Township cable	Channel 8 or Channel 15	Sunday - 3:00 p.m.	Monday - 1:00 p.m.	Tuesday - 8:30 a.m.
		Wednesday - 2:00 p.m.	Thursday - 5:00 p.m.	Friday - 2:30 p.m.
		Saturday - 10:30 a.m.		

Public Involvement at Board Meetings

In order to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of thirty minutes of public participation will be permitted at the beginning of each meeting. Continued public participation will be scheduled after the business portion of the meeting as needed. In order to anticipate the time needed to manage an effective meeting, those persons who desire to address the Board prior to the business meeting are asked to contact Mrs. Nancy C. House, Superintendent, at 831-1314.

Individuals will be permitted 3 minutes to present to the Board of Education. Complaints against a school employee are not permitted in public session until the defined lines of communication have been met. Up to ten people will be permitted to address the Board of Education before the business meeting. Additional persons requesting to address the Board will be scheduled after the business meeting. Each person addressing the Board will give his/her name and address. The public participation may be extended by a vote of the majority of the Board.