

**MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT**  
**BUILDING AND GROUNDS MEETING MINUTES**  
**October 10, 2019**

Attending - Nancy House, Jeff Johnson, George Lucas, Chris Hamm

1. **September Meeting Minute Approval-** September Meeting minutes were approved by Nancy House, Jeff Johnson, George Lucas, Chris Hamm.
2. **Asset Sales-** The district has sold 1 dump truck (\$16,500), 2 pick-up trucks (\$3,000) and one trailer (\$600). All had been taken out of service.

**Parking Lot Plan-** A proposal by Kleingers to assess and build out a long term maintenance/ capital plan for our parking lots was shared and discussed. It was agreed that this is a good idea but that we should get one or two more proposals before proceeding.

3. **CLS Sidewalk-** A group of residents from off McCormick Trail is looking into extending the parking lot at Seipelt so that the children have a shorter walk and away from SR 131. It was agreed that the sidewalk should match the existing width (8') as it goes around the parking lot and could transition to 4' as it extends from the parking lot to the existing sidewalk near SR 131. We will continue to work with these residents to see if they want to move forward. The work would be paid for by the residents, not the district.
4. **CAT Recommendation Budgeting-** We have contracted with an owner's rep firm, JS Held, to provide budgeting for the CAT team recommendations. This will be available a day or two before the 10/17/19 work session and will be sent to board members as soon as we receive it.
5. **Transportation**
  - a. **Informal Bus Timings-** Petermann has done unofficial timings on several schools including Moeller, Mount Notre Dame, Uruline, McNicholas, All Saints and St. Gertrude. Most of these unofficial timings have come in over the 30 minute limit. The next step is to set up dates for official timings with ODE and notify and invite parents from those schools to participate if they so choose. The goal is to have these done by the end of November.
  - b. **Ridership-** Ridership is very low compared to those that requested transportation to many private schools. We will continue to monitor this

but are not taking any action at this time and will wait until after the official timings are complete before making any recommendations to the board.

- c. **Router-** We have discussed with Petermann hiring our own router. We are working on the job description and would like to have this posted soon with the goal of hiring the position at the November board meeting. The costs will be offset by a reduction in our contract with Petermann.
- 6. Policy Updates-** The following policy updates from OSBA were distributed and discussed. The first reading of these updates will be at the October board meeting.
- a. DN School Properties Disposal
  - b. EEA Student Transportation Services
  - c. EEAA Eligibility Zones for Pupil Transportation
  - d. FF Naming New Facilities
  - e. FF-R Naming New Facilities
  - f. GBK No Tobacco Use on District Property by Staff Members
  - g. KGC No Tobacco Use on District Property