

**Personnel Committee**  
**April 13, 2022**  
**Draft Minutes**

**Membership Attendance:**

Roll call as follows:

Ms. Davidson	absent	Ms. Chesnut	yes
Mr. Daniels	yes	Mr. Spieser	yes
Mr. Johnson	absent	Mr. Dunn	yes
Ms. Berkley	yes	Mr. Combs	yes
Ms. Davie	yes	Ms. Briggs	yes

**Approval of previous minutes:**

Approval of the following minutes as written, **PERSONNEL COMMITTEE:**

Roll call as follows:

Ms. Davidson	absent	Ms. Chesnut	yes
Mr. Daniels	yes	Mr. Spieser	yes
Mr. Johnson	absent	Mr. Dunn	yes
Ms. Berkley	yes	Mr. Combs	virtual
Ms. Davie	yes	Ms. Briggs	yes

- A. Informational Items
  - a. [Exit Interviews](#)
  - b. Attrition Data

“On average” an organization has 18% actively disengaged employees. If all 18% of them left tomorrow we should click our heels together and assuming our hiring practices are advanced we

would do better with the new folks. Even “world class” organizations have on average 7% actively disengaged employees.

- c. [Administrator Contract Expiration Dates](#)
  - d. Retire Rehire Discussion
- B. Administrator
- a. Approval of Administrative Resignations
    - i. Levy, Gerry - Director of Nutrition Services effective 6/30/22 for the purposes of retirement 7/1/22 - 20 years of service
  - b. Approval of Administrative Hiring Recommendations for the 2021-2022 school year
    - i. Boyle, Krista - Central Office - Director of Communications, 2 year contract, \$115,000/year, effective 5/9/22
- C. Certified
- a. Approval of Certified Resignations
    - i. Coggins, Patrick - High School - Teacher effective 7/10/22 (leaving field)
    - ii. Minor, Katherine - Seipelt - Teacher effective 5/27/22 (staying home)
    - iii. O’Neill, Anna - High School - Teacher effective 7/10/22 (leaving field)
    - iv. Payne, Olivia - Mulberry - Teacher effective 5/27/22 (leaving field)
    - v. Powers, Myra - Meadowview - Teacher effective 5/27/22 for the purposes of retirement effective 6/1/22 - 40 years of service
    - vi. Skorcz, Allison - Pattison - Teacher effective 5/27/22 (moving out of state)
    - vii. Smith, Charles - Seipelt - Teacher effective 5/27/22 (leaving field)
    - viii. Wenstrup, Grace - Pattison - Teacher effective 5/27/22 for the purposes of retirement effective 9/1/22 - 20 years of service
    - ix. Dupps, Tara - Mulberry - Teacher, effective 5/27/22 (staying home)
  - b. Approval of Certified Hiring Recommendations for the 2022-2023 school year
    - i. Dietrich, Kendra - High School - Teacher, BA, experience 1, \$45,797
    - ii. Haller, Nicholas - High School - Teacher, BA, experience 1, \$45,797
  - c. Approval of change in hours
    - i. Kretzer, Skye - Speech Language Pathologist, MLB from Part Time to Full Time (Replacement)
  - d. Approval of curriculum pay up to 25 hours at hourly rate for Aide Support to Unified Track and Field Athletes for the Spring season.
    - i. Gray, Cooper
  - e. Approval of curriculum pay up to 100 hours for seventh grade beginning band class coverage

- i. Desmond, Andrew - Junior High - Teacher
  - ii. Smith, Jodi - Junior High - Teacher
  
- f. Approval to pay the following certified employees a stipend for mentoring student teachers (Paid for by Miami University)
  - i. Bermans, Mary \$300
  - ii. Ferrell, Jennie \$300
  - iii. Rich, Tammy \$120
  - iv. Packo, Jessica \$480
  - v. Harvey, Dawn \$600
  
- g. Approval of summer school teachers, \$25/hour
  - i. Woods, Betsy - ELA
  - ii. Wiemken - Math
  - iii. Moorehead, Melody - Science
  - iv. Tissot, Greg - Physical Education
  - v. Gregory, Chris - Physical Education

D. Exempt

- a. Assistant Athletic Director - [Job Description](#)
- b. Approval of Exempt hiring recommendations for the 2021-2022 school year
  - i. Fultz, Jennifer - Central Office - Payroll Manager, effective 4/11/22, 230 days, \$68,000
  - ii. Litke, Corbyn, Assistant Athletic Director, effective 07/01/22, 223 days, \$46,000

E. Classified

- a. Approval of Classified Resignations
  - i. Bailey, Jeanie - Extended Day - Secretary effective 1/31/23 for the purposes of retirement 2/1/23 - 22 years of service
  - ii. Couch, Daryl - High School - Custodian effective 8/31/22 for the purposes of retirement 9/1/22 - 15 years of service
  - iii. Fisher, Margie - High School - Food Service, effective 5/27/22 for the purposes of retirement effective 6/1/22 - 25 years of service
  - iv. Hackmeister, Judy - Junior High - Aide effective 5/27/22 for the purposes of retirement 6/1/22 - 10 years of service
  - v. Hauser, Teresa - Pattison - Custodian effective 3/25/22
  - vi. Iles, Mary Jane - High School - Aide effective 5/27/22 for the purposes of retirement 6/1/22 - 30 years of service
  - vii. Jauch, Becky - McCormick - Media Aide effective 8/31/22 for the purposes of retirement 9/1/22 - 25 years of service
  - viii. Kaye, Jordan - Extended Day - Caregiver effective 3/14/22

- ix. Loving, Carol - Boyd E. Smith - Media Aide effective 8/31/22 for the purposes of retirement 9/1/22 - 42 years of service
  - x. Lucas, Susan - High School - Custodian effective 4/22/22
  - xi. Pennington, Stephanie - Extended Day - Caregiver effective 3/17/22
  - xii. Ross, David - Maintenance effective 12/31/22 for the purposes of retirement 1/1/2023 - 19 years of service
  - xiii. Shaeffer, Rebecca - Extended Day - Caregiver effective 3/10/22
  - xiv. Stocker, Mary - McCormick - Aide effective 9/30/22 for the purposes of retirement 10/1/22 - 5 years of service
- b. Approval of Classified Hiring Recommendations for the 2021-2022 school year
    - i. Carr, Savannah - Extended Day - Caregiver, experience 2, 5 hours per day, \$18.14 per hour
    - ii. Ackley, Isabelle - High School - Custodian, experience 0, 8 hours per day, \$17.75/hour
  - c. Approval of Classified Substitute Hiring for the 2021-2022 school year
    - i. Kilbane, Megan - Substitute Building Secretary - \$11.00/hour
    - ii. Wilson, Andria - Substitute Food Service - \$14.00/hour
    - iii. Roe-McConnaughey, Alexandra - Summer Camp Food Service - 4 hours per day \$17.41/hour
  - d. Approval of extended hours
    - i. Nelson, Jessica - High School - Facility Scheduler, up to 60 hours at her contracted rate for July

#### F. Supplemental

- a. Approval of Extracurricular Pupil Activity Contract Recommendations for the 2021-2022 school year
  - i. Bryant, Steve - High School - Site Supervisor, up to 44 hours at \$17.20/hour
  - ii. Jackson, Michael - High School - Site Supervisor, up to 56 hours at \$17.20/hour
  - iii. Litke, Corbyn - High School - Site Supervisor, up to 60 hours at \$17.20/hour
  - iv. Courter, Kaylee - High School - Site Supervisor, up to 5 hours at \$17.20/hour
  - v. Willson, Earl - High School - Site Supervisor, up to 80 hours at \$17.20/hour
  - vi. Goff, Jennifer - High School - Site Supervisor, up to 8 hours at \$17.20/hour
- b. Approval of Extracurricular Pupil Activity Contract Recommendations for the 2022-2023 school year
  - i. Baker, Brandon - High School - Boys Varsity Head Basketball Coach, level 12, pay step 8, \$12,007

- c. Approval of Building Supplemental and Student Activity Contract Recommendations for the 2021-2022 school year
  - i. Mendralski, Alison - Junior High - Homework Club, \$25.00/hour
  
- d. Approval of the following Volunteers for the 2021-2022 school year
  - i. Chialastri, Jacob - High School - Baseball volunteer
  - ii. Davidson, Zach - High School - Baseball volunteer
  - iii. Fritz, Chad - High School - Baseball volunteer
  - iv. Jons, Brian - High School - Water Polo volunteer
  
- G. Approval of Unpaid Leave of Absence (Unpaid leave requires board approval)
  - a. Smith, Kaitlyn - McCormick - Aide 4/15/22-5/26/22

**Next Personnel Meeting is May 11, 2022 at 3:30pm**